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**Saint Patrick Catholic Anglophone Parish -  
Maetur - Bafoussam**

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**Website:** [www.saintpatrickmaetur.cm](http://www.saintpatrickmaetur.cm)

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**PARISH PASTORAL PLAN FOR THE  
YEAR  
2023-2024**

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**DISCOVERING PROXIMITY**

***Key Objective: Be close with oneself and with  
the neighbour***

## **Attendance Schedule by the Parish Priest:**

**Father Lewis Devy NGANTCHOUKO**

Contact: 674 765 007 (calls and whatsapp)

**Parish website:** [www.saintpatrickmaetur.cm](http://www.saintpatrickmaetur.cm)

Email: [saintpatrickmaetur@gmail.com](mailto:saintpatrickmaetur@gmail.com) / [lewisdevy@gmail.com](mailto:lewisdevy@gmail.com)

***NB:** Do not hesitate to call or write messages, to send in announcements or any other information.*

**Tuesdays :** 8:00am - 12:00pm; afternoon (visit to KYN)

**Wednesdays:** 8:00 am - 12:00pm

**Thursdays:** 8:00am - 09:00am ;

1<sup>st</sup> Thursday of the month: Economic council meeting

2<sup>nd</sup> Thursday of the month: PTPA meeting

**Visits to the sick:** Saturdays morning (as from 8:00am).

**Marriage doctrine:** Wednesdays 4:30pm - 6pm

**Doctrine for adults (and Confirmation):** Fridays 4:15pm - 6:00pm

**Confessions:** Saturdays after morning Mass and at any convenient time at the request of penitents.

*(Attendance immediately after morning Mass; feel free to call the Parish Priest for eventual necessities before coming).*

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## **INTRODUCTION**

### **THEME AND OBJECTIVE OF OUR PARISH PLAN**

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#### **THEME:**

**“Discovering Proximity”!**

**OBJECTIVE:** From October 2023 to June 2024, the St Patrick community will deepen the virtue of communion and proximity with oneself and with the neighbour.

### **QUATERLY VALUES FOR THE PASTORAL YEAR**

**2023-2024**

**1. October-November-December 2023: "Proximity with oneself"**

*Related values:*

- Knowing yourself - Knowing your abilities - Knowing your limitations - Knowing yourself as loved by God - Accepting and take responsibility for yourself - Being responsible

**Slogan:**

*V/ A Wonder (Marvel)... R/ That is what I am!*

**INITIATIVE: Parish Day of Closeness to oneself (JPPS)**

## **2. January-February-March 2024: "Proximity with my family"**

*Related values*

- My family and me - My ancestors and me - My fellow men and me - My descendants and me - I accept my family members - I love and I forgive.

**Slogan:**

*V/ My family... R/ A gift from God!*

## **3. April-May-June 2024: "Proximity with Others"**

*Related Values:*

- I accept differences - I accept others - I open up to others - I value others - I collaborate with others - I journey with others

**Slogan:**

*V/ Without the others... R/ I am nothing ! or*

*V/ My way to God... R/ It's you!*

**NB.** During the months of July, August and September we will revisit the values lived during the year.

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## **PART ONE:**

# **ORGANIZATION OF PASTORAL LIFE ACCORDING TO DIFFERENT LEVELS AND SECTORS**

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*Taking into consideration the resolutions of our recent parish pastoral council and session as well as the diocesan pastoral guidelines, this part offers a guide to all pastoral agents for pastoral actions during this year. Every parishioner and pastoral agent is encouraged to read what is expected of his/her commission and to explain it to his/her collaborators.*

### **1.1. THE PASTORAL OF THE WHOLE COMMUNITY**

#### **a) At the level of the parish as a whole,**

##### **What to do:**

- *Values and slogans should be inserted in the various Sunday newsletters and repeated at Mass.*
- *We will encourage all parishioners to actively participate at community initiatives for the diocese and the parish.*

##### **Some activities for this year concerning the whole community:**

- **Harvest Thanksgiving** shall run from **Sunday the 26<sup>th</sup> of November 2023 to Sunday the 17<sup>th</sup> of March 2024 (Feast of St Patrick)**. The purpose of the Harvest is mainly to support the diocesan project of the new cathedral church construction.
- **Church contributions** and other dues are paid throughout the year, but greater emphasis is done during Lent.

<b>Those in charge: the Parish Team for Pastoral Animation (PTPA)</b>
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## **b) At the level of the Pastoral of families**

### ***What is expected of us?***

- *The parish commission should be effective and hold meetings regularly*
- *Visitations in families and blessings by the Parish Priest.*
- *Groups having a family spirituality should be systematically integrated in the running of the family commission, special note be taken by the CMA and the CWA.*
- *The commission should encourage families to join groups that have a family spirituality*
- *It should also endeavour to celebrate events related to the family in a Christian way: anniversary of marriages and of baptism, presentation of new born, family harvest, etc.*
- *Encourage families to offer Mass intentions for the peaceful repose of the departed members.*
- *Monthly celebration of anniversaries with families.*
- **The Family commission meets every 2<sup>nd</sup> Sunday of the month after the 7am Mass.**

### **Members of the Parish Family Commission**

**President:** *Mr and Mrs SENJOH Florian, 677 000 059*

**Members:** Mr and Mrs Aloysius LIMAH JEGAH, Mr and Mrs Norbert KUM; Mr & Mme NYAMKWI Gerald MEINSAH (679.720.672); and **Representatives of the Family commission from all KYN communities.**, CMA Members; CWA members\*

**Adviser:** Ma AWA Regina (677 927 444)

### **c) At the level of various neighbourhoods (SCC)**

**The small christian community is one of the most important cells where proximity should be felt.**

- *Parish leaders and all parishioners should attend their respective know your neighbour communities in their quarters.*
- *That the entire family (father, mother and children) be present during know your neighbour meetings.*
- *List out the families of the KYN with contacts and identify the needy*
- *Regular training of moderators of 'know your neighbours'*
- *Effective redynamisation of the KYN in difficulties.*
- *The priest and the PTPA should be attentive to the KYN Communities and carry out regular visits to their meetings.*
- *Ensure that know your neighbour meetings become the focal point for the request of most pastoral services in the parish (registration for doctrine, mass in homes, infant baptism, etc.)*

**NB: To belong to a 'Know Your Neighbour' meeting is a MUST. For the list of KYN Communities, see Appendix I.**

## **1.2. SECTORS PASTORAL**

### **a) The Pastoral Care of Children**

***What to do?***

- *More attention should be given to Children in homilies and talks.*
- *Video-projections will be initiated for children and the youths.*
- *Prepare the feast of Christmas with children (drama, trainings, talks, etc.)*
- *Parents and KYN Communities should be interested in the activities of children and encourage them.*

- *Leaders of this commission should actively take part in meetings organized.*
- *Special care should be given to the parish nursery and primary schools (teaching of religion and religious practice)*
- *Outdoor animation and recreational educative play once a month*

**Persons responsible for the pastoral service for children:**

**Leader:** Mme NGAH Relindis, 676 682 484

**Assistant:** Mme LEDUFE Odette, 670 628 204

**Other members:** Mme FONLON Josephine, Mrs Mirabel NKWA, Mrs JUAFAC Suzanne, Mme KPUYUF Lovert, Mme TATAH Pascaline. *More members to be chosen.*

**b) The Pastoral Care of the Youths**

***What is expected of us?***

- *Coordinators should put a special accent on educating the youths on life, love, education, health, business, etc. (with the help of other commissions if needed)*
- *Sensitize the youths to be committed through different church groups and activities.*
- *Parents must show interest in the activities of the youths and encourage them regularly.*
- *The Youths Ex-co should be creative in proposing new initiatives to make the youths participate in the life of the Church (sports, concerts, excursions, talks, formations, etc).*

**Persons responsible of the pastoral service of the youths:**

**Leader:** Mr and Mrs Cyprian EKWEALLOR

**Assistant:** Mr Sylvester NDIFOR (677 182 121)

**Other members:** Mr Anthony CHINONSO (678 164 445); Mr LUKONG Ernest, Mr Celestine ESEDO, Mr MOFOR Ghislain.

### **What is expected of the Youths Ex-co specifically?**

- *Sensitize the youths on Christian behaviour in and out of church.*
- *They could organize sports competitions for the Youths at the parish level.*
- *They should encourage other youths to participate in diocesan events (retreat, diocesan youths pilgrimage, etc.) and to own a diocesan card.*
- *In collaboration with the commission in charge of children, the youths coordinators should prepare the feast of the nativity of our Lord Jesus Christ before the 25<sup>th</sup> of December.*
- *They should sensitize the youths as regards the material life of the parish: services to the church, payment of their Church contributions, harvest thanksgiving, Fosep, diocesan projects, etc.*
- *In the parish, around the 11<sup>th</sup> February, a week of sportive, spiritual (recollection, Bible competition, etc.) and caritative activities should be organized.*
- *A novena should be organized in view of the final exams 2024.*
- *Holiday training and sporting activities should be organized between June and August 2024.*

### **Youths exco 2023/2024 (under re-structuration)**

### **d) The Pastoral Care of Teachers**

#### **What to do:**

- *This commission pays attention to the spiritual life of teachers, their evangelization and propose the talents of teachers to the service of other groups in church (youths, children, students, parents, etc.) They should therefore organize with the Youths ex-co re-opening masses, the feast of Laureates and other talks to guide the youths in their studies, in life issues and how to face Official Exams.*
- *A recollection could be organized with them at their request.*

#### **The Coordinators of the Pastoral of Teachers**

**Leader: Mr NGONG Charles, 677 990 277**

**Assistants:** Mme Florence KINGAH (677 837 331); Mr Giles CHE (677.955.333); all teachers belong to this pastoral ! Any teacher could be called upon to assist in one area or the other for this pastoral.

### **e) The Pastoral of Traders and of Business persons.**

#### **What to do:**

- *Their coordinators should invite business persons to meet once a term to discuss about the need of building a solidarity spirit within them.*
- *They should train the youths on the creation and management of enterprises or on how to get into business.*
- *They could at the beginning of each academic year inform the faithful about the affordable prices of books, shoes, dresses so that they can rush and buy in their various stores.*

- *Organize blessings of activities (around labour day), shops can also be blessed.*
- *Promote little business and encourage parishioners to buy their goods from them*

### **The Coordinators for Traders and Business persons**

**Leader:** Mr CHIKA NWOKIKE (677 686 984)

**Assistant:** Mr Felix KYNKYUY (677 714 975)

**Members:** Mr FAI Polycarp; Chief Sir Paulinus OKAFOR; Mr Sylvester NDIFOR ; Mr Martins EZE; YCW members; all business persons or traders belong to this commission

## **1.3 PASTORAL SERVICES**

### **a) Reception and Attendance schedule:**

**The Parish Priest: Father Lewis Devy NGANTCHOUKO**

Contacts: 674 765 007

**Parish website:** [www.saintpatrickmaetur.cm](http://www.saintpatrickmaetur.cm)

Email: [saintpatrickmaetur@gmail.com](mailto:saintpatrickmaetur@gmail.com) / [lewisdevy@gmail.com](mailto:lewisdevy@gmail.com)

***NB:** Do not hesitate to call or write messages, to send in announcements or any other information.*

**Tuesdays :** 8:00am - 12:00pm; afternoon (visit to KYN)

**Wednesdays:** 8:00 am - 12:00pm

**Thursdays:** 8:00am - 09:00am ;

1<sup>st</sup> Thursday of the month: Economic council meeting

2<sup>nd</sup> Thursday of the month: PTPA meeting

**Visits to the sick:** Saturdays morning (as from 8:00am).

**Marriage doctrine:** Wednesdays 4:30pm - 6pm

**Doctrine for adults (and Confirmation):** Fridays 4:15pm - 6:00pm

**Confessions:** Saturdays after morning Mass and at any convenient time at the request of penitents.

*(Attendance immediately after morning Mass; feel free to call the Parish Priest for eventual necessities before coming).*

**b) Secretariat: open on weekends (Mrs BELLAH Mercy 674 430 525)**

Saturdays: 7am-9:00am

Sundays after the masses

### **c) Liturgical services**

They are concerned with the preparation, planning and celebration of the Sacred Liturgy (Prayers, Masses, confessions, Baptism, anointing of the sick, marriages), prayers for the sick, various blessings, funerals, and other devotions such as the Adoration of the Blessed sacrament, Rosary, etc.

### **What to do:**

- *Mass programs should be made known to the priest before their execution.*
- *The members of this commission should lead all those who partake in the liturgy to understand that the way we celebrate says much about our faith.*

- *They should endeavour to bring Christians to participate fully, actively and fervently in masses and adoration of the Blessed Sacrament.*
- *Members of this commission should work with the decoration commission to check liturgical colours.*
- *Organize the training session for groups which are directly involved in the liturgy such as choirs, altar servers, readers, decoration, and communication. They should train them on the right attitude to adopt at the altar and to call their attention to sobriety in movements, dressing and actions.*
- *The commission should meet regularly with the groups involved in the Liturgy.*

### **Members of the Liturgy commission**

**Leader: The Parish Priest**

**Assistants:** Choir Coordinators.

**Other members:** presidents and secretaries of choirs, altar servants, decoration, protocol and of readers club.

*(See Appendix IV)*

### **d) Decoration Commission:**

- *They take care of the adornment of the Church and the entire parish in and out.*
- *In line with the liturgy commission, they change regularly the colour in the church according to the liturgical seasons or feast days.*
- *In case they need new linens, they can always present their needs to the parish priest.*

**Leader:** Mme Lucie IKECHELI (677 956 175)



**Assistants:** Mme NWAFOR Stella, Mme CHE Sconda, Mrs Joan Mary MBINKAR, Mme MKONG Edelate; Mrs Therese WUBILLA, (*new members are welcome*)

### **e) Catechesis**

Catechesis is aimed at preparing catechumens and other faithful towards adequate Christian living through an integral formation. It concerns infants, adolescents and adults and includes the preparation for Christian marriage and doctrine for the deepening of the faith.

#### **What to do:**

- Catechumens should be registered through their respective Know your neighbour communities, the lowest school level being Class IV.*
- Catechumens should be instructed on the importance of Sunday masses and the necessity to belong to an action group in the Church. They shall attend the 2<sup>nd</sup> Mass at 9:30am.*
- Each catechumen should choose his godparent right from Year I of the catechumenate.*
- The evaluation of catechumens should consider not only the intellectual aspect but also the Christian life and engagement in Church activities; the testimony from their KYN is required.*
- Insist on life testimonies during doctrine classes*
- the parish priest ensure the training of catechists*
- Organize meetings with parents and Godparents of catechumens*
- Encourage catechumens to have their bibles from the first year of doctrine classes.*

**NB:** The period of formation before first Holy Communion is **three years**.

*During his or her time of formation, a catechumen has to observe the following obligations:*

- *To attend Mass every Sunday.*
- *To attend all Catechesis courses.*
- *To pay his/her Church contributions.*
- *To obligatorily attend Know-Your-Neighbour-meetings in his/her neighbourhood and to join a church group.*
- *To participate in the cleaning of the Church when it is the turn of their community.*
- *To own the diocesan youths card.*

For the organization of Catechesis, see **APPENDIX II**.

**Coordinator of Catechesis:**

Mme KINGAH Florence (677.837.331)

**Assistant:** Mme NGORAN Adeline (675.681.202)

**f) The Service of Charity and of Human Promotion**

**What to do:**

- *It should organize charity for the needy most especially among IDPs, coordinate the distribution of eventual goods provided by benefactors.*
- *The sense of sharing should be upheld in the parish especially towards the needy. This should be fostered by the PTPA through the Know your neighbour and action groups.*
- *It should be able to discern who is really in a desperate situation.*

- *The commission in collaboration with the parish priest should organize Christmas for the sick and IDPs.*
- *It should facilitate visits to the sick in neighbourhoods with the parish priest.*
- *Lenten collection for the needy should be encouraged. And emphasis should be laid on the special National Caritas collection of the 5<sup>th</sup> Sunday of Lent.*

### **Coordinators of the Pastoral of Charity and human promotion**

**Leader:** Mme AYUK Mirabel (675.366.870)

**Members:** WONGIBE Maureen (677 338 386); Mme WANZIE Irene (243 051 883), Mme AMBE Angela (677 516 767), Mme KOUAMEN Veronica (674 600 693); Mrs NGEH Relindis, Mrs TEM Mary ; Members of the Charity commission in Know-your-neighbour communities.

### **h) The Service of Communication and Translation**

#### **What is expected of us?**

- *Should restructure themselves and coordinate the production of the parish Sunday newsletter.*
- *Assist the parish priest in handling the announcement book*
- *News from the Diocese should be communicated to parishioners in time.*
- *In the same way, news of the parish must be made known to the faithful in and out of the parish.*
- *The members prepare Announcements with the Parish Priest and present them during liturgical celebrations at the appropriate moment.*

- *The commission in charge should also enrich the Newsletter with brighter articles, poems, jokes and wise sayings.*
- *Help Christians get informations through the parish Whatsapp forum. Assist in updating the parish website:*  
[www.saintpatrickmaetur.cm](http://www.saintpatrickmaetur.cm)

### **Coordination of the Pastoral of Communication and Translation**

**Leader:** Mr NGHOLAPEH LEONG Emile (679 329 135)

**Assistant:** Mr Aloysius MKONG

**Other members:** Mme WANDJI Mary (677 807 289), Mr Giles CHE; Mme Hannah NJONG; Dr Mathilda NYAMYELLE all members of the readers club.

#### **i) The Service of Vocations**

##### **What to do:**

- *The youths should be sensitized to belong to the vocation group.*
- *should carry out their role of awakening vocations and following them up.*
- *Preparation and celebration of the world day of prayer for vocations.*
- *Visit of the members of the vocation group.*
- *Sensitization about the vocation camp*
- *The commission could get in touch with some religious congregations who can come to present their various congregations or plan a visit to a religious community.*

##### **Parish Coordinators for Vocations :**

**- Leader: Rev Father Lewis NGANTCHOUKO;**

Members: Mme ACHUO Esther (653 289 217); Mr Cyril NJINABO (676 417 221); Mrs BANFEGHA Hostensia.

### **j) Justice and Peace Commission**

Its role is to ensure the implementation of the respect of human rights and dignity among Christians and members of the same family, to form and inform Christians with regard to citizenship, Christian witnessing in all aspects of life in the society (economy, business, politics, law, properties, etc.).

#### **What to do:**

- *Pay special attention to the IDPs and help facilitate their social insertion.*
- *Promote the equality of all before the law.*
- *Invite the faithful to know and respect both the established law and their civil rights.*
- *Sensitize the faithful on the necessity to respect the rights of all men and women, families and children.*
- *Work hand in hand with the Caritas towards the promotion of human dignity.*

#### **Parish coordinators of Justice and Peace Commission**

**Leader: Mr Norbert KUM (677 649 806)**

**Other members:** Mr Benoît KENNE (675 707 366); Mme Jackline TEBOH (657 223 761); Mr Paul FONLON; Commander SEGHA Victorine; Mr KUM John (; Mr FAI Polycarp (677.204.897); Mrs BANFEGHA Hostensia (677.041.986); Members of forces of police and security and other parishioners are encouraged to join this service.

### **k) The Pastoral of health**

Its objective is to help the faithful concerning health issues or hygiene rules in order to avoid sickness. It also gives advice as far as health is concerned and organizes screening days for all Christian faithful. For this year, the health commission should be more present with counselling to Christians as regards healthy attitudes (diet habits, health check-ups, professional attitudes, etc.)

#### **Parish Coordinators of the Health Commission**

**Leader:** Mme GESU Caroline (699 540 101)

**Members:** Mme WIRSYI Elizabeth (675.424.414); Dr MEWOABI NGUETCHOP Joel (675.880.753); Mr MBACHI Bryan (672 084 861), Mme WONGIBE Maureen (677 338 386); Mme Innocentia AKONTEH (676.320.718); (and all other health personnel)

### **l) Internal and External relation commission:**

**What is expected of us:**

- *Keep in touch with the parishioners in the Diaspora*
- *Inform them of the parish activities and projects.*
- *Invite them during grand occasions in our parish*
- *Look for funds and sponsors to assist the parish in its development projects.*

**Members:** Mr AYUK Jerome (675 290 986); Mme KUWONG Jaika (677 400 379) ; Mme Hannah NJONG (670 500 280)

### **m) Protocol Commission**

- *Ensure discipline in movement during liturgical celebrations*

- *Direct people to available seats in church.*
- *Can also assist at the diocesan level on occasions like ordinations, installations or pilgrimages.*
- *Direct cars for orderly parking*
- *Pack the plastic chairs back in order after Mass.*

**Members:**

**Leader:** Mr LEHDUFE Donatus (677 83 72 35)

**Assistant:** Mr BENGBANG Ephrain (677 575 514)

**Other members:** Mr KPAH Gregory (677.982.934), Mme KUWONG Jaika (677.400.379); Mr Sixtus LONGLACK; Walters FONLON, Hans NJOAKA, Paul FONLON, Michael NGWA, representatives from church groups; new members are welcome !

**n) Commission for the Sound System:**

**What is expected of us:**

- *Insure the maintenance of the parish generator*
- *Responsible of the sound system in Church and during extraordinary occasions.*

**Leader:** Mr NJOCK Remmy Tabe (675 101 776 / 694 551 353)

**Assistants:** Mr Eric Romuald KAPTCHOUA TAFO (697 815 017/ 674 341 205); Mr Ghislain MOFOR (675 139 035); Blaise YUFENYUY (674.924.544)

**o) School Supervision**

- *Follow up the pedagogical performance of teachers and pupils,*
- *Follow up the running of the school (discipline, finances, equipment, maintenance, etc.)*

*- Regular report should be given to the economic council.*

**The Parish Priest,**

**Pedagogical support and assistance: Mr Emile  
NGHOLAPEH.**

### **p) Commission for the Church Construction Project**

*- Follow up the work on the construction of the permanent church*

*- Raise funds to sponsor the work.*

**President: Chief Sir Paulinus OKAFOR**

**Members: The Parish Priest, Mr WONGIBE John, Mr FUAFUNG Johnson, Mr AYUK Jerome, Mr FAI Polycarp (work coordinator), Mr ECHU Manfred, Mr NFORMI Jonas, Dr SAMOH YONGABI, Mr KUM Norbert.**

## **2. MINISTERIAL PASTORAL**

At this level of pastoral, we are mostly concerned with the frequent formation of pastoral Agents, of group leaders, of Catechists, organization of recollections and doctrine to deepen our faith. *See the Tear-off calendar for the planned activities for ministers and other pastoral agents.*

## **3. PASTORAL OF STRUCTURES**

*These structures are indispensable for the smooth running of parishes. The pastoral of structures consist of the three main organs that organize, program and supervise activities in parish. They are the **PPC (Parish Pastoral Council)**, the **PTPA (Parish Team of Pastoral Animation)**, the **Council for the economic affairs.***



### **3.1. The PPC (Parish Pastoral Council)**

*It is the highest consultative organ of the parish supervised by the Parish Priest assisted by the Parish pastoral Chair Person. It is an instrument of communion, and collaboration between the parish priest, his immediate collaborators and the entire people of God who are under his pastoral care.*

*The Parish Pastoral Council possesses only a consultative voice (Canon 536§2). Its main objective is to lead the lay faithful who are participants of the function of Christ who is priest, prophet and King, to assume fully their own responsibility in the pastoral activity and the life of the church. It is also to inform, to form, and to guide the councillors.*

*The mandate of the members of the PPC is three years renewable once. The mandate can be terminated through resignation approved by the parish priest, through removal by the parish priest after having considered the views of other members of the bureau for a serious offence or a situation which is incompatible with the spirit of the Parish Pastoral Council or the Church.*

#### **What is expected from the members and the Bureau of the Parish Pastoral Council:**

- *The members of the council be chosen according to their availability and engagement and that they must actually participate in the parish, deanery and diocesan activities*
- *It must hold its three statutory meetings*
- *The president should be trained on how to carry out his functions*
- *The mandate of the members should be respected and renewable once.*
- *The PPC should follow up the maintenance of archives.*
- *The PPC Bureau must effectively hold its monthly meeting.*

- *The Bureau must see to it that all commissions are active and functioning.*
- *It should be made up of delegates or representatives from all groups and Christian movements present in the parish.*
- *The PPC meets thrice a year (in September, February and June) for ordinary meetings, and once every year (in July or August) for the Parish Pastoral session. **In September**, the PPC meets to present the Parish Pastoral Plan and adopt it, as well as the annual budget; **In February**, it meets for the mid-way evaluation of the pastoral year; and lastly in **June** to evaluate the pastoral year in view of the pastoral session for all parishioners and resource persons of the parish. This session enables the PTPA and the parish priest to elaborate the Parish Pastoral Plan for the following year.*
- *The presence of the parish pastoral council's representatives at the parish, deanery or diocesan meetings is compulsory especially for the President and the Secretary who can always send their representatives.*
- *With the parish priest, the President and the Secretary should have a broad knowledge of all that is going on in the parish as a whole.*

#### **Constitution of the Bureau of the PPC**

**President:** Mr John WONGIBE (669 728 890)

**Vice-President:** Mr ULOD EZE Martins (653.399.904)

**Secretary:** Mr MKONG Aloysius (672 138 278)

**Vice:** Mrs Therese WUBILLA (675 499 142)

**Other Members:** Mr Celestine NEBOLISSA (677 956 033); Mr FUAFUNG Johnson (Economic Council); Mr Jerome AYUK; Mme Serophine NKWAWIR.

**Advisers:** Pa AWA FONKA Augustine; Dr SAMOH YONGABI Emmanuel

### **3.2. The PTPA (Parish Team of Pastoral Animation)**

It is the structure which scrupulously follows up the implementation of the pastoral plan. It is the eyes of the smooth running of the parish in all aspects.

#### **What is expected of PTPA members:**

- *The members must master the content of the BUCEB and the values to be lived especially the PTPA slot to be rendered during meetings and masses*
- *The PTPA must sit once a month to evaluate and program activities of the month*
- *The members need to be trained to carry out their role*
- *The PTPA must send their monthly report to the deanery*
- *The PTPA must ensure the training of pastoral agents*
- *It works in close collaboration with the parish priest and the Parish pastoral Chair person.*
- *The PTPA organizes the formation of different leaders of commissions, and members of various structures, reinforces those which are unsteady and creates those that are lacking.*
- *The members of the PTPA have to train themselves regularly in order to understand very well the pastoral project of our Diocese so as to enable the entire parish members to adhere to*

*it. They do this by reading their parish pastoral plan, by attending regularly the CODEL meetings.*

- *Should organize visits in groups*

**The PTPA Bureau proper:**

**President: The Parish Priest**

**Secretary General:** Mr MKONG Aloysius (672 138 278)

**Other members:** Mrs KUM Helen (677 47 05 21); Youths president & vice; Mr Florian SENJOH (families); Ma Florence KINGAH (catechists); Mme Innocentia AKONTEH (Moderator of KYN); Mr Emile NGHOLAPEH; Mr JUAFACK Elvis; Mme NEBA Monica (663 012 739); Mme FONCHA Mary (675 260 324)

**Moderators of all Know your Neighbour communities. (join the meeting every 2 months at announcement)**

**Meeting:** 2<sup>nd</sup> Thursday of the month at 4:30pm

### **3.3. The Council for Economic Affairs.**

*It is the commission that follows up the management of the material life and finances of the parish.*

**What is expected of the economic council members:**

- *Besides the counting of alms, they should actively participate in the management of church funds with an essential role of proposing activities that are income generative.*
- *The Council should have the interest of the parish at heart; it should preserve and handle the properties and the finances of the parish as a good father of a family (cf can. 1284 §1) thinking about the future and pastoral strategy of the parish.*

- *It should meet monthly to assess the income of the month and to conceive a budget for the month.*
- *It conceives the annual budgetary plan of the parish and follows its realization month after month. They present the annual budget for adoption by the PPC in September.*
- *It must write down the minutes of each financial meeting.*
- *The main actions of the Council for the Economic Affairs during the year are the following:*
  - *It organizes the harvest thanksgiving or the BAZAAR between **November and March.***
  - *The campaign for Church Contributions and FOSEP (Lenten period) is organized between **February-Easter.***
  - *Update the inventory book, take note of the state of Church's properties, maintain them and inform the PPC.*

*There is a permanent committee and many other sub-commissions.*

### **The Permanent Committee of the Economic Council:**

**President:** Mr Johnson FUAFUNG (675 520 079)

**Vice-President:** Mr AYUK Jerome (675.290.986)

**Secretary:** Mme Jacqueline KAMDEM (676 156 599)

**Vice:** Mme MOKWE Bridget (677 613 940)

**Other members:** Mr Martin ULOD EZE (677.649.876); Mme GESU Caroline (699 540 101); Mme TENKEU Cécile (699 834 646); Mr Norbert KUM (677.649.806)

### **Some Sub-commissions under/assisting the Economic Affairs Council:**

a) **The Harvest Thanksgiving Commission:**

**What is expected of them:**

- *Make good sensitization and in time*
- *Inform and invite those in the diaspora*
- *Contact and collect pledges*
- *Make an evaluation of the Harvest with the Economic Council*

**Members:**

**President:** Mr CHE Giles (677.955.333)

**Vice:** Mr Celestine NEBOLISSA

**Secretary:** Mrs Innocentia AKONTEH

**Other members:** Mr Peter IKECHELI (677 932 010), Mr Anthony BANINGLA (675 376 557); Mr CHIKA NWOKIKE; Mme CHIN Emmanuella VENYENI (675.429.074)

**Adviser:** Mr Martins ULOD EZE (677 649 876)

b) **The Feast Commission**

**What is expected of them:**

- *Ensure refreshment during occasions at the parish level*
- *Occasional reception for pastoral agents during pastoral gatherings.*

**Members:**

**Leader:** Mme Juliana WUBILLA (677 689 886).

**Assistant:** Mrs KINYUY Caroline (677 617 728)

**Other members:** Mr TAMBONG Derrick, Mme ACHUO Esther; Mrs TEM Rosemary; Mme CHIKA, Mrs FABONGE Florence; Mme KUM Helen.

**c) Alms Commission:**

**Leader:** Mme MOKWE Bridget,

**Members:** Mme Geraldine BAYE, Mr Anthony CHINONSO; Mme Juliet CHINANGA, Mme Jacqueline KAMDEM (676 156 599) ; Mme WANDJI Mary; Mme FONCHA Mary ; Mme TATAH Olive; Mme WIRSIY Elizabeth

**d) Parish Projects Commission:**

**President:** Mr AYUK Jerome (675 290 986)

**Members:** Mr WONGIBE John; Mr Polycarp FAI. Mr Norbert KUM; Mme GESU Caroline (699 540 101)

**Advisers:** Chief Sir OKAFOR Paulinus (671 118 820); Mr FONLON Paul (676 565 667).

**e) Sub-Commission in charge of the parish farm:**

**What is expected of them:**

- *They post and follow those working in the parish farm (make a list each season)*
- *Partition the church premises into portions to be kept clean by various groups.; Follow up the farm and ensure security in the plantains farm. Carry out the harvesting and sales of farm products*
- *Pay attention to the respect of the land boundaries and inform the economic council in case of conflicts.*

**Leader:** Mme NYAMYELE Mathilda (675 792 414)

**Assistants:** Mr Ernest LUKONG (676 629 295); Edison NJODZEKA.

**PART TWO**  
**THE TEAR-OFF CALENDAR**

*Programming of pastoral activities*

**September 2023**

Friday 1	
Saturday 2	
<b>Sunday 3</b>	<b>22<sup>nd</sup> Sunday in OT-A</b>
Monday 4	School resumption
Tuesday 5	
Wednesday 6	
Thursday 7	
Friday 8	
Saturday 9	
<b>Sunday 10</b>	<b>23<sup>rd</sup> Sunday in OT-A</b>
Monday 11	
Tuesday 12	Opening Mass for the parish school
Wednesday 13	
Thursday 14	
Friday 15	
Saturday 16	
<b>Sunday 17</b>	<b>24<sup>th</sup> Sunday in OT-A; Retreat for the clergy (17-22)</b>
Monday 18	
Tuesday 19	
Wednesday 20	
Thursday 21	
Friday 22	Novena to St Therese starts
Saturday 23	Sports YCW
<b>Sunday 24</b>	<b>25<sup>th</sup> Sunday in OT-A Thanksgiving for anniversaries; YCW house visit</b>
Monday 25	
Tuesday 26	
Wednesday 27	St Gabriel Tougang KYN (feast day anticipated)
Thursday 28	
Friday 29	<b>Mass for the sick</b>
Saturday 30	



## October 2023

### *Daily prayer of the Rosary; Missionary month*

<b>Sunday 1</b>	<b>26<sup>th</sup> Sunday in OT-A; St Therese KYN Feast Day PARISH PASTORAL COUNCIL</b>
Monday 2	
Tuesday 3	PTA Assembly for the school
Wednesday 4	St Faustina feast day (Lagoueng KYN)
Thursday 5	Teachers' day
Friday 6	St Kizito exco meeting
Saturday 7	
<b>Sunday 8</b>	<b>27<sup>th</sup> Sunday in OT-A St Kizito general assembly; St Jude diocesan exco meeting</b>
Monday 9	
Tuesday 10	Mass for the school
Wednesday 11	Enlarged deanery meeting at Koptchou parish
Thursday 12	
Friday 13	
Saturday 14	
<b>Sunday 15</b>	<b>28<sup>th</sup> Sunday in OT-A LAUNCHING OF THE PASTORAL YEAR</b>
Monday 16	
Tuesday 17	
Wednesday 18	
Thursday 19	Novena to St Jude starts (+recollection) [19-27]
Friday 20	
Saturday 21	Diocesan launching of the pastoral year
<b>Sunday 22</b>	<b>29<sup>th</sup> Sunday in OT-A MISSION SUNDAY; special collection; Feast day St John Paul II KYN</b>
Monday 23	
Tuesday 24	Novena to St Francis Xavier (Samba)
Wednesday 25	
Thursday 26	
Friday 27	<b>Mass for the sick</b>
Saturday 28	Sports YCW; Priestly and diaconal ordinations Bafoussam
<b>Sunday 29</b>	<b>30<sup>th</sup> Sunday in OT-A; Feast of St Jude Thanksgiving for anniversaries; YCW singing</b>
Monday 30	
Tuesday 31	

## November 2023

### *Prayers for the faithful departed; prayers for family trees*

Wednesday 1	ALL SAINTS DAY (Sunday)
Thursday 2	<b>ALL SOULS DAY, 2 masses 6:20am and 4:30pm</b>
Friday 3	
Saturday 4	
<b>Sunday 5</b>	<b>31<sup>st</sup> Sunday in OT-A (All Saints) Rite of admission into the catechumenate</b>
Monday 6	
Tuesday 7	Deanery meeting at Kamkop parish
Wednesday 8	
Thursday 9	
Friday 10	
Saturday 11	
<b>Sunday 12</b>	<b>32<sup>nd</sup> Sunday in OT-A</b>
Monday 13	
Tuesday 14	Mass for the school
Wednesday 15	
Thursday 16	
Friday 17	
Saturday 18	YCW music workshop
<b>Sunday 19</b>	<b>33<sup>rd</sup> Sunday in OT-A; YCW visit to Ndiangdam parish</b>
Monday 20	
Tuesday 21	
Wednesday 22	
Thursday 23	Recollection school teachers
Friday 24	<b>Novena to St Francis Xavier starts Mass for the sick</b>
Saturday 25	
<b>Sunday 26</b>	<b>CHRIST THE KING Launching of the parish Harvest Thanksgiving - Mass at 8am Thanksgiving for anniversaries; Feast day Menchum Community (Singing + Lectionary procession)</b>
Monday 27	
Tuesday 28	
Wednesday 29	
Thursday 30	

## December 2023

### *Blessings of mothers and children every Sunday*

Friday 1	
Saturday 2	YCW charity visit
<b>Sunday 3</b>	<b>1<sup>st</sup> Sunday of Advent -A Feast day for the Samba group (St Francis Xavier)</b>
Monday 4	
Tuesday 5	Deanery meeting at Tougang (with recollection)
Wednesday 6	
Thursday 7	
<b>Friday 8</b>	<b>SOLEMNITY OF THE IMMACULATE CONCEPTION Mass at 4:30pm</b>
Saturday 9	YCW kids party
<b>Sunday 10</b>	<b>2<sup>nd</sup> Sunday of Advent -A</b>
Monday 11	
Tuesday 12	
Wednesday 13	
Thursday 14	
Friday 15	
Saturday 16	St Kizito visit to Njimbot parish
<b>Sunday 17</b>	<b>3<sup>rd</sup> Sunday of Advent -A (GAUDETE) Charity programme</b>
Monday 18	18-23, Christmas tour by st Kizito choir
Tuesday 19	
Wednesday 20	
Thursday 21	
Friday 22	
Saturday 23	General clean-up by altar servers
<b>Sunday 24</b>	<b>4<sup>th</sup> Sunday of Advent -A CHRISTMAS VIGIL AT 5PM</b>
Monday 25	<b>NATIVITY OF THE LORD CHRISTMAS WITH CHILDREN</b>
Tuesday 26	St Stephen (altar servers)
Wednesday 27	
Thursday 28	
Friday 29	<b>Mass for the sick</b>
Saturday 30	New year wishes by altar servers
Sunday 31	<b>HOLY FAMILY SUNDAY; Celebration of the Initiative</b>

## January 2024

<b>Monday 1</b>	<b>HOLY MARY MOTHER OF GOD NEW YEAR DAY</b>
Tuesday 2	Deanery meeting at Tocket
Wednesday 3	
Thursday 4	
Friday 5	St Kizito exco meeting
Saturday 6	
<b>Sunday 7</b>	<b>EPIPHANY St Kizito general meeting</b>
<b>Monday 8</b>	<b>BAPTISM OF THE LORD; 1<sup>st</sup> Week in OT-B</b>
Tuesday 9	
Wednesday 10	
Thursday 11	
Friday 12	
Saturday 13	
<b>Sunday 14</b>	<b>2<sup>nd</sup> Sunday in OT-B</b>
Monday 15	
Tuesday 16	Mass for the school
Wednesday 17	
Thursday 18	
Friday 19	
Saturday 20	Recollection YCW
<b>Sunday 21</b>	<b>3<sup>rd</sup> Sunday in OT-B</b>
Monday 22	
Tuesday 23	
Wednesday 24	
Thursday 25	
Friday 26	<b>Mass for the sick</b>
Saturday 27	
<b>Sunday 28</b>	<b>4<sup>th</sup> Sunday in OT-B; Singing YCW &amp; general assembly Thanksgiving for anniversaries</b>
Monday 29	
Tuesday 30	
Wednesday 31	

**February 2024**  
***Youths celebrations***

Thursday 1	
Friday 2	
Saturday 3	YCW charity visit
<b>Sunday 4</b>	<b>5<sup>th</sup> Sunday in OT-B; YCW talent Sunday Visit to Tamdja parish (altar servers)</b>
Monday 5	
Tuesday 6	Deanery meeting at Kouogouo 2 parish
Wednesday 7	
Thursday 8	
Friday 9	
Saturday 10	
<b>Sunday 11</b>	<b>6<sup>th</sup> Sunday in OT-B</b>
Monday 12	
Tuesday 13	
<b>Wednesday 14</b>	<b>ASH WEDNESDAY</b>
Thursday 15	
Friday 16	Way of the Cross
Saturday 17	Visit to an orphanage (altar servers)
<b>Sunday 18</b>	<b>1<sup>st</sup> Sunday of Lent -B</b>
Monday 19	
Tuesday 20	
Wednesday 21	
Thursday 22	
Friday 23	Way of the Cross
Saturday 24	
<b>Sunday 25</b>	<b>2<sup>nd</sup> Sunday of Lent -B; Singing YCW Thanksgiving for anniversaries</b>
Monday 26	
Tuesday 27	
Wednesday 28	
Thursday 29	<b>Mass for the sick</b>

**March 2024**  
*Lent - penance*

Friday 1	Way of the cross
Saturday 2	Recollection St Kizito choir
<b>Sunday 3</b>	<b>3<sup>rd</sup> Sunday of Lent -B</b>
Monday 4	
Tuesday 5	Deanery meeting at Ngouache (with recollection)
Wednesday 6	
Thursday 7	
Friday 8	Way of the cross
Saturday 9	
<b>Sunday 10</b>	<b>4<sup>th</sup> Sunday of Lent -B</b>
Monday 11	
Tuesday 12	Mass with the school
Wednesday 13	
Thursday 14	
Friday 15	Way of the cross
Saturday 16	<b>Parish recollection at Doumelong</b>
Sunday 17	<b>5<sup>th</sup> Sunday of Lent -B FEAST OF ST PATRICK</b>
Monday 18	
Tuesday 19	<b>SAINT JOSEPH</b>
Wednesday 20	
Thursday 21	
Friday 22	Way of the cross
<b>Saturday 23</b>	<b>GRAND DIOCESAN PILGRIMAGE</b>
<b>Sunday 24</b>	<b>PALM SUNDAY</b>
Monday 25	
Tuesday 26	
Wednesday 27	
Thursday 28	<b>HOLY THURSDAY</b>
Friday 29	<b>GOOD FRIDAY</b>
Saturday 30	<b>HOLY SATURDAY General clean-up</b>
<b>Sunday 31</b>	<b>EASTER SUNDAY</b>

**April 2024**  
***Eastertide***

Monday 1	
Tuesday 2	Deanery meeting at Tyo (with excursion)
Wednesday 3	
Thursday 4	
Friday 5	
Saturday 6	
<b>Sunday 7</b>	<b>DIVINE MERCY SUNDAY</b> <b>Ceremony of enrollment for altar servers</b>
Monday 8	
Tuesday 9	Mass with the school?
Wednesday 10	
Thursday 11	
Friday 12	
Saturday 13	
<b>Sunday 14</b>	<b>3<sup>rd</sup> Sunday of Easter -B</b>
Monday 15	
Tuesday 16	
Wednesday 17	
Thursday 18	
Friday 19	
Saturday 20	
<b>Sunday 21</b>	<b>4<sup>th</sup> Sunday of Easter -B</b>
Monday 22	Novena to St Joseph the worker starts
Tuesday 23	
Wednesday 24	
Thursday 25	St Kizito exco meeting
Friday 26	<b>Mass for the sick</b>
Saturday 27	
<b>Sunday 28</b>	<b>5<sup>th</sup> Sunday of Easter -B</b> <b>St Kizito general assembly</b>
Monday 29	
Tuesday 30	

## May 2024

### *Month of the rosary, prayers for workers, for unity*

Wednesday 1	St Joseph the worker, LABOUR DAY
Thursday 2	
Friday 3	
Saturday 4	Recollection altar servers at Doumelong Recollection St Joseph and YCW
<b>Sunday 5</b>	<b>6<sup>th</sup> Sunday of Easter -B</b> <b>Feast day for the YCW and St Joseph choir</b>
Monday 6	
Tuesday 7	Deanery meeting at Tougang II
Wednesday 8	
<b>Thursday 9</b>	<b>ASCENSION DAY</b>
Friday 10	Novena to the Pentecost starts
Saturday 11	
<b>Sunday 12</b>	<b>7<sup>th</sup> Sunday of Easter -B</b> <b>BAPTISM AND FIRST HOLY COMMUNION</b>
Monday 13	
Tuesday 14	Mass with the school
Wednesday 15	
Thursday 16	
Friday 17	Pentecost Night Vigil?
Saturday 18	Altar servers pray with those preparing exams
Sunday 19	<b>PENTECOST SUNDAY</b>
Monday 20	<b>NATIONAL DAY</b>
Tuesday 21	
Wednesday 22	
Thursday 23	
Friday 24	
Saturday 25	
Sunday 26	<b>HOLY TRINITY SUNDAY</b> <b>Thanksgiving for anniversaries</b>
Monday 27	
Tuesday 28	
Wednesday 29	
Thursday 30	
Friday 31	<b>Mass for the sick</b>



**June 2024**  
*End of pastoral year - Evaluation*

Saturday 1	
<b>Sunday 2</b>	<b>CORPUS CHRISTI; St Kizito choir</b>
Monday 3	
Tuesday 4	
Wednesday 5	<b>Enlarged deanery meeting at St Patrick Maetur</b>
Thursday 6	
<b>Friday 7</b>	<b>SACRED HEART OF JESUS</b>
Saturday 8	<b>Immaculate Heart of Mary</b>
<b>Sunday 9</b>	<b>10<sup>th</sup> Sunday in OT-B Celebration St Kizito choir</b>
Monday 10	
Tuesday 11	
Wednesday 12	
Thursday 13	
Friday 14	
Saturday 15	YCW manual labour
<b>Sunday 16</b>	<b>11<sup>th</sup> Sunday in OT-B</b>
Monday 17	
Tuesday 18	
Wednesday 19	
Thursday 20	
Friday 21	
Saturday 22	
<b>Sunday 23</b>	<b>12<sup>th</sup> Sunday in OT-B</b>
Monday 24	
Tuesday 25	
Wednesday 26	
Thursday 27	
Friday 28	<b>Mass for the sick</b>
Saturday 29	
<b>Sunday 30</b>	<b>13<sup>th</sup> Sunday in OT-B; YCW singing Thanksgiving for anniversaries</b>

## July 2024

Monday 1	
Tuesday 2	
Wednesday 3	
Thursday 4	
Friday 5	
Saturday 6	
<b>Sunday 7</b>	<b>14<sup>th</sup> Sunday in OT-B; Health talk by YCW</b>
Monday 8	
Tuesday 9	
Wednesday 10	
Thursday 11	
Friday 12	
Saturday 13	
<b>Sunday 14</b>	<b>15<sup>th</sup> Sunday in OT-B</b>
Monday 15	
Tuesday 16	
Wednesday 17	
Thursday 18	
Friday 19	
Saturday 20	
<b>Sunday 21</b>	<b>16<sup>th</sup> Sunday in OT-B</b>
Monday 22	
Tuesday 23	
Wednesday 24	
Thursday 25	
Friday 26	<b>Mass for the sick</b>
Saturday 27	Sports YCW
<b>Sunday 28</b>	<b>17<sup>th</sup> Sunday in OT-B; Singing YCW &amp; house visit Thanksgiving for anniversaries</b>
Monday 29	
Tuesday 30	
Wednesday 31	

**August 2024**  
***Month of Mary (daily prayer of the rosary)***

Thursday 1	
Friday 2	
Saturday 3	
<b>Sunday 4</b>	<b>18<sup>th</sup> Sunday in OT-B</b>
Monday 5	
Tuesday 6	Novena to the Assumption starts
Wednesday 7	
Thursday 8	
Friday 9	
Saturday 10	Sports YCW
<b>Sunday 11</b>	<b>19<sup>th</sup> Sunday in OT-B</b>
Monday 12	
Tuesday 13	
Wednesday 14	Diocesan pilgrimage for peace
Thursday 15	<b>ASSUMPTION DAY</b>
Friday 16	
Saturday 17	
<b>Sunday 18</b>	<b>20<sup>th</sup> Sunday in OT-B</b>
Monday 19	
Tuesday 20	
Wednesday 21	
Thursday 22	
Friday 23	
Saturday 24	Altar servers celebrate successes recorded during the year.
<b>Sunday 25</b>	<b>21<sup>st</sup> Sunday in OT-B; Singing YCW Thanksgiving for anniversaries</b>
Monday 26	
Tuesday 27	
Wednesday 28	
Thursday 29	
Friday 30	<b>Mass for the sick</b>
Saturday 31	

**September 2024**  
*Praying for students and teachers*

<b>Sunday 1</b>	<b>22<sup>nd</sup> Sunday in OT-B</b> <b>Blessing of students and teachers before school resumption</b>
Monday 2	
Tuesday 3	
Wednesday 4	
Thursday 5	Novena to the exaltation of the cross starts
Friday 6	
Saturday 7	
<b>Sunday 8</b>	<b>23<sup>rd</sup> Sunday in OT-B</b>
Monday 9	
Tuesday 10	
Wednesday 11	
Thursday 12	
Friday 13	
Saturday 14	<b>EXALTATION OF THE HOLY CROSS</b>
<b>Sunday 15</b>	<b>24<sup>th</sup> Sunday in OT-B</b>
Monday 16	
Tuesday 17	
Wednesday 18	
Thursday 19	
Friday 20	
Saturday 21	
<b>Sunday 22</b>	<b>25<sup>th</sup> Sunday in OT-B</b>
Monday 23	
Tuesday 24	
Wednesday 25	
Thursday 26	
Friday 27	<b>Mass for the sick</b>
Saturday 28	
<b>Sunday 29</b>	<b>26<sup>th</sup> Sunday in OT-B</b> <b>Thanksgiving for anniversaries</b>
Monday 30	

## APPENDIX I

### VARIOUS 'KNOW YOUR NEIGHBOUR' COMMUNITIES

#### I - QUARTIER HAOUSSA II KYN - St Peter

NAMES	POST	TELEPHONE
FONBURI Juliet	<b>Moderator</b>	677 416 928
<b>Some members:</b> AYUK Jerome; Dorothy KANGLA (670.623.413); Mme AYUK Mirabel (675 366 870); Mme KINYUY Caroline (677.617.728); Mme AKATEH Veronica; Mme Josephine FONLON (676.565.667); FONLON Paul (675 078 925)		
Meeting days: 2 <sup>nd</sup> and last Tuesday of the month at 5pm		

#### II - BAMENDZI-STADE KYN - St Therese of the Child Jesus

NAMES	POST	TELEPHONE
Mme MAKEMTE Elisabeth	Moderator	673 211 060
<b>Some members:</b> DIANGA Blessing (677 971 895); TAPIE Elisabeth (677 649 894), NJINABO Cyril; Dr NYAMYELE Mathilda (675 792 414) ; Cdt SEGAIH Victorine (690 906 434)		
Meeting days: 1 <sup>st</sup> and 3 <sup>rd</sup> Tuesday of the month at 4:30pm		

#### III - LYCEE TECHNIQUE CANADA NEIGHBOUHOOD - Saint John Paul II

NAMES	POST	TELEPHONE
KUM Norbert	Facilitator	(677 649 806)
<b>Some members:</b> Mme KUM Dorothy (677 393 040); TANTOH Yvonne (676 293 385); Pa KUM Norbert (677 649 806); Mme WIRSIY Elizabeth (675 424 414); Mme GESU Caroline (670 392 573)		
Meeting days: Monday at 5pm, once in two weeks		

**IV - CAMP SABLE KYN - St Monica**

<b>NAMES</b>	<b>POST</b>	<b>TELEPHONE</b>
Mme MOKWE Bridget	Moderator	677 613 940
<b>Some members:</b> Mrs TATAH Bernice; Mr & Mrs JEGHA Aloysius (677 636 925); Mme FONCHA Mary; Mr WONGIBE John		
Meeting days: Every Tuesday of the month at 5pm Venue: Mme MBAH Mary's house		

**V - QUARTIER HAOUSSA I KYN - Saint Francis of Assisi**

<b>NAMES</b>	<b>POST</b>	<b>TELEPHONE</b>
TUKOV Beatrice	Moderator	675 093 094
<b>Some members:</b> TEM Joseph; MOFOR Sidorline; BELLAH Mercy; CHINONSO Anthony; CHE Giles; Dr SAMOH		
Meeting days: 1 <sup>st</sup> and 3 <sup>rd</sup> Tuesday of the month at 4:30pm		

**VI - KAMKOP/MAIRIE RURALE - St Michael the Archangel**

<b>NAMES</b>	<b>POST</b>	<b>TELEPHONE</b>
KINGAH Florence	Moderator	677 837 331
Some members: Mr Sylvester NDIFOR (677 182 121); Mr FAI Polycarp		
Meeting day: Mondays at 5pm, venue: Mrs KINGAH'S Residence (Opposite Collège Tankou)		

**VII - CAMP OIGNON - Holy Trinity**

<b>NAMES</b>	<b>POST</b>	<b>TELEPHONE</b>
Mme WANZIE Irene	Moderator	243 051 883
Mr Paulinus OKAFOR	Vice Moderator	671 118 820
Some members: Mr Charles NGONG (677.990.277); Mme Florence YENSIKENLA (675.202.342); Mme Mirabel MANYUY; Mme CHE Theresia		
Meeting days: 2 <sup>nd</sup> and 4 <sup>th</sup> Tuesday of the month at 6:pm at Ma Wanzie's house (Divine Providence orphanage)		

**VIII - MADELON**

<b>NAMES</b>	<b>POST</b>	<b>TELEPHONE</b>
KOUAMEN Veronica	Moderator	674 600 693
Some members: Mme LONTHE Esther; Violet BIH; Mme Mary WANDJI (677 807 289); TUMA Clarisse; Mme TENKEU Cécile; Mr MKONG Aloysius (672 138 278)		
Meeting days: Mondays at 5pm		

**IX - TAMDJA - Saint Rita**

<b>NAMES</b>	<b>POST</b>	<b>TELEPHONE</b>
Mme FUAFUNG Nadine	Moderator	675 249 974
<b>Some members:</b> Ma MBOSI Alice (677 539 359); Ma Brigitte FORSAH (675 886 648); Ma MBENBANG Lilian (679 328 474); Mme PIANKEH Doreen (677 257 826) ; Mr BENGBANG Ephraim (677 575 514) ; Mr FUAFUNG Johnson (693 072 704)		
Meeting days: twice a month at 5pm, Mondays		

**X - LAGOUENG KYN - Saint Faustina**

<b>NAMES</b>	<b>POST</b>	<b>TELEPHONE</b>
Mme KAMDEM Jacqueline	Moderator	699 747 895
NDI Julius	Vice Moderator	674 939 441
<b>Some members:</b> FAI Justin (679 187 802); NEMBOUET Romuald; Mr/Mrs KOUAM MEDJO Michel; Mr Benoit KENNE (675 707 366); Mr WIRNGO Ceddis (652.228.080); Mr LUKONG Ernest (676.629.295)		
Meeting days: every Tuesday at 4pm at Mr Kamdem's house near the parish		

**XI - CAMI TOYOTA KYN - St Anthony of Padua**

<b>NAMES</b>	<b>POST</b>	<b>TELEPHONE</b>
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Mme Innocentia AKONTEH	Moderator	676 320 718
<b>Some members:</b> Mr Felix KYNKYUY (677 714 975); Mr LEHDUFE (670 449 494), Ma Eucharica OKAFOR; Mr Emile NGHOLAPEH (679 329 135)		
Meeting days: every Monday at 4pm		

## XII - TOUGANG KYN - Saint Gabriel

NAMES	POST	TELEPHONE
Mme NYAH Carine	Moderator	676.294.564
<b>Some members:</b> The Friends' kids (Brother Gabriel, 675 153 876); Mr Martins EZE; Mr NYA; Mme Tidora EBUA (675 560 417); Ma Esther YUO (677.343.055)		
Meeting days: every Wednesday at 4pm at Tougang		

## XIII - DEPOT PETROLIER KYN - Saint Vincent de Paul

NAMES	POST	TELEPHONE
Mr KPAH Gregory	Moderator	677 982 934
<b>Some members:</b> Mr Michael & Mrs Beatrice NGWA (677 432 211 / 677 432 212); Ma KPAH Esther; Mme AMBE Angela (677 516 767) ; Mr MANCHO Joseph (676.387.190)		
Meeting days: Tuesday every 2 weeks at 4:30pm at Mr Ngwa's house		

## SOME DISPOSITION FOR THE KNOW-YOUR- NEIGHBOUR MEETINGS

### SOMES INSTRUCTIONS

- *Know Your Neighbour meetings are encouraged to rotate from home to home so that even those who do not attend meetings regularly can host it and more especially to **foster proximity with one another**. The date and time of meetings should be announced in church or in the whatsapp forum of the KYN.*



- *New members should be welcomed in quarters.*
  - *The sharing of the Word of God should be done in the language that can be best understood. Pidgin should be encouraged.*
  - *Meetings should hold at least twice a month (or ideally every week).*
  - *Pastoral tours by the priest should be organized regularly. However for special reasons Know Your Neighbours can solicit the presence of the priest at any time for special occasions.*
  - *Registration for Catechesis is organized at the level of Know Your Neighbour communities.*
  - *All requests of parishioners should pass through the moderators at the level of quarters. This is to reinforce the full participation of Christians in church's activities at all levels.*
- NB/ To belong to a Know Your Neighbour meeting is compulsory as well as a church group.**

## APPENDIX II

### Organization of Catechesis

YEAR	DAY & HOUR	CATECHIST
Year 1	Sunday 11:15am	- Mme Valerie MEINSAH - Mr Hilary ABUEH
Year 2 (Primary)	<i>Idem</i>	Mme NGORAN Adeline
Year 2 (Secondary)	<i>Idem</i>	- MOFOR Sidorline
Year 3 (Primary)	<i>Idem</i>	- Mme Florence KINGAH
Year 3 (Secondary)	<i>Idem</i>	- Njinabo Cyril
Confirmation (Youths)	Sunday 11:15am	- Sister Florine ANGO - Father Lewis

Adults (and special cases, confirmation)	Fridays 4:30pm	- Parish Priest (Father Lewis)
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All catechumens should join the Sunday's 2<sup>nd</sup> Mass at 09:30am before going in for doctrine classes. Their human investment is done during the cleaning day of their respective KYN communities.

### APPENDIX III

#### The Church Action Groups present in the parish:

<b>GROUPS / MVTs</b>	<b>VENUE</b>	<b>DAY AND HOUR</b>	<b>LEADER</b>
<b>St Jude Apostolate</b>	St Patrick parish	Wednesday, 4pm 1 <sup>st</sup> & 3 <sup>rd</sup> Sunday	<b>Mme Odette LEDUFE</b>
<b>CWA</b>	St Patrick parish	Sundays after the 7am Mass	<b>Mme FONCHA Mary</b>
<b>CMA</b>	Parish	2 <sup>nd</sup> and last Sunday of each month	<b>Mr Jerome AYUK</b>
<b>St. Kizito Choir</b>	St Patrick parish	Wednesday, 4pm Saturday, 3pm	<b>Mr YEEKPU Theophile</b>
<b>St. Clement Choir</b>	St Patrick parish	Monday+Thursday 5pm	<b>Mme Elizabeth WIRSIY</b>
<b>St. Joseph Choir</b>	St Patrick parish	Monday+Thursday 5pm	<b>Mme Hannah NJONG</b>
<b>Altar Servants</b>	Parish	Saturdays 2pm	<b>KPAH Hosea</b>
<b>Cadets of Mary</b>	Parish	1 <sup>st</sup> , 3 <sup>rd</sup> and last Sunday of the month-09am	<b>FUAFUNG Joyce</b>
<b>Nigerian Community</b>	In a classroom	Last Sunday	<b>Mr Celestine ESEDO</b>

<b>North West Community</b>	In the Chapel		<b>??</b>
<b>South West community</b>	In the chapel		<b>??</b>
<b>Young Christian Workers (YCW)</b>	Near the parish house	Tuesdays 4pm Sundays after Mass	<b>Mme KINYUY Immaculate</b>
<b>Readers' Club</b>	Near the chapel	1 <sup>st</sup> and 3 <sup>rd</sup> Sunday after the 2 <sup>nd</sup> Mass	<b>Mr NGONG Charles (677 990 277)</b>
<b>Catholic Charismatic Renewal</b>	In the chapel	Every Friday (4pm) and Sunday after 1 <sup>st</sup> Mass	<b>Mr Anthony CHINONSO (678 164 445)</b>
<b>Vocation group</b>	parish house	Every second Sunday of the month	<b>Hosea KPAH</b>
<b>Sacred Heart</b>	In church	Every Thursday 4pm	<b>Ma Benedicta BONGWUN (677 645 318)</b>
<b>Samba</b>	Parish premices	Every Sunday at 9am	<b>Mr Joseph LUKONG (674 823 094)</b>
<b>Nchong (Women of the Exaltation of the Cross)</b>	Hall under new church	Every Sunday, 9am	<b>Mme NKWAWIR Serophine (677 259 968)</b>
<b>Friends of Mill Hill</b>	parish	3 times a year	<b>Hilary ABUEH (682 470 357)</b>
<b>Menchum Christian Community (Christ the King)</b>	Near the parish house	Last Sunday after the 1 <sup>st</sup> Mass	<b>Mr AMEAH Joseph</b>

For the smooth running of these groups so as to ensure a better liturgical celebration, we have the following leaders to coordinate some of them:

**\* Parish Coordinators of Choirs:**

**What is expected of the parish coordinators of choirs?**

- *Encourage choirs to practice seriously before singing*
- *Encourage composing of songs and the teaching of new songs;*
- *Organize singing competitions in the parish on the eve of big feasts.*
- *Cultivate the spirit of joint choir during solemn occasions.*
- *Teach new songs to all choirs (and correct the ones poorly executed).*
- *Organize visits among various choirs*

**Leader:** Mr Sylvester NDIFOR (677 182 121)

**Assistants:** Mrs WIRSIY Elisabeth (675 42 44 14), and Mrs TUMA Clarisse

**\* Parish Coordinators of Spirituality groups:**

**Leader:** Mme AMBE Angela

**Assistants:** Mme Mirabel AYUK; Ma Benedicta BONGWUN

## APPENDIX IV

### Organization of liturgical services in the parish

LITURGICAL SERVICES	DAYS AND HOURS
Morning prayers (Meditation/Adoration, etc.)	From Tuesday to Saturday: 6:00am Silent meditation/ adoration to the Blessed Sacrament, Rosary or other devotions
<b>Masses</b>	<p>Morning Masses: <b>from Tuesday to Saturday: 6:20am</b>            Sunday Masses: <b>7:00am and 9:30am</b>            Or <b>unique Mass</b> on <u>some occasions at 8:00am</u></p> <ul style="list-style-type: none"> <li>- offer mass intentions in thanksgiving, for the repose of the souls of our relatives, for various intentions, for God's blessings, etc.</li> <li>- Take part in daily Mass at the start of your day</li> <li>- Masses in homes are arranged with the Parish Priest and moderators of KYN Communities.</li> </ul>
<b>Adoration</b>	<p><b>Every Thursday morning, 7am-9am</b>  <b>Last Friday of the month, during mass for the sick</b></p>
<b>Confessions</b>	Saturday morning after Mass at the PP's office, and at the request of penitents.
<b>Baptism of babies</b>	Arrange time with the PP, after registration ( <i>through our Know your neighbour community</i> ).
<b>Marriages</b>	<ul style="list-style-type: none"> <li>- Meet the Parish Priest for all modalities regarding sacramental Marriage</li> <li>- Preparatory training every <b>Wednesday</b> from 4:30pm to 6pm.</li> </ul>
<b>Visits to the sick</b>	Saturday (1 in 2weeks) as from 8:30am (or any time for urgent sick calls)

	<i>Kindly inform the parish priest of the sick or the elderly needing pastoral attention.</i>
<b>Mass and Intercession for the sick and difficult situations</b>	Last Friday of the month at 4:30pm, with blessing of salt, water and other religious articles.
<b>Various blessings</b>	Blessings of houses, shops, pious objects, cars, water, salt, at any moment at request, and on special occasions during the pastoral year.
<b>Way of the Cross</b>	<b>During Lent</b> , every morning at 5:50am and on <b>Fridays at 4pm</b> in the parish yard. Stations of the Cross are followed by Lenten charity collection.

## **APPENDIX V**

### **Yearly Church Dues**

	<b>Christian Card</b>	<b>FOSEP</b>	<b>Parish projects</b>	<b>Diocesan projects</b>	<b>Total</b>
<i>Men</i>	<i>5,000F</i>	<i>150F</i>	<i>1,000F</i>	<i>1,200F</i>	<i>7,350F</i>
<i>Women</i>	<i>3,000F</i>	<i>150F</i>	<i>1,000F</i>	<i>1,200F</i>	<i>5,350F</i>
<i>Youths</i>	<i>1,000F</i>	<i>150F</i>	<i>350F</i>	<i>/</i>	<i>1,500F</i>
<i>Children</i>	<i>500F</i>	<i>150F</i>	<i>/</i>	<i>/</i>	<i>650F</i>

***Kindly meet the parish priest for any exceptional situation: IDP, etc.***

## APPENDIX VI

### Roster for the Cleaning of the Church and Offertory Procession

KYN	2023			2024								
	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July	Aug	Sept
<b>Haoussa I</b> (St Francis of Assisi)		11	30		17		06	25		13	31	
<b>Haoussa II</b> (St Peter) + <b>Madelon</b>		18		06	24		13		01	20		07
<b>Camp Sable</b> (St Monica) + <b>Tamdja</b> (St Rita)		25		13		02	20		08	27		14
<b>Camp Oignon</b> (Holy Trinity) + <b>Bamendzi</b> (St Therese of the C.J.)	14		02	20		09	27		15		03	21
<b>Lycee Technique</b> (St John Paul II) + <b>Cami Toyota</b> (St Anthony of Padua)	21		09	27		16		04	22		10	28
<b>Lagoueng</b> (St Faustina) + <b>Tougang</b> (St Gabriel)	28		16		03	23		11	29		17	05 oct
<b>Dépôt pétrolier</b> (St Vincent de Paul) + <b>Kamkop</b> (St Michael)		04	23		10	30		18		06	24	12 oct

The dates in the calendar are Saturdays (for the cleaning); offertory procession is to be done on **the following Sunday**.

## APPENDIX VII

### Special collections for the year

#### - **October - OPM; 4<sup>th</sup> Sunday (Mission Sunday)**

22<sup>nd</sup> October 2023: Special collection to support the Pope in the evangelization of mission territories.

#### - **December - OPEM**

Christmas (25<sup>th</sup> December 2023): Special collection to support the Pope in caring for children all over the world.

#### - **March – National CARITAS**

5<sup>th</sup> Sunday of Lent (17<sup>th</sup> March 2024): Special collection for the needy in the Church of Cameroon.

#### - **March – Holy Land**

Good Friday (29<sup>th</sup> March 2024): Special collection to support the Pope in caring for suffering Christians in the Holy Land.

#### - **April – OPPA**

4<sup>th</sup> Sunday of Easter (21<sup>st</sup> April 2024), Good Shepherd: Special collection to support the Pope in his initiatives as Shepherd of God's people.

#### - **June – SAINT PETER'S PENCE**

Feast of Saints Peter and Paul (29<sup>th</sup> June 2024) : support the Pope in his charitable initiatives throughout the world.

#### - **September – UPM**

14<sup>th</sup> September 2024: Special collection to support the bishop towards the training of priests on further studies.