
Saint Patrick's Parish - Maetur

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PARISH PASTORAL PLAN FOR THE YEAR 2020-2021

PARISH THEME:

**I take care of my Community, Our common
Good !**

***Key Objective: Develop and keep a sense of care and
responsibility towards the common good and
creation.***

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PASTORAL OBJECTIVE FOR 2020-2021

Dear brothers and sisters, dear reader,

The context in which we ended the pastoral year 2019-2020 has been that of a world difficulty with deep effects over the parish life. We are faced with a necessary reconstruction of our communities, structures, church groups so as to set the whole community back on journey towards its ideal self-realization.

Following the diocesan directives exhorting us to live another extra-transitional year in 2020-2021, we shall put in our utmost effort to assimilate the values of solidarity and communion we started already, and in communion with Pope Francis this year, pay more attention to creation, to the environment.

We are very grateful for the successes we achieved last year with regard to our objective of building communion through a better commitment in our KYN communities; many Christians took at heart the sense of belonging and participated happily to the life of their respective neighbourhoods. Some communities were created in the course of the year (i.e. Cami Toyota and Tougang). However, some challenges still persist in spite of this little progress experienced; this year, we shall continue **to revive the Know-your-neighbour communities** with greater sensitization, with community-oriented services (registration of catechumens, cleaning, offertory procession, celebrations of Masses in quarters, etc.), with closer attention to Christians around us in the quarters.

At the bottom of Pope Francis' call to care for creation this year lies **a call to charity** towards ourselves, our neighbours and future generations through the responsible use we make of creation. Such a care can only be very effective if every Christian comes close to his/her Christian community.

The Parish Priest,

Rev. Fr. Lewis Devy NGANTCHOUKO

GENERAL INTRODUCTION

WHAT A PARISH PASTORAL PLAN IS ALL ABOUT

A parish pastoral plan is the guiding tool for every parish as far as planning and following up of pastoral activities are concerned. As a referential document, it must be owned and exploited by every single parishioner, every family, every Know Your Neighbour community or action group and more by any leader. The parish pastoral plan contains most of the information about the parish, the various pastoral Agents at all levels and guidelines of the pastoral activities for the ongoing year.

What is the methodology of the Pastoral Plan ?

A pastoral plan is an organic, systematic, coordinated and united vision of pastoral actions geared towards fostering the growth of the church with the participation of all and in line with the diocesan vision.

A parish pastoral plan is established following principles given by the PRID i.e. **Project for a Renewed and Inculturated Diocese. As a Project**, the PRID is a planned work which is completed over a period of time and intended to achieve a particular aim (by answering a specific problem in evangelization).

As a Renewed Project, the PRID aims at revitalizing (or giving new life, energy, activity and success) to the church as a whole (i.e. persons and structures) so that she can efficiently fulfil her mission in the world.

Lastly, **as Inculturated**, PRID has to take into consideration the particularities of each diocese i.e. its social, historical, economic and cultural situation. In our case, we are concerned with the diocese of Bafoussam, and more specifically the anglophone community within this diocese.

Therefore, a Parish Pastoral Plan conceived following the principles of the PRID seeks to build a Church true Family of God, based on **communion** and the participation of each and every

member in a given cultural, social, or economic context. How can we then come out with a well elaborated pastoral plan?

In order to come out with a parish pastoral plan, the first thing is to **observe the reality of the Parish or the Diocese**. In our case for example, we are a sociological parish which is very distant from the parishioners; parishioners cannot easily come to the parish especially during the week yet they love their parish; so in planning we should take into consideration all these as we plan our activities.

The second thing is to make a **retrospective view of the parish or Diocese**, appreciating especially the limitations and their effects with regard to our journey towards the set objective;

The third thing is **forecast**. This point consists in projecting the consequences of the current attitude or failure in the future if nothing is done to eradicate it.

The fourth thing is to **propose an ideal way** to transform the reality observed according to the will of God. This proposal should be done by the majority of the parishioners or members of the diocese if not all.

The last point is **diagnosis** i.e. to come out with obstacles and potentialities to arrive at that ideal. It is this diagnosis or brainstorming which eventually helps to define the main lines of action of the pastoral plan. How is the pastoral plan followed up at the diocesan, deanery and parish levels?

At the diocesan level, the Pastoral Plan is followed up by the **DTPA** (The Diocesan Team of Pastoral Animation).

At the level of the deanery, it is followed up by the **DETPA** (The Deanery Team of Pastoral Animation).

At the level of the parish, it is followed up by the **PTPA** (The Parish Team of Pastoral Animation).

PART ONE

PRESENTATION OF THE EXTRA-TRANSITORY YEAR OF THE DIOCESAN PASTORAL PLAN

In part one of this parish pastoral plan, we shall summarize the reasons why the Diocesan Team of Pastoral Animation has proposed the transitory years, and present the values and slogans for this second transitory year.

1.1. A REMINDER OF THE DIOCESAN PASTORAL PROJECT

Everything started with the formulation of the first approach of the fundamental problem after having noticed much dissatisfaction here and there in the pastoral life of the Diocese. The socio-cultural analysis done in the year 2000-2001 brought light on some daily worries of the people of God in Bafoussam.

Then, the history of the diocese was recalled to further clarify the situation and then the forecast helped the people of God in Bafoussam to be conscious of the risk the diocese may be running into if nothing is done. It was after this brainstorming that the dream of an ideal diocese that may fit our expectations came to be.

Lastly, it is the diagnosis that led to define the fundamental problem of the diocese. At the moment this project was launched in the first phase of the pastoral plan of three years in 2007, the problem of the people of God in Bafoussam was as follows:

Despite their enthusiasm, the individual Christian of the Diocese of Bafoussam is very much influenced by his/her cultural and traditional practices, which is actually a hindrance to the effective expression of his/her faith. That is why he/she is suffering from frustration which obliges him/her to live in passivity as a hybrid, despite his/her Christian hope.

Then, in 2015, after an evaluation of the evolution of the pastoral project, the fundamental problem was newly enunciated as follows:

The people of Bafoussam, after a determinant move in order to find and assume its identity (Realization of self), and a visible effort of its sons and daughters to open up to one another (Solidarity), is still victim of the influence of his ways and customs and also of the dehumanized and oppressive forces which enclose him in interested solidarity of socio-cultural, traditional and modern milieus which prevent him from living the harmonious and full communion with God, the creation and his fellow creature.

It is after this new formulation that a two-year transition was to be observed throughout the diocese for people to better assimilate the values of solidarity and communion. With the unexpected arrival of the coronavirus, the Bishop offered another opportunity for an extra-year of transition before entering into the next phase of our diocesan pastoral project.

1.2. TERM VALUES FOR THE PASTORAL YEAR 2020-2021

Theme: “Safeguarding Creation, our Common Home”.

PERIOD	VALUES	CONNECTING VALUES	INITIATIVE
October 2020	The Church on Mission	<ul style="list-style-type: none"> - whom shall I send? - The Church going out - Free response to God’s call - Active participation in the work of evangelization 	Celebration of Mission Day
<u>SLOGAN:</u>			

V/ Whom shall I send? R/ Lord, Send me !			
November- December 2020 - January 2021	To acknowledge the value of creation	<ul style="list-style-type: none"> - contemplate creation - respect creation - protect creation - make good use of creation - help others understand the importance of creation 	Parish day for the Protection of the Environment
<u>SLOGAN:</u> V/ Our Planet... R/ A gift from God !			
February - March - April 2021	To make good use of creation		Deanery day of the Environment
<u>SLOGAN:</u> V/ Our common home ! R/ I take care of it !			
30th May 2021	Diocesan Day for the protection of the Environment		

These values, slogans and initiatives should be lived and celebrated at all levels of the parish, in various groups and know-your-neighbour meetings.

PART TWO
THEME AND OBJECTIVE OF OUR PARISH
PASTORAL YEAR

THEME:

**I take care of my Community, Our common
Good!**

OBJECTIVE: By the end of the year 2021, Christians of St Patrick are expected to have acquired a better sense of care and responsibility towards their fellow brothers and sisters, the environment and the common good at personal and community levels.

JUSTIFICATION OF THE OBJECTIVE:

The Diocese of Bafoussam has been in a transitional period (2018-2020) with the aim of implementing more firmly the values of **solidarity, communion and self-realization**. Unfortunately, the 2nd transitory year 2019-2020 was abruptly interrupted by the corona-virus pandemic, thus slowing down considerably the progress of our community in building the values expected. The Bishop decided on the 30th June 2020 that an extraordinary transitory year should be experienced by all the diocese before we enter into the next phase of our Pastoral Plan. Providentially, this extraordinary year coincides with the Year for the protection of the Environment proclaimed by Pope Francis. We shall therefore live more intensely the values of solidarity, communion, self-realization in taking care of our common home which is creation.

PART THREE:

**ORGANIZATION OF PASTORAL LIFE ACCORDING
TO DIFFERENT LEVELS AND SECTORS**

Drawing from the directives of the Diocesan Pastoral Team and the resolutions of our own parish, this part offers a guide to all pastoral agents for a better parish. Every leader is encouraged to read what is expected of his/her commission and to explain it to his collaborators.

3.1. THE PASTORAL OF THE WHOLE COMMUNITY

a) At the level of the parish as a whole,

What is expected of us?

- *Building the Church, true Family of God by fostering community participation (e.g. community-services, cleaning, meetings, etc.). **This year, we shall pay attention to the care of the environment.***
- *Priests and other pastoral agents should take time during Eucharistic celebrations, other occasions where the people of God is gathered to insist on the necessity for each Christian and the entire community to care for the environment (care for one another, cleanliness in and out of the church, respect for common properties, etc.).*
- *New parishioners should be welcomed at the parish level.*
- *Values and slogans should be inserted in the various Sunday newsletters and repeated at Mass.*

<p>Those in charge: the Parish Team for Pastoral Animation (PTPA)</p>
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b) At the level of the Pastoral of families

What is expected of us?

- *The parish commission should be effective and hold meetings regularly*
- *Visitations in families and blessings by the Parish Priest.*
- *Groups having a family spirituality should be systematically integrated in the running of the family commission*
- *The commission should encourage families to join groups that have a family spirituality*
- *It should make the family slot brief and concise and ensure that it is operational*
- *It should also endeavour to celebrate events related to the family in a Christian way: anniversary of marriages and of baptism.*
- *Encourage families to offer Mass intentions for the peaceful repose of the departed members.*
- *The Family commission meets every 2nd Sunday of the month*

Members of the Parish Family Commission

President: Mr and Mrs NGWA Michael (677 432 212)

Vice-President: Mr and Mrs Aloysius LIMAH JEGAH

Secretary: Mr and Mrs TUKOV Cyprian

Members: Mr and Mrs NKEM Samson; Mr and Mrs SENJOH Florian, and Representatives of the Family commission from all KYN communities.

Adviser: Mrs AWA Regina (677 927 444)

c) At the level of various neighbourhoods

What is expected of us, (also consult the BUCEB)

- *That parish leaders should attend various know your neighbour meetings in their various quarters to encourage the faithful.*

- *That the entire family (father, mother and children) be present during know your neighbour meetings*
- *That all should subscribe to the KYN bulletin BUCEB*
- *Regular training of moderators of 'know your neighbours'*
- *Effectively create 'know your neighbours' where they are not existing and revitalize those in difficulty.*
- *The priest and the PTPA should be attentive to the KYN Communities and carry out regular visits to their meetings*
- *Ensure that know your neighbour meetings become the focal point for the request of various pastoral services in the parish and the priest has to be strict on this.*

NB: To belong to a 'Know Your Neighbour' meeting is a MUST.

For the list of KYN Communities, see Appendix I.

3.2. SECTORS PASTORAL

a) The Pastoral Care of Children

What is expected of us?

- *The children should be made to know the values and initiatives of this year with regard to the care for the environment. (responsibility, cleanliness, respect of common properties, etc.)*
- ***Mass for children and catechumens shall be initiated as from Mission Sunday, at 9am.***
- *Children should be initiated in saying the rosary during the month of October.*
- *The preparation of the feast of Christmas for children should begin early enough.*
- *Parents and KYN Communities should be interested in the activities of children and encourage them.*
- *Leaders of this commission should actively take part in meetings organized.*

- *Special care should be given to the parish nursery and primary schools*

Persons responsible for the pastoral service for children:

Leader: Mrs Serophine NKWAWIR (677 25 9968)

Assistant: Mrs Rose TSAFACK (677 686 093);

Other members: Mme FONLON Josephine, Mrs TATAH Pascaline (677 760 059), Mr MVO Martin, St Patrick's school teachers, new parishioners are welcome to join.

b) The Pastoral Care of the Youths

What is expected of us?

- *Coordinators should put a special accent on educating the youths on life, love, education, health, business, etc. (with the help of other commissions if needed)*
- *Cultivate in the youths the spirit to join different groups through various animating activities.*
- *Parents must show interest in the activities of the youths and encourage them regularly.*
- *The Youths Ex-co should be creative in proposing new initiatives to make youths participate in the life of the Church (sports, concerts, excursions, talks, formations, etc).*

Persons responsible of the pastoral service of the youths:

Leader: Mr and Mrs Cyprian EKWEALLOR

Assistant: Mr Sylvester NDIFOR (677 182 121)

Other members: Mr Anthony CHINONSO (678 164 445); KITIO Ernest (Youths President and Vice)

What is expected of the Youths Ex-co specifically?

- *They could organize sports competitions for the Youths at the parish level.*

- *They should encourage other youths to participate in the diocesan events (retreat, new year wishes to the Bishop, diocesan youths pilgrimage, etc.) and to own a diocesan card.*
- *In collaboration with the commission in charge of children, the youths coordinators should prepare the feast of the nativity of our Lord Jesus Christ before the 25th of December.*
- *They should sensitize the youths with as regards the material life of the parish: services to the church, payment of their Church contributions, harvest thanksgiving, Fosep, diocesan projects, etc.*
- *The youths should organize a friendship day, general community sport or excursion.*
- *In the parish, around the 11th February, a week of sportive, spiritual (recollection, Bible competition, etc.) and caritative activities should be organized.*
- *By the end of May latest, the youths should evaluate their activities.*
- *A novena should be organized in view of the final exams 2021.*

d) The Pastoral Care of Teachers

What is expected of us?

- *This commission pays attention to the spiritual life of teachers, their evangelization and propose the talents of teachers to the service of other groups in church (youths, children, students, parents, etc.) They should therefore organize with the Youths ex-co re-opening masses, the feast of Laureates and other talks to guide the youths in their studies, in life issues and how to face Official Exams.*
- *During the mass for the international day of teachers, new teachers will be welcomed and they will all be drawn to deepen the spirit of communion among them.*
- *A recollection could be organized with them at their request.*

The Coordinators of the Pastoral of Teachers

Leader: Mrs Alice MBOSI (677 539 359)

Assistants: Mme Florence KINGAH (677 837 331); Mr Giles CHE (677 955 333)

Other members: Mr MVO Martin; all teachers belong to this pastoral !

e) The Pastoral of Traders and of Business persons.

It is meant to help them offer their human and social talents for the good of the community.

What is expected of this commission?

- *Their coordinators should invite business persons to meet once a term to discuss about the need of building a solidarity spirit within them.*
- *They should organize conferences to train the youths on the creation and management of enterprises or on how to get into business.*
- *They could at the beginning of each academic year inform the faithful about the affordable prices of books, shoes, dresses so that they can rush and buy in their various stores.*
- *A Mass could also be celebrated for them at any time they request; their businesses and shops can also be blessed.*
- *Sell their goods at moderate prices*
- *Organize talks and advise parishioners on how to buy goods*
- *Parishioners should buy their goods from them*

The Coordinators for Traders and Business persons

Leader: Mr CHIKA NWOKIKE (677 686 984)

Assistant: Mr Felix KYNYUY (677 714 975)

Secretary: Mr Aristide TADONG;

Publicity: Mr Sylvester NDIFOR ; (Open to all business persons or traders)

3.3 PASTORAL SERVICES

Pastoral services are meant to promote the growth of the faithful in faith, hope and charity in a given parish.

a) Reception and Attendance schedule:

The Parish Priest: Father Lewis Devy NGANTCHOUKO

Contacts: 674 765 007 / 696 428 329

Email: saintpatrickmaetur@gmail.com / lewisdevy@gmail.com

NB: *in case you call him without success, please kindly leave a message. Do not hesitate to call or write messages, to send announcements or any other information.*

Tuesdays : 4:00 pm - 6:00pm

Wednesdays: 8:00 am - 12:00pm

Fridays: 4:00 pm - 6:00pm

Visits to the sick: Saturdays morning (as from 8:30am).

Marriage preparation: Wednesdays 4:30pm - 6pm

Adult Catechesis: Fridays 4:30pm - 6pm

Confessions: Saturdays after morning Mass and at any convenient time at the request of penitents.

(Brief listening every morning immediately after Mass, except on Monday; feel free to call the Parish Priest for eventual necessities before coming).

b) Secretariat: (still to be reorganized)

c) Liturgical services

They are concerned with the preparation, planning and celebration of the Sacred Liturgy and sacraments (Prayers, Masses, confessions, Baptism, anointing of the sick, marriages), Mass &

Prayers for the sick, various benedictions, funerals, and other devotions such as the Adoration of the Blessed sacrament, Rosary, etc.

What is expected of us?

- *Make sure that the Liturgy is prayerful and marked with discipline and seriousness. Mass programs should be made known to the priest before their execution.*
- *The members of this commission should lead all those who partake in the liturgy to understand that the way we celebrate says much about our faith.*
- *They should endeavour to bring Christians to participate fully, actively and fervently in masses and adoration of the Blessed Sacrament.*
- *Members of this commission should work with the decoration commission to check liturgical colours.*
- *Organize the training session for groups which are directly involved in the liturgy such as choirs, altar servers, readers, decoration, and communication. They should train them on the right attitude to adopt at the altar and to call their attention to sobriety in movements, dressing and actions.*
- *The commission should meet regularly with the groups involved in the Liturgy.*

Members of the Liturgy commission

Overseer: the Parish Priest

Leader: Mrs Chiara ASOH (653 106 969)

Assistants: Mme Mathilda NYAMYELE; Choir Coordinators.

Other members: presidents and secretaries of choirs, mass servants, decoration, protocol and of readers club

(See Appendix III)

d) Decoration Commission:

- *They take care of the adornment of the Church and the entire parish in and out.*
- *In line with the liturgy commission, they change regularly the colour in the church according to the liturgical time or feast.*
- *They can plant some flowers in the yard.*
- *In case they need new linens, they can always present their needs to the Council in charge of Economic affairs*

Leader: Mrs Lucie IKECHELI (677 956 175)

Assistants: Mrs NWAFOR Stella, Mme CHE Sconda, Mrs Joan Mary MBINKAR, Mme MKONG Edelate; *(new members are welcome)*

Resource person: Mr TUMANJU Felix (675 009 771)

e) Catechesis

Catechesis is a means through which the Church ensures the integral formation of all her faithful. It concerns five categories: Catechesis of infants and of adolescents; Catechesis of adults; Catechesis in view of Confirmation; preparation for Christian marriage and Catechesis for the deepening of the faith.

What is expected of us?

- *Catechumens should be registered through their respective Know your neighbour communities.*
- *Catechumens should be instructed on the importance of Sunday masses and the necessity to belong to an action group in the Church. They shall attend the Children Mass at 9am.*
- *Catechesis in view of the sacrament of confirmation should begin in October.*
- *Each catechumen should choose his godparent right from Year I of the catechumenate.*

- *The evaluation of catechumens should consider not only the intellectual aspect but also the Christian life and engagement in Church activities*
- *Insist on life testimonies during doctrine classes*
- *Insist on the criteria and choice of catechists and Godparents*
- *That the parish priest ensure the training of catechists*
- *Harmonize evaluation of children at least at the parish level.*
- *Organize meetings with parents and Godparents of catechumens*
- *Teach notions related to the material life of the Church such as church contributions, tithes, harvest, offertory, special collections, FOSEP, priest's health insurance, inventory, and financial management of the church (especially for Confirmation classes)*
- *Encourage catechumens to have their bibles from the first year of doctrine classes.*

NB: The period of formation before first Holy Communion is **three years**.

During his or her time of formation, a catechumen has to observe the following obligations:

- *To attend Mass every Sunday.*
- *To attend all Catechesis courses.*
- *To belong to a Catholic action group.*
- *To pay his/her Church contributions.*
- *To obligatorily attend Know-Your-Neighbour-meetings in his/her neighbourhood.*
- *To participate in the cleaning of the Church when it is their turn.*
- *To own the diocesan youths card.*

For the organization of Catechesis, see **APPENDIX II**.

Coordinator of Catechesis:

Leader: Father Lewis NGANTCHOUKO (696 428 309)

Assistants: Mme KINGAH Florence ; Rev. Sister Mediatrix FIEN

f) Catholic groups and movements

Its objective is to help the faithful grow in their faith according to the spirituality proposed by the group(s) they have chosen. In fact, ‘*a Christian without a Christian movement is like a soldier without a battalion*’. These groups are supposed to be visited and followed up spiritually by the priest and the PTPA. Recollections and retreats should be organized with them (prior planning and consultation with the Parish Priest is needed)

For the list of various groups in the parish and their meeting days, see ***APPENDIX III.***

Persons in charge:

The Parish Priest

Coordinator of Marian groups: Mme AGBOR Dorothy

Coordinators of Spirituality groups: Mme AMBE Angela & Mme Mirabel AYUK

g) The Service of Charity and of Human Promotion

What is expected of us?

- *It should organize charity for the needy.*
- *The sense of sharing should be upheld in the parish especially towards the needy. This should be fostered by the PTPA through the Know your neighbour and action groups.*
- *It should be able to discern who is really in a desperate situation.*
- *The commission in collaboration with the parish priest should organize Christmas for the sick and IDPs.*
- *It should facilitate visitations to the sick in neighbourhoods with the parish priest.*
- *Fix a meeting day.*
- *Lenten collection for the needy should be encouraged. And emphasis should be put on the special National Caritas collection of the 5th Sunday of Lent.*

NB: Any action group which envisages to carry out a charity visit to any institution or person should pass through the Parish Caritas for orientation.

Coordinators of the Pastoral of Charity and human promotion

Leader: Mme WONGIBE Maureen (677 338 386).

Members: Mme WANZIE Irene (243 051 883), Mme AMBE Angela (677 516 767), Mme KOUAMEN Veronica (674 600 693); Mme AYUK Mirabel, Mme FON Evelyn, Mrs NGEH Relindis, Mrs TEM Mary ; Members of the Charity commission in Know-your-neighbour.

h) The Service of Communication and Translation

What is expected of us?

- *Should restructure themselves and coordinate the production of the parish Sunday newsletter.*
- *Its objective is to ensure communication of information.*
- *Handle the announcement book*
- *News from the Diocese should be communicated to parishioners in time.*
- *In the same way, news of the parish must be made known to the faithful in and out of the parish.*
- *Translate information from the deanery, diocese and the bishop's house.*
- *The members prepare Announcements with the Parish Priest and present them during liturgical celebrations at the appropriate moment.*
- *The commission in charge should also enrich the Newsletter with brighter articles, poems, jokes and wise sayings.*
- *Help Christians get informations through the parish Whatsapp forum.*

Coordination of the Pastoral of Communication and Translation

Leader: Mr NGHOLAPEH LEONG Emile (679 329 135)

Assistant: Mr Aloysius MKONG

Other members: Mrs FOINKEM Delphine, Mme NGANKOU Mary (677 807 289), all members of the readers club.

i) The Service of Vocations

What is expected of us?

- *Launching of the vocation group in the parish after a broad sensitization of parents and youths by the parish commission in charge of vocations.*
- *The youths should be sensitized to belong to the vocation group.*
- *should carry out their role of awakening vocations and following them up during the meeting by the diocesan commission in charge of vocation.*
- *Preparation and celebration of the world day of prayer for vocations.*
- *Visit of the members of the vocation group.*
- *Sensitization about the vocation camp*
- *The commission could get in touch with some religious congregations who can come to present their various congregations or plan a visit to a religious community.*

Parish Coordinators for Vocations :

The Parish Priest;

Rev. Sister Dypna ZENCHA (673 292 764); Mme ACHUO Esther (653 289 217); M. Cyril NJINABO (676 417 221)

j) Justice and Peace Commission

Its role is to ensure the implementation of the respect of human rights and dignity among Christians and members of the same family, to form and inform Christians with regard to citizenship, Christian behaviour in society.

What is expected of us:

- *Pay special attention to the IDPs and help facilitate their social insertion (through the issuing of Birth certificates and ID cards).*
- *Promote the equality of all before the law.*
- *Invite the faithful to know and respect both the established law and their civil rights.*
- *Sensitize the faithful on the necessity to respect the rights of all men and women, families and children.*
- *Work towards the promotion of human dignity.*

Parish coordinators of Justice and Peace Commission**Leader:** Mr ANUTENET Julius (699 301 526)**Assistant:** Mr Benoît KENNE (675 707 366)**Other members:** Mr Tikar NDI; Pa Ambrose MBOME (675 855 721); Mr Paul FONLON**k) The Pastoral of health**

Its objective is to advise the faithful about some rules of hygiene in order to avoid sicknesses. It also gives advice as far as health is concerned, or organize sports days for all Christian faithful.

Parish Coordinators of the Health Commission**Leader:** Mrs GESU Caroline (699 540 101)**Assistants:** Mrs MBONGSAI Florence; Mme WIRSYI Elizabeth; Mr MBACHI Bryan (672 084 861), Mme WONGIBE Maureen (677 338 386) ; Sherone VIDZENYUY (all others health personnels)**l) Internal and External relation commission:****What is expected of us:**

- *Keep in touch with the parishioners in the Diaspora*
- *Inform them of the parish activities and projects.*

- *Send them gifts or best wishes when possible during Christmas, Easter seasons*
- *Invite them during grand occasions in our parish*
- *Look for funds and sponsors to assist the parish in her development projects.*

Leader: Mr Aristide TADONG;

Assistants: Mr AYUK Jerome (675 290 986); Mrs JAIKA (677 400 379) ; Mme MOKIA Carole (677 394 584); Mme Hannah NJONG (670 500 280)

m) Protocol Commission

- *Ensure discipline in movement during liturgical celebrations*
- *Direct people to move to the side of the Church where seats are still available*
- *Welcome strangers and can inform them about the parish programme*
- *Can also assist at the diocesan level on occasions like ordinations, installations or pilgrimages.*
- *Direct cars for the orderly parking*

Members:

Leader: Mr LEHDUFE Donatus (677 83 72 35)

Assistant: Mr BENGBANG Ephrain (677 575 514)

Other members: Mr KPAH Gregory (677 98 29 34), Mr Sixtus LONGLACK; Mrs Chiara ASOH, new members are welcome !

n) Commission for Logistics:

What is expected of us:

- *Insure the maintenance of the parish generator*
- *Responsible of the sound system in Church and during extraordinary occasions such as parties.*
- *Replace blown bulbs in church and parish at large.*

Members

Leader: Mr NJOCK Remmy Tabe (675 101 776 / 694 551 353)

Assistants: Mr Aristide TADONG; Mr Eric Romuald KAPTCHOUA
TAFO (697 815 017/ 674 341 205); Mr Ghislain MOFOR.

o) School Supervision

- *Follow up the recruitment, pedagogical performance of teachers and pupils,*
- *Follow up the running of the school (discipline, finances, etc.)*

The Parish Priest, Mme MBAH Mary.

4. MINISTERIAL PASTORAL

At this level of pastoral, we are concerned mostly with various formations namely, the frequent formation of pastoral Agents, of group leaders, of Catechists, organization of recollections and doctrine to deepen our faith. *See the Tear-off calendar for the planned activities for ministers and other pastoral agents.*

5. PASTORAL OF STRUCTURES

*These structures are indispensable for the smooth running of parishes. The pastoral of structures consist of the three main organs that organize, program and supervise activities in parish. They are the **PPC (Parish Pastoral Council)**, the **PTPA (Parish Team of Pastoral Animation)**, the **Council for the economic affairs.***

Besides, the parish priest has the responsibility to instruct the members of the each structure on the following:

- *That the presence of leaders of various structures at different deanery and diocesan meetings be effective;*

- *That all reports should respect the five different levels of pastoral for a better exploitation;*
- *That the Parish pastoral council president and other statutory pastoral agents are sensitized to always participate in CODEL meetings.*

5.1. The PPC (Parish Pastoral Council)

It is the highest administrative organ of the parish supervised by the Parish Priest assisted by the Parish pastoral Chair Person. It is an instrument of communion, participation, co-responsibility and collaboration between the parish priest, his immediate collaborators and the entire people of God who are under his pastoral care.

The Parish Pastoral Council possesses only a consultative voice (Canon 536§2). Its main objective is to lead the lay faithful who are participants of the function of Christ who is priest, prophet and King, to assume fully their own responsibility in the pastoral activity and the life of the church. It is also to inform, to form, and to guide the councillors. Furthermore it is to favour pastoral activities at all levels in the parish through evangelization, development, finances, realization of project, socio-cultural animations etc.

It should program, follow up, evaluate and make suggestions for the smooth running of the pastoral activity of the whole parish in particular and the diocesan and universal church in general.

The mandate of the members of the PPC is three years renewable once. The mandate can be terminated through resignation approved by the parish priest, through removal by the parish priest after having considered the views of other members of the bureau for a serious offence or a situation which is incompatible with the spirit of the Parish Pastoral Council or the Church.

What is expected from the members and the Bureau of the Parish Pastoral Council:

- *The members of the council be chosen according to their availability and engagement and that they must actually participate in the parish, deanery and diocesan activities*
- *It must hold its three statutory meetings*
- *The president should be trained on how to carry out his functions*
- *The mandate of the members should be respected and renewable once.*
- *The PPC should put in place or update the service in charge of archives and ensure its follow up.*
- *The PPC Bureau must effectively hold its monthly meeting*
- *The Bureau must see to it that all commissions are active and functioning.*
- *It should be made up of delegates or representatives from all groups and Christian movements present in the parish.*
- *It should have at least fourteen members*
- *The PPC meets trice a year (in September, February and June) for ordinary meetings, and once every year (in July or August) for the Parish Pastoral session. **In September**, the PPC meets to present the Parish Pastoral Plan and adopt it, as well as the annual budget; **In the middle of February**, it meets for the mid-way evaluation of the pastoral year; and lastly in **June** to evaluate the pastoral year in view of the pastoral session for all parishioners and resource persons of the parish. This session enables the PTPA and the parish priest to elaborate the Parish Pastoral Plan for the following year.*
- *The presence the parish pastoral council's representatives at the parish, deanery or diocesan meetings is compulsory especially*

for the President and the Secretary who can always send their representatives.

- *With the parish priest, the President and the Secretary should have a broad knowledge of all that is going on in the parish as a whole.*

Constitution of the Bureau of the PPC

President: Mr John WONGIBE (669 728 890)

1st Vice-President: Mr Felix KINYUY (677 714 975)

2nd Vice-President: Mme Mathilda NYAMYELE (675 792 414)

Secretary: Mr MKONG Aloysius (672 138 278)

Vices: Mr Celestine ESEDO (677 595 848); Mrs Therese WUBILLA (675 499 142)

Other Members: Mr Celestine NEBOLISSA (677 956 033); Mr FUAFUNG Johnson ; Mr NGOASONG Romanus (Economic Council); M. Giles CHE (PTPA); .

Advisers: Pa AWA FONKA Augustine; Dr SAMOH YONGABI Emmanuel

5.2. The PTPA (Parish Team of Pastoral Animation)

It is the structure which scrupulously follows up the implementation of the pastoral plan. It is the eyes of the smooth running of the parish in all aspects.

What is expected of PTPA members:

- *The members must master the content of the BUCEB and the values to be lived especially the PTPA slot to be rendered during meetings and masses*
- *The PTPA must sit once a month to evaluate and program activities of the month*
- *The members need to be trained to carry out their role*
- *The PTPA must send their monthly report to the deanery*
- *The PTPA must ensure the training of pastoral agents*

- *It works in close collaboration with the parish priest and the Parish pastoral Chair person.*
- *The PTPA organizes the formation of different leaders of commissions, and members of various structures, reinforces those which are unsteady and creates those which are lacking.*
- *The members of the PTPA have to train themselves regularly in order to understand very well the pastoral project of our Diocese so as to enable the entire parish members to adhere to it. They do this by reading their parish pastoral plan, by attending regularly the CODEL meetings and the Deanery Team of Pastoral Animation meetings.*
- *Should organize visits in groups*
- *Some persons are, by their responsibility, statutory members of the PTPA (Family commission, Catechesis, liturgy coordinator; Coordination of moderators).*

President: The Parish Priest

Secretary General: Mr. Giles CHE (677 955 333)

Other members: Mr MKONG Aloysius (672 138 278), Mrs KUM Helen (677 47 05 21); Mr MVO Martin ; Mrs NEBA Monica (663 012 739); Mme FONCHA Mary (675 260 324) Ma Bridget FORSAH; Mr KITIO Ernest & Vice; liturgy coordinator, catechists representative, leader of the family commission.

Moderators of all Know your Neighbour communities.

Meeting: 3rd Sunday of the month after the 10am Mass

5.3. The Council for Economic Affairs.

It is the structure of management of the material life and finances of the parish. It must exist in any parish (Cf Can. 537)

What is expected of the economic council members:

- *Besides the counting of alms, they should actively participate in the management of church funds with an essential role of proposing activities that are income generating.*

- *The parish priest should encourage members to handle their records well.*
- *That members of the economic council need to be trained at the start of each pastoral year.*
- *The Council should have the interest of the parish at heart; it should preserve and handle the property and the finance of the parish as a good father of a family (cf can. 1284 §1) thinking about the future and pastoral strategy of the parish.*
- *It should meet monthly to assess the income of the month and to conceive a budget for the month.*
- *It conceives the annual budgetary plan of the parish and follows its realization month after month. They present the annual budget for adoption by the PPC in September.*
- *It must write down the minutes of each financial meeting and copy the PPC.*
- *The main actions of the Council for the Economic Affairs during the year are the following:*
 - *It organizes the harvest thanksgiving and the BAZAAR between **November and March.***
 - *It elaborates the annual budgetary account of the parish around **July** and proposes to the PPC for approval.*
 - *The campaign for Church Contributions and FOSEP (Lenten period) is organized between **February-Easter.***
 - *Update the inventory book, go round to take note of the state of Church's properties; they do this twice a year: at the launching of the pastoral year and at the evaluation of the year in June. Take note of those that are spoiled and inform the PPC. They aim at securing Church properties.*

The Council for Economic Affairs is a very vast structure. It is made up of at least 5 and at most 7 members nominated for a period of 3 years renewable once. The statutory members are: the Parish Priest,

the President of Economic Affairs, the Secretary of the Economic Affairs, the President of the Parish Pastoral Council, 3 lay and honest persons (experts in accountancy), and 3 lay counselors (honest and who love their parish). There is a permanent committee and many other sub-commissions.

The Permanent Committee of Economic Affairs:

President: Mr NGOASONG Romanus (675 004 885)

Vice-President: Mr NGONG Charles (677 990 277)

Secretary *ad interim*: Mme Jacqueline KAMDEM (676 156 599)

Vice: Mme MOKWE Bridget

Other members: Mr Christian MOFOR (677 453 972) ; Mr Martin ULOD EZE; Mr AYUK Jerome; Mme GESU Caroline (699 540 101); Mme TENKEU Cécile.

Some Sub-commissions under/assisting the Economic Affairs Council:

a) **The Harvest Thanksgiving and BAZAAR Commission:**

What is expected of them:

- *Make good sensitization and in time*
- *Inform and invite those in the diaspora*

Members:

President: Mr Martin ULOD EZE (677 649 876)

Vice: Mr Celestine NEBOLISSA

Secretary: Mrs Innocentia AKONTEH

Other members: Mr Peter IKECHELI (677 932 010), Mr Anthony BANINGLA (675 376 557)

b) **The Church Contribution-FOSEP Commission:**

Mr Christian MOFOR ALOTA (662 358 503/ 677 453 972), Mme TENKEU Cecile.

c) The Feast Commission

What is expected of them:

- *Ensure refreshment during occasions at the parish level*
- *Occasional reception for pastoral agents during pastoral gatherings.*
- *on various occasions, they should assign groups to cook food and the parish provides for drinks*
- *They should also encourage goodwill individual to support*

Members:

Leader: Mrs Juliana WUBILLA (677 689 886).

Assistant: Mrs KINYUY Caroline (677 617 728)

Other members: Mme LEDUFEH Odette (670 62 82 04); Mr TAMBONG Derrick, Mme ACHUO Esther; Mrs TEM Rosemary; Mme CHIKA, Mme FON Evelyn.

d) Alms Commission:

Mme MOKWE Bridget, Mrs Geraldine BAYE, Mr Anthony CHINONSO; Mrs Juliet CHINANGA, Mrs Jacqueline KAMDEM (676 156 599); Mme AKATEH Veronica.

e) Parish Projects Commission:

President: Mr AYUK Jerome

Members: Mr WONGIBE John; Mr Aristide TADONG

Secretary: Mme GESU Caroline (699 540 101)

Advisers: Mr OKAFOR Paulinus (671 118 820); Mr FONLON Paul (676 565 667); Mr Johnson FUA FUNG (675 520 079).

f) Sub-Commission in charge of the parish farm:

What is expected of them:

- *They post and follow those working in the parish farm (make a list with the various amounts they give each month or season)*

- *Partition the church premises into portions to be kept clean by various groups.; Follow up the farm project and ensure security in the plantains farm*
- *Develop new projects for a judicious usage of the parish plantation.*

Leader: Mme NYAMYELE Mathilda (675 792 414)

Assistant: Mr Ernest LUKONG (676 629 295)

PART IV
THE TEAR-OFF CALENDAR

Programming and placement of pastoral agents

September 2020

Tuesday 1	
Wednesday 2	
Thursday 3	
Friday 4	
Saturday 5	
Sunday 6	Sacraments of Baptism and 1st Holy Communion; Registrations for sacraments start.
Monday 7	
Tuesday 8	DTPA @10am, Procure
Wednesday 9	
Thursday 10	
Friday 11	
Saturday 12	
Sunday 13	Special collection
Monday 14	Holy Cross. Presbyteral council Bureau @10am
Tuesday 15	Diocesan vocation commission @ 09am
Wednesday 16	09am : Preparatory meeting for the CEPED
Thursday 17	
Friday 18	
Saturday 19	
Sunday 20	25th Sunday O.T. A; Special collection ; Retreat for priests starts ; PTPA (after the 2 nd Mass)
Monday 21	Catch-up classes in the parish school start.
Tuesday 22	
Wednesday 23	<i>End of Retreat for priests.</i>
Thursday 24	<i>Day of teaching and prayer by the diocesan exorcist @ Mbouo, 3pm</i>
Friday 25	Launching of the Pastoral Year with Priests
Saturday 26	Launching of the Pastoral Year with the Laity
Sunday 27	26th Sunday O.T. A; Meeting with Business men and women (Pastoral)
Monday 28	
Tuesday 29	Meeting of dean priests @ 09am.
Wednesday 30	

October 2020
Launching of the Pastoral year; October devotion

Thursday 1	
Friday 2	<i>Launching new programs RVE; Resumption Minor Seminary</i>
Saturday 3	
Sunday 4	27th Sunday O.T. A; Spec collection PARISH PASTORAL COUNCIL; Sending of Sec PTPA at the cathedral. Blessing of leaders of Cadets & montly meeting.
Monday 5	; School resumption
Tuesday 6	Deanery meeting priests at Cathedral ; <i>School resumption at ECATHEBA</i>
Wednesday 7	
Thursday 8	
Friday 9	
Saturday 10	Launching Diocesan Laity Council (10-11)
Sunday 11	28th Sunday O.T. A; Diocesan Youths Bureau; LAUNCHING PASTORAL YEAR – ST PATRICK; St Jude diocesan exec meeting @ Ndiandam; Meeting with catechists. Economic Council meeting?
Monday 12	
Tuesday 13	<i>09am Presbyteral council</i>
Wednesday 14	
Thursday 15	
Friday 16	
Saturday 17	ECATHEBA Seminars on the Liturgy, 3 persons per group at 8am
Sunday 18	29th Sunday O.T. A; Rotation of priests in view of Missions Sunday; CEPED starts; Coordination mass servants at Ngouache
Monday 19	Novena to St Jude Starts
Tuesday 20	<i>ACIB at Kamkop, 10am</i>
Wednesday 21	<i>Meetings with leaders MAC 4pm procure DTPA, procure 10am; CEPED ends</i>
Thursday 22	<i>Liturgy et inculturation 10am procure Diocesan catechesis commission @ 10ham</i>
Friday 23	
Saturday 24	24-25: Launching of Youths activities
Sunday 25	30th Sunday O.T. A; MISSIONS SUNDAY ; Renewal Diocesan Youths Bureau, CONFIRMATIONS OLD GROUP @ 10am; ; O.P.P.F Spec collection; YCW Assembly
Monday 26	<i>Rencontre bureau conseil presbytéral</i>
Tuesday 27	<i>Meeting Deanery family chaplains @ 09am procure Meeting Dean Priests, Bandjoun-Pète;</i> End of novena to St Jude
Wednesday 28	Feast of St Jude (Mass at 4pm); EDECAP at Tougang II @3pm
Thursday 29	<i>Day of teaching and intercession by the diocesan exorcist @ Tamdja, 3pm</i>
Friday 30	
Saturday 31	Diocesan Mass for School resumption, Cathedral, 9am; Youths

November 2020

Sunday 1	ALL SAINTS ; formation workshop of leaders family commission; Launching week of the encyclical <i>Laudato Si</i>; End of registrations for catechesis ; Economic council meeting; Cadets meeting; Launching of Youths activities; formation mass servants
Monday 2	All souls Day ;
Tuesday 3	Enlarges Deanery meeting at St Fidèle Tyo
Wednesday 4	
Thursday 5	
Friday 6	
Saturday 7	Zonal Formation for catechists; YCW Workshop
Sunday 8	32nd Sunday O.T. A; Closing the launching week of <i>Laudato Si</i> ; St Jude pays visit to Mbouda for dedication; Parish day for vocations
Monday 9	
Tuesday 10	<i>Meeting with diocesan chaplains procure 10am</i>
Wednesday 11	
Thursday 12	
Friday 13	
Saturday 14	ECATHEBA Seminars; Bureau mass servants at Ngouache
Sunday 15	33rd Sunday ord. T. A; Launching of Diocesan Youths activities at Ndiandam ; Cadets meeting; PTPA; Roof singing by St Joseph choir starts
Monday 16	
Tuesday 17	<i>DTPA, procure 10h00</i>
Wednesday 18	<i>1^{ere} Prep meeting of the diocesan pilgrimage, 3pm</i> <i>Diocesan family commission @ 2pm</i>
Thursday 19	
Friday 20	
Saturday 21	Feast of the Presentation of the B.V. Mary
Sunday 22	34th Sunday ord. A Christ the King. Adoration and Prayer for the Sick.
Monday 23	
Tuesday 24	
Wednesday 25	<i>Presbyterium, Cathedral @ 09am</i>
Thursday 26	<i>Day of teaching and intercession by the diocesan exorcist at Mbouo @3pm</i>
Friday 27	
Saturday 28	Visit by YCW; Recollection St Clement; Recollection mass servants Tougang II
Sunday 29	1st Sunday of Advent B; Launching of the Harvest Thanksgiving Meeting Laity Bureau, procure @ 11am ; Novena to the Immac Conception. Corporal works by cadets.; YCW Assembly
Monday 30	

December 2020

(Month for Infants; Blessings of children and pregnant women every Sunday)

Tuesday 1	Deanery meetings of priests (recollection) at Tougang II; Christmas tour starts (St Kizito choir)
Wednesday 2	
Thursday 3	
Friday 4	
Saturday 5	
Sunday 6	2nd Sunday of Advent B ; Cadets meeting; Economic Council
Monday 7	End of novena
Tuesday 8	Solemnity of Immaculate Conception
Wednesday 9	<i>Diocesan family commission @ 2pm, procure</i>
Thursday 10	<i>Diocesan catechesis commission, procure @ 10am</i>
Friday 11	
Saturday 12	Recollection for cadets
Sunday 13	3rd Sunday of Advent B ; YCW visits IDP; Exco St Kizito <i>Diocesan Youths Bureau meeting</i> ; Dedication of cadets; vocation gp
Monday 14	
Tuesday 15	
Wednesday 16	2nd prep meeting for the diocesan pilgrimage; procure @3pm Christmas in school
Thursday 17	End of classes at ECATHEBA; Exchange visit to Douala (St Kizito)
Friday 18	<i>Christmas Break</i>
Saturday 19	<i>Day of teaching and intercession by the diocesan exorcist at Doumelong from 10am to 4pm ; St Kizito visits orphanage</i>
Sunday 20	4th Sunday of Advent B ; <i>Vocations meeting in Bafoussam and Tamdja deaneries, cathedral @ 09am</i> ; PTPA; YCW Christmas tour; End of roof singing by St Joseph choir; end of Christmas tour (St Kizito)
Monday 21	
Tuesday 22	
Wednesday 23	
Thursday 24	CHRISTMAS EVE ; Christmas carolls
Friday 25	CHRISTMAS DAY, Special collection Holy childhood
Saturday 26	<i>New Year Wishes to the Bishop by the Youths at Koptchou, @ 1pm</i>
Sunday 27	HOLY FAMILY ; YCW Assembly
Monday 28	
Tuesday 29	<i>New Year wishes by religious men and women</i>
Wednesday 30	New Year wishes by the Laity
Thursday 31	<i>Day of teaching and intercession by the exorcist at Mbouo, 3pm-8pm,</i> Cross-over Vigil

January 2021

Friday 1	Holy Mary mother of God ; World day of Peace	
Saturday 2		
Sunday 3	<i>Vocations meetings at Foubot; Cadets meeting; Economic Council</i>	
Monday 4		SESSION EDAP
Tuesday 5	Deanery meeting at Tocket ; classes resume at ECATHEBA	
Wednesday 6	Epiphany of the Lord	
Thursday 7		
Friday 8		
Saturday 9	Diocesan family pilgrimage at Doumelong @8am; YCW Retreat; Pilgrimage Mass servants at Tocket	
Sunday 10	Baptism of the Lord ; <i>Diocesan Prep meeting youths pilgrimage; Reorganizing the executive CMA; Planning meeting feast of St John Bosco (youths); Vocation gp;</i>	
Monday 11	1st Week O.T. B	
Tuesday 12		
Wednesday 13		
Thursday 14		
Friday 15		
Saturday 16	ECATHEBA Seminars	
Sunday 17	2nd Sunday ord. B; Cadets exchange visit. Training workshop for couples leaders of parish family commissions; PTPA	
Monday 18	Week of prayer for Christian Unity	
Tuesday 19	ACIB	
Wednesday 20		
Thursday 21		
Friday 22		
Saturday 23		
Sunday 24	3rd Sunday ord. B	
	End of week of prayer for Christian Unity	
Monday 25	<i>Meeting Bureau of the presbyteral council</i>	
Tuesday 26	<i>Dean priests meet at Baham</i>	
Wednesday 27	Ongoing Formation for priests	
Thursday 28		
Friday 29		
Saturday 30	Zonal formation for catechists ; World day for non-violence ; 30-31, youths celebrate St John Bosco	
Sunday 31	4th Sunday ord. B - Adoration and Prayer for the Sick; YCW <i>Diocesan Prep meeting youths pilgrimage; St Jude diocesan meeting</i>	

February 2021

Monday 1		
Tuesday 2	Day of consecrated life. Feast of the Presentation of the Lord; Deanery meeting @ Ngouache	
Wednesday 3	EDECAP at Tougang @3pm	Discovery at ICAB (catholic Institute of Bafoussam)
Thursday 4		
Friday 5	Diocesan Youths	
Saturday 6	Pilgrimage @ Doumelong	
Sunday 7	5th Sunday ord. B; Economic council meeting; Cadets meeting; Health commission talks to youths (drug abuses); General meeting St Kizito	
Monday 8	Week of the Farmer (Codas/Caritas) Health walk to Lake Baleng (youths)	
Tuesday 9		
Wednesday 10		
Thursday 11	YOUTHS DAY; World day of the sick ; Start novena for the diocesan day of the sick.	
Friday 12		
Saturday 13		
Sunday 14	6th Sunday ord. B; CMA pays visit to Njimbot's branch; Vocation gp;	
Monday 15		
Tuesday 16	<i>DTPA procure @10am ; 2nd semester ECATHEBA</i>	
Wednesday 17	ASH WEDNESDAY	
Thursday 18		
Friday 19	Stations of the Cross	
Saturday 20	Diocesan Day for the sick at Doumelong ;	
Sunday 21	1st Sunday of Lent B; Cadets meeting; PTPA	
Monday 22		
Tuesday 23		
Wednesday 24		
Thursday 25		
Friday 26	Stations of the cross	
Saturday 27	YCW Visits the hospital	
Sunday 28	2nd Sunday of Lent B; Corporal works Cadets & vocation Statutory meeting laity @ 11am; YCW talent Sunday	

March 2021

Monday 1		
Tuesday 2	Deanery meeting (recollection) for priest at St Patrick Maetur	
Wednesday 3		
Thursday 4		
Friday 5	Stations of the cross	
Saturday 6	Term meeting of the Justice & Peace parish commissions at Ndiandam @9am ;	
Sunday 7	3rd Sunday of Lent B ; Bible quizz mass servants Diocesan day for CC and FOSEP; Prayer and blessing for women. Economic Council meeting; Visit to prison by the CMA; Cadets meeting	CEPED (Bishops of the ecclesiastical province of Douala)
Monday 8	International Women's Day	
Tuesday 9		
Wednesday 10	Novena to St Joseph starts (with recollection CMA)	
Thursday 11		
Friday 12	Stations of the cross	
Saturday 13		
Sunday 14	4th Sunday of Lent B ; Visit to Orphanage by St Jude (Camp oignon); Vocation gp; Charity visit by YCW; Exco St Kizito	
Monday 15		
Tuesday 16	DTPA procure 10am	
Wednesday 17	Saint Patrick (Solemn celebration on Sunday)	
Thursday 18	End of Novena to St Joseph (with Mass)	
Friday 19	Solemnity of Saint Joseph (<i>No public stations of the cross</i>); Muscial concert by St Joseph Choir	
Saturday 20	PARISH ANNUAL PILGRIMAGE TO DOUMELONG	
Sunday 21	5th Sunday of Lent ; Special collection for the National Caritas; Dedication & consecration of CMA members; Cadets meeting; PTPA	
Monday 22		
Tuesday 23		
Wednesday 24		
Thursday 25	Solemnity of the Annunciation ;	
Friday 26	Stations of the cross and blessing of pilgrims	
Saturday 27	GRAND DIOCESAN PILGRIMAGE @ DOUMELONG	
Sunday 28	PALM SUNDAY , Holy Week starts; CMA pays visit to Ndiandam branch; Cadets exco meeting; YCW Assembly	
Monday 29		
Tuesday 30		
Wednesday 31	Presbyterium @ 09am Holy Wednesday ; Priesly day + Chrism Mass @2pm	

April 2021

Easter

Thursday 1	HOLY THURSDAY	
Friday 2	GOOD FRIDAY , Special collection for the Holy Land ; Stations of the Cross, celebration of the Passion of Christ	
Saturday 3	HOLY SATURDAY; Easter Vigil	
Sunday 4	EASTER SUNDAY; Cadets meeting	
Monday 5		
Tuesday 6	Easter excursion for priests ; ECATHEBA resumes	
Wednesday 7		
Thursday 8		
Friday 9		
Saturday 10		
Sunday 11	2nd Sunday of Easter B; Divine Mercy; Vocation gp; Economic Council; Heath screening for the parish.	
Monday 12		
Tuesday 13		
Wednesday 14		
Thursday 15		
Friday 16		
Saturday 17	<i>ECATHEBA seminars; Exchange visit by YCW</i>	
Sunday 18	3rd Sunday of Easter B <i>Enlarged family commission meeting @ 11am procure ; PTPA</i>	
Monday 19		
Tuesday 20	<i>ACIB</i>	
Wednesday 21	<i>DTPA 10h00 procure, Meeting of Church group leaders @3pm procure</i>	
Thursday 22	Novena to St Joseph the worker (YCW)	
Friday 23	<i>Training of youths by the Justice and Peace (diocesan)</i>	
Saturday 24		Diocesan assembly of catechists at the cathedral @ 8am
Sunday 25	4th Sunday of Easter B; GOOD SHEPHERD SUNDAY - Adoration and Prayer for the Sick; YCW Assembly Special collection ; world day of prayer for vocations ; Cadets	
Monday 26		
Tuesday 27		
Wednesday 28		
Thursday 29	<i>Teaching and prayer by the diocesan exorcist for Bafoussam deanery from 11am to 5pm (cathedral).</i>	
Friday 30		

May 2021
Month of Mary ; Prayer for workers

Saturday 1er	St Joseph the Worker; Labour Day; Friendship day mass servants	
Sunday 2	5th Sunday Easter B; CMA diocesan pilgrimage to Doumelong; Cadets meeting; Vocation gp meeting; Economic Council; YCW Feast Day!	
Monday 3		
Tuesday 4	Deanery meeting at Tougang	Session DTPA
Wednesday 5	EDECAP	
Thursday 6		
Friday 7		
Saturday 8		
Sunday 9	6th Sunday of Easter	
Monday 10		
Tuesday 11	Presbyteral Council	
Wednesday 12		
Thursday 13	ASCENSION DAY	
Friday 14	Novena to the Holy Spirit starts	
Saturday 15	Pilgrimage for the laity and church groups at Doumelong	
Sunday 16	7th Sunday of Easter B Deanery day of the Family ; PTPA	
Monday 17		
Tuesday 18		
Wednesday 19		
Thursday 20	NATIONAL DAY	
Friday 21		
Saturday 22	End of novena to the H.S.	
Sunday 23	PENTECOST SUNDAY; Administration of Confirmation?	
Monday 24	Mary mother of the Church	
Tuesday 25	Novena to St Kizito starts	
Wednesday 26		
Thursday 27	ECATHEBA ends 2 nd Term	
Friday 28		
Saturday 29	Rencontre statutaire CDL 11h 00 procure	
Sunday 30	HOLY TRINITY SUNDAY ; BAPTISM AND 1ST HOLY COMMUNION	
Monday 31	Feast of the Visitation	

June 2021 Evaluation

Tuesday 1	Deanery Pastoral council at the Cathedral	
Wednesday 2	Novena to the Sacred Heart of Jesus	
Thursday 3	Feast of St Kizito	
Friday 4		
Saturday 5	Term meeting for Justice & Peace at Ndiandam @09am	
Sunday 6	CORPUS CHRISTI; Cadets	
Monday 7		
Tuesday 8	DTPA (Procure 10am)	
Wednesday 9		
Thursday 10	End of novena	
Friday 11	SACRED HEART OF JESUS	
Saturday 12	IMMACULATE HEART OF MARY; YCW visits	
Sunday 13	11th Sunday T.O B; Vocation gp meeting; Economic Council; YCW Recreat. Exco St Kizito	
Monday 14		
Tuesday 15		
Wednesday 16		
Thursday 17		
Friday 18		
Saturday 19		
Sunday 20	12th Sunday ord. B; Cadets exchange visit to Foubot.; PTPA	Diocesan Pastoral Council
Monday 21		
Tuesday 22		
Wednesday 23		
Thursday 24	Nativity of St John the Baptist	
Friday 25		
Saturday 26	Zonal Catechetical training ; YCW Retreat	
Sunday 27	13th Sunday ord. B ; YCW Assembly	Diocesan Vocations camp at Foubot
Monday 28		
Tuesday 29	Saints Peter and Paul Special collection	
Wednesday 30		

July 2021

Thursday 1	<i>Day of teaching and intercession by the diocesan exorcist, Mbouo @ 3pm</i>	<i>Annual retreat for couples at Kouekong</i>
Friday 2		
Saturday 3		
Sunday 4	14th Sunday O.T B ; Cadets meeting; Economic Council	
Monday 5		
Tuesday 6		
Wednesday 7		
Thursday 8		
Friday 9		
Saturday 10		
Sunday 11	15th Sunday O.T. B; Vocation group meeting	
Monday 12		
Tuesday 13		
Wednesday 14		
Thursday 15		
Friday 16		
Saturday 17		
Sunday 18	16th Sunday O.T. B; Cadets meeting; PTPA	
Monday 19		
Tuesday 20		
Wednesday 21		
Thursday 22		
Friday 23		
Saturday 24		
Sunday 25	17th Sunday O.T. B	
Monday 26		
Tuesday 27		
Wednesday 28		
Thursday 29		
Friday 30		
Saturday 31		

August 2021

Sunday 1	18th Sunday O.T. B; Economic Council; Exco St Kizito
Monday 2	General meeting St Kizito
Tuesday 3	
Wednesday 4	
Thursday 5	
Friday 6	Feast of the Transfiguration; Novena to the Assumption starts
Saturday 7	
Sunday 8	19th Sunday O.T. B
Monday 9	
Tuesday 10	
Wednesday 11	
Thursday 12	
Friday 13	
Saturday 14	End of novena.
Sunday 15	ASSUMPTION DAY, Infant Baptism
Monday 16	
Tuesday 17	
Wednesday 18	
Thursday 19	
Friday 20	
Saturday 21	
Sunday 22	21st Sunday O.T. B
Monday 23	
Tuesday 24	
Wednesday 25	
Thursday 26	PASTORAL SESSION
Friday 27	PASTORAL SESSION
Saturday 28	
Sunday 29	22nd Sunday O.T. B
Monday 30	
Tuesday 31	

APPENDIX I

VARIOUS 'KNOW YOUR NEIGHBOUR' COMMUNITIES

I - QUARTIER HAOUSSA II NEIGHBOUHOOD - St Peter

NAMES	POST	TELEPHONE
FONBURI Juliet	Moderator	677 416 928
Some members: Dorothy KANGLA (670 623 413); AYUK Mirabel (675 366 870); KINYUY Caroline (677 617 728); Mme AKATEH Veronica; Mme Josephine FONLON (676 565 667); FONLON Paul (675 078 925)		
Meeting days: 2 nd and 4 th Tuesday of the month at 5pm		

II - BAMENDZI-STADE NEIGHBOURHOOD - St Therese

NAMES	POST	TELEPHONE
Mme FON Evelyn	Moderator	677 895 413
Some members: MAKEMTE Elisabeth (673 211 060); DIANGA Blessing (677 971 895); MAKEJI Vera; TAPIE Elisabeth (677 649 894), NJINABO Cyril; NYAMYELE Mathilda (675 792 414)		
Meeting days: 1 st and 2 nd Tuesday of the month at 4:45pm		

III - LYCEE TECHNIQUE CANADA NEIGHBOUHOOD

NAMES	POST	TELEPHONE
TALLA Winifred	Moderator	677 771 819
Some members: Mme KUM Dorothy (677 393 040); TANTOH Yvonne (676 293 385); Pa KUM Norbert (677 649 806); Mme WIRSY Elizabeth (675 424 414); Mme GESU (670 392 573)		
Meeting days: Monday at 5pm, once in two weeks		

IV - CAMP SABLE NEIGHBOUHOOD

NAMES	POST	TELEPHONE
Mme MOKWE Bridget	Moderator	677 613 940
Some members: Mme MBAH Mary (677 617 709); Mrs TATAH Bernice; Mr & Mrs JEGHA Aloysius (677 636 925); Mme FONCHA Mary; Mme Dorothy AGBOR (677 564 328)		
Meeting days: Every Tuesday of the month at 5pm		

Venue: Mme MBAH Mary's house

V - QUARTIER HAOUSSA I NEIGHBOURHOOD

NAMES	POST	TELEPHONE
TUKOV Beatrice	Moderator	675 093 094
Some members: TEM Joseph; MOFOR Sidoline; BELLAH Mercy; ACHUO Esther ; CHINONSO Anthony; CHE Giles; Dr SAMOH		
Meeting days: 1 st and 3 rd Tuesday of the month at 4:45pm		

VI - KAMKOP/MAIRIE RURALE NEIGHBOURHOOD

NAMES	POST	TELEPHONE
Mr KITIO Ernest	Moderator	679 686 439
Some members: Mme KINGAH Florence (677 837 331); Mr Aristide TADONG (; Pa Romanus NGOASONG (675 004 885); Mr Sylvester NDIFOR (677 182 121)		
Meeting day: Sunday at 5pm, venue: Mrs KINGAH'S Residence (Opposite Tankou)		

VII - CAMP OIGNON NEIGHBOURHOOD

NAMES	POST	TELEPHONE
Mme WANZIE Irene	Moderator	243 051 883
Mr Paulinus OKAFOR	Vice Moderator	671 118 820
Some members: Mme Chiara ASOH (653 106 969); Mr Charles NGONG (677 990 277); Mr Innocent UZOMA; Mme Forince NYINKISELA (675 202 342); Mme Mirabel MANYUY; Mme CHE Theresia		
Meeting days: 2 nd and 4 th Sunday of the month at 6:pm at Ma Wanzie's house		

VIII - MADELON NEIGHBOURHOOD

NAMES	POST	TELEPHONE
KOUAMEN Veronique	Moderator	674 600 693
Some members: Mme Honorine N; Mme LONTHE Esther; Violet BIH; Mary WANDJI (677 807 289); TUMA Clarisse		
Meeting days: Mondays at 5pm		

IX - TAMDJA NEIGHBOURHOOD

NAMES	POST	TELEPHONE
Ma Catherine Elan	Moderator	671 442 556
Mme FUAFUNG Nadine	Vice Moderator	675 249 974
Some members: Ma MBOSI Alice (677 539 359); Ma Brigitte FORSAH (675 886 648); Ma MBENBANG Lilian (679 328 474); Mme PIANKEH Doreen (677 257 826) ; Mr BENGBANG Ephraim (677 575 514) ; Mr FUAFUNG Johnson (693 072 704)		
Meeting days: twice a month after a week at 5pm, Mondays		

X - LAGOUENG NEIGHBOURHOOD

NAMES	POST	TELEPHONE
Mme KAMDEM Jacqueline	Moderator	699 747 895
NDI Julius	Vice Moderator	674 939 441
Some members: FAI Justin (679 187 802); NEMBOUET Romuald; Mr/Mrs KOUAM MEDJO Michel; Mr & Mrs SENJOH (677 000 059); Mr Benoit KENNE (675 707 366); MEDJO Danielle (696 401 235)		
Meeting days: every Wednesday at 4pm at Mr Kamdem's house near the parish		

XI - CAMI TOYOTA NEIGHBOURHOOD

NAMES	POST	TELEPHONE
Mme Innocentia AKONTEH	Moderator	676 320 718
Some members: Mr Christian MOFOR (662 358 503), Mr Felix KYNUYUY (; Mr MKONG Aloysius (672 138 278), Mr LEHDUFE, Ma Eucharica OKAFOR		
Meeting days: every Monday at 4pm at Mr MOFOR's house near 1 st Camoco		

XII - TOUGANG NEIGHBOURHOOD

NAMES	POST	TELEPHONE
Mr Jean Claude KEBANG	Interim Moderator	651 029 731

Some members:

Meeting days: Monday every 2 weeks at 4pm at Tougang
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SOME REGULATIONS FOR RUNNING THE KNOW-YOUR-NEIGHBOUR MEETINGS

A. SOMES REGULATIONS

- *The Leadership in the Know Your Neighbour meetings shall be two (02) years non-renewable. However a non-active coordinator can be replaced at any moment in the course of his/her mandate.*
- *Know Your Neighbour meetings are encouraged to rotate from home to home so that even those who do not attend the meeting regularly can host it. The date and time of meetings should be announced in church.*
- *New members should be welcomed in quarters.*
- *The sharing of the Word of God should be done in the language that can be best understood. Pidgin should be encouraged.*
- *Forms should be printed for census annually. Census should be done at the level of neighbourhoods so that the general states can be made known.*
- *Meetings should hold at least twice a month.*
- *Know Your Neighbour communities should be affiliated to particular saints.*
- *Christmas and Easter tours by the priest should be organized yearly. However for special reasons Know Your Neighbours can solicit the presence of the priest at any time.*
- *Registration for Catechesis is organized at the level of Know Your Neighbour meetings.*
- *All requests of parishioners should pass through the moderators at the level of quarters. This is to reinforce the full participation of Christians in church's activities at all levels.*

NB/ To belong to a Know Your Neighbour meeting is compulsory as well as a church group.

B. OBJECTIVES OF THE KNOW-YOUR-NEIGHBOUR MEETING

1. *To enhance the value of communion and peace by knowing each other since we are scattered all over Bafoussam town.*
2. *To know ourselves better so as to constitute the General States, to make a reliable statistics and to feel united as the true Family of God.*
3. *To reach out to all English speaking children who want to go through doctrine classes in English.*
4. *To reinforce the implementation of church activities.*
5. *To deepen our understanding of the Word of God through Gospel sharing.*
6. *To pray the rosary and the Stations of the Cross in the neighbourhood.*
8. *To train moderators and other leaders.*

APPENDIX II
Organization of Catechesis

YEAR	DAY & HOUR	CATECHIST
First Year A&B	Sunday 10:00am	- MOFOR Sydoline (677 819 910) - Mme KINGAH Florence
Second Year	Sunday 10:00am	- Mr Aristide TADONG (699 950 506) - NJINABO Cyril
Third Year	Sunday 10:00am	Mrs NABUIN Delphine
Adults	Fridays 4:30pm	- Parish Priest
Confirmation	Sunday 10:00am & 11:45am	- The Parish Priest - Rev. Sr Mediatrix FIEN

All catechumens (year I to III) should join the Sunday children Mass at 09:00am before going in for classes.

APPENDIX III

The Catholic Groups present in the parish:

GROUPS / MVTs	VENUE	DAY AND HOUR	LEADER
St Jude Apostolate	St Patrick parish	Wednesday, 4pm 1 st & 3 rd Sunday	Mrs AMBE Angela
CWA	St Patrick parish	Wednesday, 4pm	Mrs FONCHA
CMA	Parish	2 nd and last Sunday of each month	Mr KPAH GREGORY
St. Kisito Choir	St Patrick parish	Wednesday, 4pm	Mr KITIO Ernest
St. Clement Choir	St Patrick parish	Monday+Thursday 5pm	Mme Elizabeth WIRSIY
St. Joseph Choir	St Patrick parish	Monday+Thursday 5pm	Mme Mathilda NYAMYELE
Altar Servants	Parish	Every Sunday after Mass	KAMDEM Vincent
Cadets of Mary	Parish	1 st , 3 rd and last Sunday of the month- 09am	FUAFUNG Ashley
Block Rosary Crusade	Pa Okafor's house	Everyday 5pm	Cyprian EKWALOR
Nigerian Community	In the chapel	Last Sunday	Mr Celestine

			ESEDO
North West Community	In the Chapel	1st Sunday	Mr Joseph AMEAH Mr CHUYEH Elvis
South West community	In the chapel	2 nd Sunday	Mr MBOME Ambroise
Young Christian Workers (YCW)	In the chapel	Tuesdays 4pm Sundays after Mass	LONGLACK Sixtus
Readers' Club	In the chapel	1 st Wednesday of the month at 4pm	Mrs Matilda NYAMYELLE
Catholic Charismatic Renewal	In the chapel	Every Friday (4pm) and Sunday after 2 nd Mass	Mme Mirabel AYUK
Vocation group	At the veranda of the parish house	Every second Sunday of the month	Agnes OFON
Young Christian Students (YCS)	Parish	1 st Sunday of the month, after the 1 st Mass	Mildred FONUYUY

For the smooth running of these groups so as to ensure a better liturgical celebration, we have the following leaders to coordinate some of them:

*** Parish Coordinators of Choirs:**

What is expected of the parish coordinators of choirs?

- *They should see to it that choirs have musical instruments*

- *Encourage choirs to practice seriously before singing*
- *Encourage composing of songs and the teaching of new songs;*
- *Organize singing competitions in the parish on the eve of big feasts.*
- *Encourage men to integrate choirs*
- *Cultivate among choirs the spirit of joint choir during feasts.*
- *Teach new songs to all choirs*
- *Organize visits among various choirs*

Leader: Mr Sylvester NDIFOR (677 182 121)

Assistants: Mrs WIRSIY Elisabeth (675 42 44 14), and Mrs TUMA Clarisse

*** Parish Coordinators of Marian groups**

What is expected?

- *They organize October devotion with the rosary*
- *Organize and coordinate novenas in view of Marian Solemnities.*

Leader: Mrs Dorothy AGBOR .

*** Parish Coordinators of Apostolate groups:**

Leader: Mrs AMBE Angela

Assistant: Mme Mirabel AYUK

*** Parish Youths Exco Presidents:**

President: KITIO Ernest (679 686 439)

Vice President: BELLAH NGUISAH Mercy

APPENDIX IV

Organization of liturgical services in the parish

LITURGICAL SERVICES	DAYS AND HOURS
Morning prayers (Lauds)	From Tuesday to Saturday: 6:00am
Masses	<p>Morning Masses: from Tuesday to Saturday: 6:20am</p> <p>Sunday Masses (adults): 7:00am and 10:00am</p> <p>Mass for children and catechumens: 09:00am</p> <ul style="list-style-type: none"> - offer mass intentions in thanksgiving, for the repose of the souls of our relatives, for various intentions, for God's blessing, etc. - Take part in daily Mass at the start of your day - Masses in homes are arranged with the Parish Priest and moderators of KYN Communities.
Adoration	<p>Every two months on the last Sunday with prayer for the sick after the 10:00am Mass + blessing of salt, water and religious articles.</p> <p>On Tuesdays and Thursdays at 5:55am</p>
Confessions	Saturday morning after Mass at the PP's office, and at the request of penitents.
Baptism of babies	Arrange time with the PP, after registration (<i>through our neighbourhood</i>).

Marriages	<ul style="list-style-type: none"> - Formation every Wednesday from 4:30pm to 6pm - Solemn celebration on date arranged with the couple.
Anointing of the sick	At request and during visits to the sick
Visits to the sick	Every Saturday as from 8:30am
Prayer for the sick	Once a term, on last Sunday during the 10am Mass (November; January; April)
Various blessings	Blessing of houses, shops, pious objects, cars, water, salt, at any moment it is requested, and on special occasions during the pastoral year.
Way of the Cross	During Lent , every morning at 5:50am and on Fridays at 4pm in the parish yard. Stations of the Cross are followed by Lenten collection.

APPENDIX V

Church Dues

	CC	FOSEP	Parish projects	Diocesan projects	Total
<i>Men</i>	5,000F	150F	1,000F	1,200F	7,350F
<i>Women</i>	3,000F	150F	1,000F	1,200F	5,350F
<i>Youths</i>	1,000F	150F	350F*	500F*	2,000F*
<i>Children</i>	500F	150F			650F

APPENDIX VI

Roster for the Cleaning of the Church and Offertory Procession

KYN	2020			2021								
	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July	Aug	Sept
Haoussa I	03	21		09	27		17		05	24		11
Haoussa II	10	28		16		06	24		12	31		18
Camp Sable + Tamdja	17		05	23		13		01	19		07	25
Camp Oignon + Kamkop	24		12	30		20		08	26		14	02
Bamendzi + Madelon	31		19		06	27		15		03	21	09
Lycee Technique + Cami Toyota		07	26		13		03	22		10	28	
Lagoueng + Tougang		14		02	20		10	29		17		04

The dates in the calendar are Saturdays (for the cleaning); offertory procession is to be done on **the following Sunday**.

Church groups that intend to make offertory procession or clean should plan and indicate to the PTPA.

APPENDIX VII

Special collections for the year

- **September – UPM**

14th September 2020: Special collection for the formation of priests on further studies.

- **October - OPM; 4th Sunday (Mission Sunday)**

25th October 2020: Special collection to support the Pope in the evangelization of mission territories.

- **December - OPEM**

Christmas (25th December 2020): Special collection to support the Pope in caring for children all over the world.

- **March – National CARITAS**

5th Sunday of Lent (21st March 2021): Special collection for the needy in the Church of Cameroon.

- **April – Holy Land**

Good Friday (02nd April 2021): Special collection to support the Pope in caring for suffering Christians in the Holy Land.

- **May – OPPA**

4th Sunday of Easter (25th April 2021), Good Shepherd: Special collection to support the Pope in his initiatives as Shepherd of God's people.

- **June – SAINT PETER'S PENCE**

Feast of Saints Peter and Paul (29th June 2021) : support the Pope in his charitable initiatives throughout the world.