
PARISH PASTORAL PLAN FOR THE YEAR 2019-2020

PARISH THEME:

**LET US MAKE SAINT PATRICK'S PARISH
SHINE AS AN EXAMPLE OF COMMUNION**

***Key Objective: Living true communion starting
from Know your Neighbour communities***

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*** PASTORAL OPTION FOR 2019-2020 ***

Dear brothers and sisters, dear reader, 'No Cross, no crown!'

It is with much gratitude and joy that we enter into the 2nd year of the short transition opted by the diocese to implement the values of **solidarity** and **communion**. The 1st transitional year aimed at deepening self-realization for solidarity. And at the end of this year, the evaluation during the pastoral session showed that much effort was made to help Christians understand this theme and concretely live it. Some of the fruits of this improvement are the better participation of the faithful to the life of the parish, the seriousness with which, as groups, the faithful serve the community; the willingness to put their talents and availability at the service of their brothers and sisters; the special attention to children and their better participation at Mass; and during the months of August and September, the wonderful mobilization of the community to raise the school building for our children and for our parish needs. For all these fruits and the others that have not been mentioned, we thank God immensely and thank each parishioner in particular. However, these visible fruits unfortunately are not the reflection of a wider number of Christians. And key factors could explain the fact that Self-realization and solidarity are still to be insisted upon, namely the disinterest of some Christians towards the slogans, themes and concrete participation to initiatives or the common good; the sudden social change that our community is facing with new

members as the result of the crisis in the North-West and South-West Regions. This social change imposes on us to slow down and help everyone catch up the whole community so as to move as a family. This is what it means to be Church. Another factor that indicates the imperfect effectiveness of solidarity is the poor performance of Know-your-neighbour meetings, given that many people do not participate or do not even know their neighbours. Our target this year with the renewed PTPA is **to revive Know-your-neighbour meetings** from which Communion can easily be developed and lived. We need to reflect the early community described in the Acts of the Apostles:

And they devoted themselves to the apostles' teaching and fellowship, to the breaking of bread and the prayers. And fear came upon every soul; and many wonders and signs were done through the apostles. And all who believed were together and had all things in common; and they sold their possessions and goods and distributed them to all, as any had need. And day by day, attending the temple together and breaking bread in their homes, they partook of food with glad and generous hearts, praising God and having favor with all the people. And the Lord added to their number day by day those who were being saved.
(Acts 2:42-47)

Such a communion is attained only when we go beyond ourselves to know our neighbours, work with them for God sake, pray for each other, visit the sick, help the needy, share joys and difficulties, live our faith with joy, serve the parish as a group.

While praying God almighty to fill us with His Holy Spirit, the first agent of communion in Christians, we wish all the

pastoral agents a fruitful year as they accept to be part of God's plan for our salvation, for the good of Saint Patrick's anglophone parish and for the Glory of God.

The Parish Priest,

Rev. Fr. Lewis Devy NGANTCHOUKO

GENERAL INTRODUCTION

STRUCTURE OF A PARISH PASTORAL PLAN

Dear brothers and sisters of St Patrick parish Maetur, a parish pastoral plan is the guiding tool of every parish as far as planning and following up of pastoral activities are concerned. It is a referential document of each parish and for that reason must be owned and exploited by every single parishioner, every family, every “Know Your Neighbour group” or action group. A parish pastoral plan contains most of the information about the parish, the various pastoral Agents at all levels and the guidelines of the pastoral activities for the ongoing year. For that reason, it is always good to have a grasp of what its structure is all about. So let us consider the pastoral plan as such and its methodology.

1. What is a Pastoral Plan and its methodology?

A pastoral plan is an organic, systematic, coordinated and united vision of pastoral actions geared towards fostering the growth of the church with the participation of all and in line with the diocesan vision.

A parish pastoral plan is established following principles given by the PRID i.e. **Project for a Renewed and Inculturated Diocese. As a Project**, the PRID is meant to be a piece of planned work or an activity which is completed over a period of time and intended to achieve a particular aim.

As a Renewed Project, the PRID aims at revitalizing (or giving new life, energy, activity and success) to the church as a whole (i.e. persons and structures) so that she can efficiently fulfil her mission in the world.

Lastly, **as Inculturated**, PRID has to take into consideration the particularities of each diocese i.e. its social, historical, economic and cultural situation.

Therefore, a Parish Pastoral Plan conceived following the principles of the PRID seeks to build a Church, True Family of God, based on **communion** and the participation of each and every member in a given cultural, social, or economic context. How can we then come out with a well elaborated pastoral plan?

In order to come out with a parish pastoral plan, the first thing is to **observe the reality of the Parish or the Diocese**. In our case for example, we are a sociological parish which is very distant from the parishioners; parishioners cannot easily come to the parish especially during the week yet they love their parish; so in planning we should take into consideration all these as we plan our activities.

The second thing is to make **a retrospective view of the parish or Diocese**. For instance, if there has been a particular 'bad behaviour' among parishioners we should investigate in order to ask ourselves how did the observed comportment come about. And therefore we must enquire the historic and cultural background which may explain the realities observed.

The third thing is **forecast**. This point consists in projecting the consequences of this 'bad behaviour' in the future if nothing is done to eradicate it.

The fourth thing is to **propose an ideal way** to transform the reality observed according to the will of God. This proposal should be done by the majority of the parishioners or members of the diocese if not all.

The last point is **diagnosis** i.e. to come out with obstacles and potentialities to arrive at that ideal. It is this diagnosis or brainstorming which eventually helps to define the main lines of action of the pastoral plan; the diagnosis also helps to justify the objectives and proposes the ways to realize them. How is the pastoral plan followed up at the diocesan, deanery and parish levels?

At the diocesan level, the Pastoral Plan is followed up by the **DTPA** (The Diocesan Team of Pastoral Animation).

At the level of the deanery, it is followed up by the **DETPA** (The Deanery Team of Pastoral Animation).

At the level of the parish, it is followed up by the **PTPA** (The Parish Team of Pastoral Animation).

Let us now look at the structure of our parish pastoral plan for this new year. The 2019-2020 Parish Pastoral Plan begins with a **Pastoral option**, then an **Introduction** which defines the PRID, its methodology.

The body of the Pastoral Plan is concerned with the presentation of the diocesan pastoral vision i.e. the global theme, the values, slogans, initiatives and the main objectives to achieve at all levels of pastoral, namely:

- The community pastoral,
- The sector pastoral,
- The pastoral of services,

- The ministerial pastoral
- The pastoral of structures.

This year 2019/2020 is the second transitory year between the first step and the second step of our diocesan pastoral plan. The global theme for this transitory year is **SELF-REALIZATION TO LIVE IN COMMUNION**.

The other parts present the placement of pastoral agents according to levels of pastoral and the tear-off calendar containing all the planned activities. Several appendixes at the end present special structures such as Know-your-neighbour communities, Liturgical services, Church groups, catechesis, etc.

PART ONE

PRESENTATION OF THE SECOND TRANSITORY YEAR OF THE DIOCESAN PASTORAL PLAN ON COMMUNION

In part one of this parish pastoral plan, we shall summarize the reasons why the Diocesan Team of Pastoral Animation has proposed the transitory years, and present the values and slogans for this second transitory year. These resolutions help to know what the diocese expects of us as pastoral agents. However, we cannot but make a brief historicity of the diocesan pastoral project which was launched since the year 2000.

1.1. THE HISTORICITY OF THE DIOCESAN PASTORAL PROJECT

Everything started with the formulation of the first approach of the fundamental problem after having noticed much dissatisfaction here and there in the pastoral life of the Diocese. The socio-cultural analysis done in the year 2000-2001 brought certain light on some daily worries of the people of God in Bafoussam.

Then, the history of the diocese was recalled to further clarify the situation and then the forecast helped the people of God in Bafoussam to be conscious of the risk the diocese may be running into if nothing is done. It was after this brainstorming that the dream of an ideal diocese that may fit our expectations came to be.

Lastly, it is the diagnosis that led to define the fundamental problem of the diocese. At the moment this project was launched in the first phase of the pastoral plan of three years in 2007, the problem of the people of God in Bafoussam was as follows:

Despite their enthusiasm, the individual Christian of the Diocese of Bafoussam is very much influenced by his/her cultural and traditional practices, which is actually a

hindrance to the effective expression of his/her faith. That is why he/she is suffering from frustration which obliges him/her to live in passivity as a hybrid, despite his/her Christian hope.

After the Diocesan Pastoral Council of June 2012, which decided about the launching of the second phase of the plan, the situation of the Diocese was re-examined, and the fundamental problem reformulated as follows:

In fact, there is no doubt that the Christian of the Diocese of Bafoussam has made progress; however, he/she is still under the weight of his/her ways and customs; he/she is disturbed by historical events and the impacts of modern culture which oppose his/her legitimate aspiration for a harmonious life, fully human; as such, he/she in a way, still lives a type of frustration which obliges him/her to live as a hybrid, in fear and which fear gives way to individualism and egoism despite his/her Christian hope.

During the last Diocesan Pastoral Council of June 2015, the resolution was to start the third phase of first stage of the diocesan pastoral plan. From the synthesis of the analysis of the study of various reports from parishes, the fundamental problem of the diocese was thus redefined:

The people of Bafoussam, after a determinant move in order to find and assume its identity (Realization of self), and a visible effort of its sons and daughters to open up to one another (Solidarity), is still victim of the influence of his ways and customs and also of the dehumanized and oppressive forces which enclose him in interested solidarity of socio-cultural, traditional and modern milieus which prevent him from living the harmonious

and full communion with God, the creation and his fellow creature.

Therefore, the spirituality of this third phase was **the spirituality of communion**. It was in fact the spirituality of the Church which in her journey must seek to march with her nature and her mission just as St Paul says in his letter to the Ephesians: *‘So then you are no longer strangers and sojourners, but you are fellow citizens with the holy ones and members of the household of God, built upon the foundation of the apostles and prophets, with Christ Jesus himself as the capstone. Through him the whole structure is held together and grows into a temple sacred in the Lord; in him you also are being built together into a dwelling place of God in the Spirit’* (Eph 2:19-22). This is to say that with Christ in our midst, this communion is possible. That is as far as we can say about the genesis and the evolution of this long and daring diocesan pastoral project. Let us present generally how this transitory year 2018-2019 has been motivated.

1.2. REASONS WHY THE DTPA HAS PROPOSED THIS TRANSITORY YEAR

The pastoral year 2017-2018 marked the close of the third phase of the first step of the diocesan pastoral project of nine years. In normal circumstances, we were to launch immediately the second step of this diocesan pastoral plan, but after the diocesan pastoral council of June 2018, the councilors unanimously voted for a transitory time of 2 years. The reasons were as follows:

- Our diocesan pastoral plan is too demanding
- Many of Christ faithful have not been able to internalize a good number of values or to answer positively to Christ’s call
- It was noted from the various evaluations that the slogans have not yet become part and parcel of our way of life

- It was also observed that during the first step our basic objectives were not fully reached, in fact, some Christians of the diocese are still *‘living as a hybrid, in fear and in search of personal interests, despite their christian hope’*.
- It was remarked that the pastoral project we are out to realize is not necessarily a race. It is better to move on when people have understood, assumed the knowledge and already manifesting a change in their daily life.

It was due to all the above mentioned reasons that the councilors found it judicious that the pastoral years 2018-2020 may be a transitory time to enable those who have not yet entered into the Project for a Renewed and Inculturated Diocese to do so and to deepen it by those who were already in the spirit.

This second transitory year is going to be guided by the theme **‘SELF-REALIZATION TO LIVE IN COMMUNION’**. Here are the bi-monthly values, slogans and connected value of this transitory pastoral year:

1.3. BI-MONTHLY VALUES FOR THE PASTORAL YEAR 2019-2020

Theme: “SELF-REALIZATION TO LIVE IN COMMUNION”.

PERIOD	VALUES	CONNECTING VALUES	INITIATIVE
October - November 2019	Living in Harmony with creation	<ul style="list-style-type: none"> - to know the value of creation - to respect creation - to protect creation - to make good use of 	Parish day for the protection of the environment

		creation	
<u>SLOGAN:</u>			
V/ At the works of your hands O Lord !			
R/ I am marveled !			
December 2019 - January 2020	To promote the sense of the common good	<ul style="list-style-type: none"> - to take care of the common good - to avoid wastage - to fight theft and corruption - to promote Justice and Peace 	Parish day of responsibili ty
<u>SLOGAN:</u>			
V/ Take care of what belongs to all! R/ like yours !			
February - March 2020	To work together	<ul style="list-style-type: none"> - To cooperate - to collaborate - mutual support - build togetherness 	Parish day of talents
<u>SLOGAN:</u>			
V/ A hand! R/ cannot tie a bundle!			
V/ Together! R/ for a better world !			
April - May 2020	To be proud of one's faith	<ul style="list-style-type: none"> - to profess one's faith - To celebrate one's faith - to live one's faith - To pray one's faith 	Parish day of testimony

SLOGAN:

**V/ Christian! R/ And proud of my faith !
Or V/ I believe ! R/ And I am proud of my faith !**

These values, slogans and initiatives should be lived and celebrated at all levels of the parish, in various groups and know-your-neighbour meetings.

PART TWO

THEME AND GLOBAL OBJECTIVE OF OUR PARISH PASTORAL YEAR

THEME: LET US MAKE SAINT PATRICK’S PARISH SHINE AS AN EXAMPLE OF COMMUNION!

GENERAL OBJECTIVE: Re-insisting on the values of the 1st transitional year and working for a more visible and fruitful communion in all aspects of the parish life.

JUSTIFICATION OF THE OBJECTIVE:

The Diocese as a whole has taken a two-years transitional period (2018-2020) to implement more firmly the values of solidarity, communion, self-realization. The first transitional year had as theme “**Self-realization in order to live in solidarity.**” Considering the fact that despite the efforts to live this theme, the values of this 1st transitional year have still not yet been fully implemented by all parishioners, we shall insist, on the necessity of fostering solidarity and fruitful communion in all aspects of the parish life, most especially at the levels of Know-your-neighbour and Church groups.

This 2nd transitional year, we shall follow the theme: “**Self-realization in order to live in Communion.**” we look forward to a community where solidarity and real communion are visible and sensible. So far, the sense of belonging and involvement is not yet convincing. Moreover, frustrations and distance-taking are a sign of an imperfect self-realization and dissatisfying solidarity.

PART THREE:
ORGANIZATION OF PASTORAL ACTIVITIES
ACCORDING TO DIFFERENT LEVELS AND
SECTORS

Here we are going to make use of the directives of the Diocesan Pastoral Team and the resolutions of our own parish to guide our various pastoral agents for a better parish. Various groups and commissions will find in this part of the parish pastoral plan some guidelines on how to carry out their mission. Every leader or president is encouraged to read what is expected of his/her commission and to explain it to his collaborators.

3.1. THE PASTORAL OF THE WHOLE COMMUNITY

a) At the level of the parish as a whole,

What is expected of us?

- *Building the Church, true Family of God by fostering community participation (e.g. community-services, cleaning, meetings, etc.)*
- *Priests and other pastoral agents should take time during Eucharistic celebrations, funerals and other occasion where the people of God is gathered to insist on the necessity for each christian and the entire community to know himself and to live in solidarity.*
- *New parishioners should be welcomed at the parish level.*
- *Values and slogans should be inserted in the various Sunday newsletters and repeated at Mass.*
- *Foster community-oriented initiatives (e.g. cleaning by neighbourhoods).*

b) At the level of the Pastoral of families

What is expected of us?

- *The parish commission should be effective and hold meetings regularly*
- *It should encourage families to live in communion.*
- *Visitations in families and blessings by the Parish Priest.*
- *Groups having a family spirituality should be systematically integrated in the running of the family commission*
- *The commission should encourage families to join groups that have a family spirituality*
- *It should make the family slot brief and concise and ensure that it is operational*
- *It should also endeavour to celebrate events related to the family in a Christian way: anniversary of marriages and of baptism.*
- *Encourage families to offer Mass intentions for the peaceful repose of the departed members.*
- *The Family commission meets every 2nd Sunday of the month*

Members of the Parish Commission of Family

President: Mr and Mrs NGWA Michael (677 43 22 12)

Vice-President: Mr and Mrs Aloysius LIMA JEGAH

Secretary: Mr and Mrs TUKOV Cyprian

Members: Mr and Mrs NKEM Samson; Representatives of the Family commission from all KYN

Adviser: Mrs AWA Regina (677 927 444)

c) At the level of various neighbourhoods

What is expected of us, (also consult the BUCEB)

In general,

- *That parish leaders should attend various know your neighbour meetings in their various quarters to encourage the faithful.*
- *That the entire family,(father, mother and children) be present during know your neighbour meetings*
- *That all should subscribe to the bimonthly bulletin BUCEB*
- *Use the various documents on the training of moderators of 'know your neighbours'*
- *Insist on the designation of moderators not only through voting but also through consultation and appointment*
- *Effectively create 'know your neighbours' where they aren't existing and revitalize the parish coordination in charge of the pastoral in quarters.*
- *The priests have to be attentive to the know your neighbours and carry out regular visits to these meetings*
- *Ensure that know your neighbour meetings become the focal point for the request of various pastoral services in the parish and the priest has to be strict on this.*
- *Frequent visit of 'Know your neighbours' by the PTPA.*
- *Integrate the religious into the PTPA to visit 'Know your neighbours'; this is in parishes where they reside.*
- *That the PTPA train moderators of 'Know your neighbours' before the launching of the pastoral year.*
- *Rotation of moderators of 'Know your neighbours' should be encouraged.*

NB: To belong to a 'Know Your Neighbour' meeting is a **MUST**.

For the list of 'Know your neighbours', see Appendix.

3.2. SECTORS PASTORAL

a) The Pastoral Care of Children

What is expected of us?

- *The animators should be trained so that they may be able to lead children to know themselves and to live in communion.*
- *During celebrations for children, emphasis should be laid on the necessity to do with others.*
- *Children should be initiated in saying the rosary during the month of October.*
- *The preparation of the feast of Christmas for children should begin now.*
- *Parents should be interested in the activities of children and encourage them*
- *Leaders of this commission should actively take part in meetings organized*
- *Eucharistic celebrations should be organized for children*
- *Special care should be given to the parish schools*

Persons responsible for the pastoral service for children:

Leader: Mrs Serophine NKWAWIR (677 25 9968)

Assistant: Mrs Rose TSAFACK (677 68 60 93);

Other members: Mme FONLON Josephine, Mrs TATAH Pascaline (677 760 059), Mr MVO Martin, St Patrick's schools teachers.

b) The Pastoral Care of the Youths

What is expected of us?

- *Coordinators should put a special accent on educating the youths on life and love (with help from other commissions if needed)*

- *Cultivate in the youths the spirit to join different groups through various animating activities*
- *Educate the youths on the dangers of drogues.*
- *Create various forums for dialogue between the youths and parents*
- *Parents must show interest in the activities of the youths and encourage them regularly*
- *Regularly renew the parish youths executive*
- *Members of this commission should organize the opening Mass for the new Academic Year. During this mass, brilliant students should be rewarded.*
- *The Youths Ex-co should be sent on mission.*

Persons responsible of the pastoral service of the youths:

Leader: Mr and Mrs Mr Cyprian EKWEALLOR

Assistant: Mr Sylvester NDIFOR (677 182 121)

Other members: Mr Antony CHINONSSO (678 164 445); KAMENI Armel Mardochée; KITIO Ernest (President Youths)

What is expected of the Youths Ex-co specifically?

- *They could organize sports competitions for the Youths at the parish level.*
- *They should encourage other youths to participate in the diocesan retreat for the reopening of the new Academic Year.*
- *They should encourage other youths to own a diocesan card.*
- *In collaboration with the commission in charge of children, the youths coordinators should prepare a drama on the nativity of our Lord Jesus Christ before the 25th of December.*
- *They should be sensitized on the necessity to be concerned with the material life of the parish; they should encourage other youths to*

pay their Church contributions, participate in harvest thanksgiving, Fosep, diocesan project...

- *The youths should organize a friendship day or an excursion during Christmas break.*
- *They should pay a visit to the crib with gifts to the Infant Jesus.*
- *The commission in charge should enlighten the youths on the importance of the diocesan youths days. This should be done in a harmonious spirit of prayer, workshops and animations.*
- *Excursion should also be organized at the parish level.*
- *The Bible competition at the level of the parish should be organized.*
- *In the parish, around the 11th February, a week of sportive, spiritual and caritative activities should be organized.*
- *By the first week of the month of May latest, the youths should evaluate their activities. It should include debates, concerts, kermesse (fair) and finals.*
- *A novena should be organized in view of the final exams 2020.*

d) The Pastoral Care of Teachers

What is expected of us?

- *They should make sure they organize with the Youths ex-co re-opening masses, the feast of Laureates and other conferences to guide the youths in their studies and to face Official Exams.*
- *During the mass for the international day of teachers, new teachers will be welcomed and they will all be drawn to deepen the spirit of communion among them.*
- *Counsel students before official exams*
- *A recollection could be organized with them at their request.*
- *In the parish, around the 11th of February, a week of sportive, spiritual and caritative activities should be organized.*

The Coordinators of the Pastoral of Teachers

Leader: Mrs Alice MBOSI (677 53 93 59)

Assistant: Mme Florence KINGAH;

Other members: Mr MVO Martin; all teachers!

e) The Pastoral of Traders and of Business persons.

It is meant to help them offer their human and social talents for the good of the community.

What is expected of this commission?

- *Their coordinators should invite them to meet once per semester to discuss about the need of building a solidarity spirit within them.*
- *They should organize conferences to train the youths on the creation and management of enterprises or on how to get into business.*
- *They could at the beginning of each academic year inform the faithful about the affordable prices of books, shoes, dresses so that they can rush and buy in their various stores.*
- *A Mass could also be celebrated for them at any time they request; their businesses and shops can also be blessed.*
- *Sell their goods at moderate prices*
- *Organize talks and advise parishioners on how to buy goods*
- *Parishioners should buy their goods from them*

The Coordinators of the Pastoral for Traders and Business persons

Leader: Mr CHIKA NWOKIKE (677 686 984)

Assistant: Mr AZODU Paul (675 82 73 76)

Other members: (Open to all business persons or traders)

3.3 PASTORAL SERVICES

Pastoral services are meant to promote the growth of the faithful in faith, hope and charity in a given parish.

Talking about services in the parish, we first of all think about its organization, the various apostolate groups present in the parish, the time of various liturgical activities and of reception.

a) Reception and Attendance schedule:

The Parish Priest: Father Lewis Devy NGANTCHOUKO

Contacts: 674 765 007 / 696 428 329

Email: saintpatrickmaetur@gmail.com /
lewisdevy@gmail.com

NB: in case you call him without success, please kindly leave a message for him. Do not hesitate to call or write messages, to send announcements or any other information.

Tuesdays : 3:30 pm - 6:00pm

Wednesdays: 8:00 am - 12:00pm; and 3:30 pm - 6:00pm

Fridays: 3:30 pm - 6:00pm

Visits to the sick: Saturdays morning (8:30am-12pm).

Marriage preparation: Saturdays 4:30pm - 5:50pm

Confessions: Saturdays after morning Mass and at the request of penitents.

(Brief listening every morning immediately after Mass, except on Monday).

b) Secretariat:

Seminarian: KAMENI Armel Mardochée

Contact: 699 663 276

He receives at the secretariat on:

Tuesdays, 8am - 12pm

Thursdays, 8am - 12pm and 3:30pm - 5:30pm

Fridays, 8am - 12pm and 3:30pm - 5:30pm

Sundays immediately after masses. He is to teach French in the Nursery and Primary schools.

c) Liturgical services

They are concerned with the preparation, planning and celebration of the Sacred Liturgy, of sacraments (Masses, confessions, baptism, anointing of the sick, marriages), other sacraments of Christian faith such as Mass & Prayers for the sick, various benedictions, funerals, and the Way of the Cross) and also other devotions such as the Adoration of the Blessed sacrament, Rosary...

What is expected of us?

- *Make sure that priests see Mass programs before their execution.*
- *The members of this commission should lead all those who partake in the liturgy to understand that the way we celebrate says much about our faith.*
- *They should endeavour to bring Christians to participate fully, actively and fervently in masses and adoration of the Blessed Sacrament.*
- *Members of this commission should work with the decoration commission to check liturgical colours.*

- *The commission should make sure that the liturgy is prayerfully celebrated.*
- *Organize the training session for groups which are directly involved in the liturgy such as choirs, altar servers, readers, decoration, and communication. They should train them on the right attitude to adopt at the altar and to call their attention to sobriety in movements, dressing and actions.*
- *The commission should meet monthly with the groups listed above.*

Members of the Liturgy commission

Overseer: the Parish Priest

Leader: Mrs Chiara ASOH (653 106 969)

Assistants: Mme Mathilda NYAMIELE; Mme MASIMBOM

Other members: presidents and secretary of choirs, mass servants, decoration and of readers club

d) Decoration Commission:

- *They take care of the adornment of the Church and the entire parish in and out*
- *In line with the liturgy commission, they change regularly the colour in the church according to the liturgical time or feast.*
- *They can plant some flowers in the yard.*
- *In case they need new linens, they can always present their budget to the Council in charge of Economic affairs*

Leader: Mrs Lucie IKECHELI (677 956 175)

Assistants: Mrs NWAFOR Stella, Mrs CHE Sconda, Mrs Joan Mary MBINKAR, *(open to new members)*

e) Catechesis

Catechesis is a means through which the Church ensures the integral formation of all her faithful. It concerns five categories: catechesis of infants and of adolescents; catechesis of adults; catechesis in view of Confirmation; marriage formation and catechesis for spiritual growth.

What is expected of us?

- Catechumens should be instructed on the necessity of participating in Know your neighbour meetings.*
- Catechumens should be instructed on the importance of Sunday masses and the necessity to belong to an action group in the Church.*
- Catechesis in view of the sacrament of confirmation should begin in October.*
- The evaluation of catechumens should consider not only the intellectual aspect but also the Christian life and engagement in Church activities*
- Insist on life testimonies during doctrine classes*
- Insist on the criteria and choice of catechists and Godparents*
- That the parish priest ensure the training of catechists*
- Harmonize evaluation of children at least at the parish level.*
- Organize meetings with parents and Godparents of catechumens*
- Teach notions related to the material life of the Church such as church contributions, tithes, harvest, offertory, special collections, FOSEP, priest's health insurance, inventory, and financial management of the church (especially for Confirmation classes)*
- Encourage catechumens to have their bibles from the first year of doctrine classes.*
- Institute doctrine of faith for the youths*

NB: The period of formation before first Holy Communion is **three years**.

During his or her time of formation, a catechumen has to observe the following obligations:

- *To attend Mass every Sunday.*
- *To attend all Catechesis courses.*
- *To belong to a Catholic action group.*
- *To pay his/her Church contributions.*
- *To obligatorily attend Know-Your-Neighbour-meetings in his/her neighbourhood.*
- *To participate in the cleaning of the Church when it is their turn.*
- *To own the diocesan youths card.*

For the organization of catechesis, see **APPENDIX**.

<p>The Main Catechist and Coordinator:</p>

<p>Mr AKATEH Sylvester (677 86 53 26)</p>

f) Formation of Catholic groups and movements

Its objective is to help the faithful grow in their faith according to the spirituality proposed by the group they have chosen. In fact, *‘a Christian without a Christian movement is like a soldier without a battalion’*. These groups are supposed to be visited and followed up spiritually by the priest and the PTPA. Recollections and retreats should be organized with them (with prior planning)

For the list of various groups in the parish and their meeting days, see **APPENDIX**.

g) The Service of Charity and of Human Promotion

What is expected of us?

- *It should organize charity for the needy.*
- *The sense of sharing should be upheld in the parish especially towards the needy. This should be fostered by the PTPA through the Know your neighbour and action groups.*
- *It should be able to discern who is really in a desperate situation.*
- *The commission in collaboration with the parish priest should organize Christmas for the sick and prisoners.*
- *It should facilitate visitations to the sick in neighbourhoods with the parish priest.*
- *Fix a meeting day.*
- *Lenten collection for the needy should be encouraged. And emphasis should be put on the special collection of the 5th Sunday of Lent.*

NB: Any action group which envisages to carry out a charity visit to any institution or person should pass through the Parish Caritas for orientation.

Coordinators of the Pastoral of Charity and human promotion

Leaders: Mrs KOUAMEN Veronica (674 600 693).

Assistant: Mrs WONGIBE Maureen (677 338 386)

Others: Mrs WANZIE Irene (243 051 883), Mrs AMBE Angela (677 516 767), Mrs NGEH Relindis, Mrs TEM Mary; Members of the Charity commission in Know-your-neighbour.

h) The Service of Communication and Translation

What is expected of us?

- *Inform the faithful of the existence of means of communication in the diocese and encourage them to support the structure*

- *Its objective is to ensure communication of information.*
- *Handle the announcement book*
- *Breaking news, all over the country and in the world could also be communicated to the faithful.*
- *News from the Diocese should be communicated to parishioners in time.*
- *In the same way, news of the parish must be made known to the faithful in and out of the parish.*
- *Translate information from the deanery, diocese and the bishop's house.*
- *The members prepare Announcements with the Parish Priest and present them during liturgical celebrations at the appropriate moment.*
- *The commission in charge should also enrich the Newsletter with brighter articles, poems, jokes and wise sayings.*
- *Through means of communication at the parish level such as newsletter, the commission should also sensitize on the need to be profess one's faith.*
- *Help Christians get informations through the parish Whatsapp forum.*

Coordination of the Pastoral of Communication and Translation

Leader: Mr NGHOLAPEH LEONG Emile (679 329 135)

Assistant: Mr Aloysius MKONG

Other members: Mrs FOINKEM Delphine, Mrs NGANKOU Mary (677 80 72 89), all members of the readers club.

i) The Service of Vocations

What is expected of us?

- *Launching of the vocation group in the parish after a broad sensitization of parents and youths by the parish commission in charge of vocations.*
- *The youths should be sensitized to belong to the vocation groups.*
- *should carry out their role of awakening vocations and following them up during the meeting by the diocesan commission in charge of vocation.*
- *Organization of the feeding of minor seminarians*
- *Preparation of the world day of prayer for vocations.*
- *Celebration of the world day of prayer for vocations, .*
- *Visit of the members of the vocation group.*
- *Sensitization about the vocation camp*
- *The commission could get in touch with some religious congregations who can come to present their various congregations.*

Parish Coordinators for Vocations : The Parish Priest; Rev. Sister Dypna ZENCHA; Mme ACHUO Esther; M. Cyril NJINABO

j) Justice and Peace Commission

Its role is to ensure the implementation of the respect of human rights and dignity among Christians and members of the same family.

What is expected of us:

- *Make a list of those who lack birth certificates and send to the parish*
- *The justice and peace commission should see in to the difficulties related to issuing of ID cards*
- *Promote the equality of all before the law.*

- *Invite the faithful to respect the established law.*
- *Encourage the faithful on the necessity of communion, coming together and working together in the process of conflict resolution.*
- *Sensitize the faithful on the necessity to respect the rights of all men and women, families and children.*
- *Work towards the promotion of human dignity in our parish*

Parish coordinators of Justice and Peace Commission

Leader: Mr ANUTENET Julius (699 301 526)

Assistant: Mr Benoît KENNE (675 707 366)

Other members: Mr Tikar NDI; Pa Ambrose MBOME (675 855 721); Mr Paul FONLON.

k) The Pastoral of health

Its objective is to advise the faithful about some rules of hygiene in order to avoid some sicknesses. It also gives advice as far as health is concerned, or organize sports days for all Christian faithful.

Parish Coordinators of the Health Commission

Leader: Mrs GESU Caroline (699 540 101)

Assistants: Mrs MBONGSAI Florence; Mme WIRSYI Elizabeth

l) Internal and External relation commission:

What is expected of us:

- *Keep in touch with the parishioners in the Diaspora*
- *Inform them of the parish activities and projects.*

- *Send them gifts or best wishes when possible during Christmas, Easters seasons*
- *Invite them during grand occasions in our parish*
- *Look for funds and sponsors to assist the parish in her project of construction and development*

Leader: Mr Aristide TADONG;

Assistants: Mr AYUK Jerome (675 290 986); Mrs JAIKA (677 400 379).

m) Protocol Commission

- *Ensure discipline in movement during liturgical celebration*
- *Direct people to move to the side of the Church where seats are still available*
- *Welcome strangers and can inform them about the parish programme*
- *Can also assist at the diocesan level on occasions like ordinations, installations or pilgrimages.*

Members:

Leader: Mr LEDUFE Donatus (677 83 72 35)

Assistant: Mr BENGBANG Ephrain (677 575 514)

Other members: Mr KPAH Gregory (677 98 29 34), Mr Sixtus LONGLACK

n) Commission for Logistics:

What is expected of us:

- *Insure the maintenance of the parish generator*
- *Responsible of the sound system in Church and during extraordinary occasions like Bazaar and parties*
- *Replace blown bulbs in church and parish at large.*

Members

Leader: Mr NJOCK Remmy Tabe (675 101 776 / 694 551 353)

Assistants: Mr Aristide TADONG; Mr Eric Romual KAPTCHOUA TAFO (697 815 017/ 674 341 205); KAMENI Armel Mardochée (Seminararian)

o) School Supervision

- *Follow up the pedagogical performance of teachers and pupils*
- *Follow up the running of the school (discipline, finances, etc.)*

The Parish Priest,

Mme MBAH Mary; Mr AKATEH Sylvester.

4. MINISTERIAL PASTORAL

At this level of pastoral, we are concerned mostly with various formations namely, the frequent formation of pastoral Agents, of group leaders, of Catechists, organization of recollections and doctrine to deepen our faith. *See the Tear-off calendar for the planned activities for ministers and other pastoral agents.*

5. PASTORAL OF STRUCTURES

These structures are indispensable for the smooth running of the diocese and parishes. The pastoral of structures consist of the three main organs that organize, program and supervise activities in parish and also look into the incomes and expenditures of the parish. They are the PPC (Parish Pastoral Council), the PTPA (Parish Team of Pastoral Animation), the Council for the economic affairs.

Besides, the parish priest has the responsibility to instruct the members of the each structure on the following:

- That the presence of leaders of various structures at different deanery and diocesan meetings is effective*
- That all reports should respect the five different levels of pastoral for a better exploitation*
- That they should help the faithful to ensure a better collaboration among themselves and their pastor*
- That the Parish pastoral council president and other statutory pastoral agents are sensitized to always participate in CODEL meetings*

5.1. The PPC (Parish Pastoral Council)

It is the highest administrative organ of the parish supervised by the Parish Priest assisted by the Parish pastoral Chair Person. It is an instrument of communion, participation, co-responsibility and collaboration between the parish priest, his immediate collaborators and the entire people of God who are under his pastoral care. It should be representative of all categories of faithful in the parish in order to assume fully its role which is the support of pastoral activities.

The Parish Pastoral Council possesses only a consultative voice (Canon 536§2). Its main objective is to lead the lay faithful who are participants of the function of Christ who is priest, prophet and King, to assume fully their own responsibility in the pastoral activity and the life of the church. It is also to inform, to form, and to guide the councilors. Furthermore it is to favour pastoral activities at all levels in the parish through evangelization, development, finances, realization of project, socio-cultural animations etc.

It should program, follow up, evaluate and make suggestions for the smooth running of the pastoral activity of the whole parish in particular and the diocesan and universal church in general.

The mandate of the members of the PPC is three years renewable once. The mandate can be terminated through resignation approved by the parish priest, through removal by the parish priest after having considered the views of other members of the bureau for a serious offense or a situation which is incompatible with the spirit of the Parish Pastoral Council or the Church.

What is expected from the members and the Bureau of the Parish Pastoral Council:

- *The members of the council be chosen according to their availability and engagement and that they must actually participate in the parish, deanery and diocesan activities*
- *It must hold its three statutory meetings*
- *The president should be trained on how to carry out his functions*
- *The mandate of the members should be respected and renewable once*
- *The PPC should put in place or update the service in charge of archives and ensure its follow up*
- *The PPC Bureau must effectively hold its monthly meeting*
- *The Bureau must see to it that all commissions are active and functioning*
- *It should be made up of delegates or representatives from all groups and Christian movements present in the parish*
- *It should have at least fourteen members*
- *The PPC meets trice a year (in September, February and June) for ordinary meetings, and once every year (in July or August) for the Parish Pastoral session. **In September**, the PPC meets to present the Parish Pastoral Plan and adopt it, as well as the*

*annual budget; **In the middle of February**, it meets for the mid-way evaluation of the pastoral year; and lastly in **June** to evaluate the pastoral year in view of the pastoral session for all parishioners and resource persons of the parish. This session enables the PTPA and the parish priest to elaborate the Parish Pastoral Plan for the following year.*

- *The presence the parish pastoral council's representatives at the parish, deanery or diocesan meetings is compulsory especially for the President and the Secretary who can always send their representatives.*
- *With the parish priest, the President and the Secretary should have a broad knowledge of all that is going on in the parish as a whole.*

Constitution of the Bureau of the PPC

President: Dr SAMOH YONGABI Emmanuel (699 512 785)

1st Vice-President: Mr Felix KINYUY (677 714 975)

2nd Vice-President: Mme Mathilda NYAMYELE
(675 792 414)

Secretary: Mme AYUK Mirabel (675 366 870)

Vices: Mr MKONG Aloysius ; Mr Celestine ESEDO
(677 595 848)

Other Members: Mr John WONGIBE, Mr Celestine NEBOLISSA (677 956 033); Mr NGOASONG Romanus (Economic Council); M. Giles CHE (PTPA)

Adviser: Mr AWA FONKA Augustine

5.2. The PTPA (Parish Team of Pastoral Animation)

It is the structure which scrupulously follows up the implementation of the pastoral plan. It is the eyes of the smooth running of the parish in all aspects.

What is expected of PTPA members:

- *The members must master the content of the BUCEB and the values to be lived especially the PTPA slot to be rendered during meetings and masses*
- *The PTPA must meet once a month to evaluate and program activities of the month*
- *The members need to be trained to carry out their role*
- *The PTPA must send their monthly report to the deanery*
- *The PTPA must ensure the training of pastoral agents*
- *It works in close collaboration with the parish priest and the Parish pastoral Chair person.*
- *The PTPA organizes the formation of different leaders of commissions, and members of various structures, reinforces those which are unsteady and creates those which are lacking.*
- *The members of the PTPA have to train themselves regularly in order to understand very well the pastoral project of our Diocese so as to enable the entire parish members to adhere to it. They do this by reading their parish pastoral plan, by attending regularly the CODEL meetings and the Deanery Team of Pastoral Animation meetings.*
- *Should organize visits in groups*
- *Encourage group leaders to have a record of members who pay their church contribution yearly.*
- *Some persons are, by their responsibility, statutory members of the PTPA (Family commission, catechesis, liturgy coordinator; Coordination of moderators).*

President: The Parish Priest

Secretary General: Mr. Giles CHE (677 955 333)

Other members: Mr MKONG Aloysius (672 138 278), Mrs KUM Helen (677 47 05 21); Mr AKATEH Sylvester; Mr MVO Martin ; Mrs NEBA Monica (663 012 739); Mme FONCHA Mary (675 260 324) Ma Bridget FORSAH; Mr KITIO Ernest;

Moderators of all Know your Neighbour communities.

5.3. The Council for Economic Affairs.

It is the structure of management of the material life and finances of the parish. It must exist in any parish (Cf Can. 537)

What is expected of the economic council members:

- *members should not end only in counting of alms but actively participate in the management of church funds with an essential role of proposing activities that are income generating*
- *The related sub-commissions (church contribution, FOSEP, alms, harvest and Bazaar, diocesan project, etc) should be created and their functioning ensured*
- *The parish priest should encourage members to handle their records well*
- *That members of the economic council need to be trained at the start of each pastoral year*
- *Members must master their role*
- *The commission must meet every month*
- *The Council should have the interest of the parish at heart; it should preserve and handle the property and the finance of the parish as a good father of a family (cf can. 1284 §1) thinking about the future and pastoral strategy of the parish.*
- *Follows the inventory of the goods of the parish*

- *It should meet monthly to assess the income of the month and to conceive a budget for the month.*
- *It conceives the annual budgetary account of the parish and follows its realization month after month. The Council presents the annual budget for adoption by the PPC in September.*
- *It must write down the minutes of each financial meeting and copy the PPC.*
- *The main actions of the Council for the Economic Affairs during the year are the following:*
 - *It organizes the harvest thanksgiving and the BAZAAR between **November and January.***
 - *It elaborates the annual budgetary account of the parish around **July** and proposes to the PPC for approval.*
 - *The campaign for Church Contributions and FOSEP (Lenten period) is organized between **February-March.***

The Council for Economic Affairs is a very vast structure. It is made up of at least 5 and at most 7 members nominated for a period of 3 years renewable once. The statutory members are: the Parish Priest, the President of Economic Affairs, the Secretary of the Economic Affairs, the President of the Parish Pastoral Council, 3 lay and honest persons (experts in accountability), and 3 lay counselors (honest and who love their parish). There is a permanent committee and many other sub-commissions.

The Permanent Committee of Economic Affairs:

President: Mr NGOASONG Romanus (675 004 885)

Vice-President: Mr NGONG Charles (677 990 277)

Secretary: Mr Christian MOFOR (677 453 972).

Vice: Mme Jacqueline KAMDEM (676 156 599)

Other members: Mr Martin ULOD EZE; Mr AYUK Jerome; Mme GESU Caroline (699 540 101); Mme TENKEU Cécile.

Some Sub-commissions under/assisting the Economic Affairs Council:

a) **The Harvest Thanksgiving and BAZAAR Commission:**

What is expected of them:

- *Make good sensitization and in time*
- *Inform and invite those in the diaspora*

Members:

President: Mr Martin ULOD EZE (677 649 876)

Vice: Mr Celestine NEBOLISSA

Secretary: Mrs MOKWE Bridget

Vice: Mrs Innocentia AKONTEH

Other members: Mr Peter IKECHELI (677 932 010), Mr Anthony BANINGLA (675 376 557)

b) **The Church Contribution-FOSEP Commission:**

Mr NGONG Charles (677 990 277), Mr Christian MOFOR ALOTA (662 358 503/ 677 453 972), Mrs Jacqueline KAMDEM (676 156 599)

c) **The Feast Commission**

What is expected of them:

- *Ensure refreshment during occasions at the parish level*
- *Reception for priests/pastoral agents coming for confessions or any other meeting.*

- *As the members of the session decided, on various occasions, they should assign groups to cook food and the parish provides for drinks*
- *They should also encourage goodwill individual to support*

Members:

Leader: Mrs Juliana WUBILLA (677 689 886).

Assistant: Mrs KINYUY Caroline (677 61 77 28)

Other members: Mme LEDUFEH Odette (670 62 82 04); Mr TAMBONG Derick, Mme ACHUO Esther; Mrs TEM Rosemary; Mme CHIKA.

d) Alms Commission:

Mr NGONG Charles, Mr Christian MOFOR ALOTA (662 358 503 / 677 453 972), Mrs Jacqueline KAMDEM (676 156 599)

e) Parish Projects Commission:

President: Mr AYUK Jerome

Members: Mr WONGIBE John; Mr Aristide TADONG

Secretary: Mme GESU Caroline (699 540 101)

Advisers: Mr OKAFOR Paulinus (671 118 820); Mr FONLON Paul (676 565 667); Mr Johnson FUAFUNG .

f) Inventory Commission (in charge of the Parish Property): (see Economic affairs!)

- *Update the inventory book*

- *Go round to take note of the state of Church's properties; they do this twice a year: at the launching of the pastoral year and at the evaluation of the year in June.*
 - *Take note of those that are spoiled and inform the PPC.*
 - *They aim at securing Church properties for God sake.*
- The permanent bureau of the council for economic affairs shall organize itself to follow up this task.*

g) Commission in charge of the parish farm:

What is expected of them:

- *They post and follow those working in the parish farm (make a list with the various amounts they give each month or season)*
- *Partition the church premises into portions to be kept clean by various groups.*
- *Follow up the farm project and ensure security in the plantains farm*
- *Develop new projects for a judicious usage of the parish plantation.*

Leader: Mr KAMDEM Hilaire (699 248 960)

Assistant: Mr FONLON Paul (676 565 667)

h) Follow up and Maintenance of the Parish bus:

Leader: Mr Jerome AYUK (for the Economic Affairs)

Assistants: Mr LEDUFE Donatus; Mr Sylvester NDIFOR

Member: Mr Felix KINYUY (677 714 975)

PART IV
THE TEAR-OFF CALENDAR

Programming and placement of pastoral agents

September 2019

Sunday 1	Cadets monthly meeting
Monday 2	School resumption
Tuesday 3	Deanery meeting for priests at Baleng (Cathedral) Economic Council at 5pm
Wednesday 4	
Thursday 5	
Friday 6	
Saturday 7	<i>Pedagogical day for catechists in deaneries ; Term Assembly for Justice and Peace parish committees (8am, Ndiandam)</i>
Sunday 8	St Kisito Choir election
Monday 9	
Tuesday 10	
Wednesday 11	<i>Meeting of the commission for childhood (9am, Bansoa-Bandja)</i>
Thursday 12	
Friday 13	
Saturday 14	EXALTATION OF THE HOLY CROSS , Special collection
Sunday 15	PARISH PASTORAL COUNCIL ; <i>School resumption Mass at the Minor Seminary (Foumbot); Single Mass at 8:30am</i>
Monday 16	
Tuesday 17	<i>EDAP (10am, Procure)</i>
Wednesday 18	
Thursday 19	
Friday 20	PTPA meeting at 4:30pm
Saturday 21	<i>Meeting of the CDL Bureau (3pm, évêché) ;</i>
Sunday 22	Start of the Priestly retreat; Adoration; Meeting with catechists

Monday 23	Priestly retreat
Tuesday 24	Priestly retreat
Wednesday 25	Priestly retreat
Thursday 26	Priestly retreat
Friday 27	End of the retreat for priests ; Launching of the new pastoral year with priests (9h)
Saturday 28	Launching of the new pastoral year with the Laity (9am, Cathedral) Cadets and vocation group family visit at 2pm
Sunday 29	<i>Opening Mass ECATHEBA ; Election diocesan youths Bureau; Opening Mass at the Minor Seminary Foubot ;</i> CATECHESIS CLASSES START OFFICIALLY ; Visit to IDP in Lafe parish by St Jude Apostolate; Launching of the new Value.
Monday	

October 2019

Launching of the Pastoral year; October devotion

Tuesday 1	<i>Start of classes at ECATHEBA ;</i> October devotion (Sundays at 8:50am); Economic Council at 5pm
Wednesday 2	<i>Protocol Diocesan meeting (2pm, Cathedral)</i> Deanery Pastoral Council at 3pm at Kamkop
Thursday 3	
Friday 4	
Saturday 5	<i>Diocesan Mass for school resumption – Teachers’ day (9am, Cathedral)</i>
Sunday 6	27th Sunday O.T.C ; Statutory meeting CDL (9am, Baham) ; LAUNCHING OF THE PASTORAL YEAR WITH INSTALLATION OF THE PARISH PRIEST; EDECAP at Ste Cecile Kouogouo II; Rosary at 8:15am; Thanksgiving by teachers.
Monday 7	Parish priest visits Know your neighbour meetings
Tuesday 8	
Wednesday 9	<i>Meeting with deanery chaplains for childhood (3pm, SECA) ; Meeting with diocesan group leaders (3pm, Procure);</i>

Thursday 10	Meeting with leaders of Lay apostolate groups (Cathedral)-St Jude
Friday 11	
Saturday 12	<i>ECATHEBA Seminars ; Launching of new programs by RVE</i>
Sunday 13	28th Sunday O.T.C ; Launching of Youths activities at Njimbot; Family commission meeting; vocations group monthly meeting; St Jude visit to Fouban; Rosary at 8:50am
Monday 14	<i>Meeting with family diocesan chaplains (9am, Procure); Presbyteral Council (9am)</i>
Tuesday 15	ACIB at Bansoa-Bandja
Wednesday 16	Formation and capabilities re-enforcement parish economic councils (2pm, Cathedral)
Thursday 17	<i>Catechesis Commission (9am, Procure)</i>
Friday 18	PTPA meeting at 4:30pm
Saturday 19	<i>CDL goes to Bangang; St Kisito choir Visit to the Parish Priest; Novena to St Jude</i>
Sunday 20	29th Sunday O.T.C ; Mission Sunday ; Special collection; Rosary at 8:50am
Monday 21	<i>Meeting with family diocesan chaplains (9am, Procure)</i>
Tuesday 22	<i>EDAP (10am, Procure)</i>
Wednesday 23	<i>Preparatory meeting for the diocesan pilgrimage (3pm, Procure)</i>
Thursday 24	<i>Meeting for Liturgy and Inculturation (10am, Procure)</i>
Friday 25	<i>General Assembly of the CWA (40 years) at Bandjoun</i> Mass for the sick at 4pm
Saturday 26	
Sunday 27	30th Sunday O.T.C ; end of General Assembly of the CWA ; CDL goes to Bandjoun; Family Commission (10am, Cathedral) ; End of Novena St Jude; Rosary at 8:50am; Adoration of the Blessed Sacrament
Monday 28	Feast Day of St Jude
Tuesday 29	Meeting of Dean Priests (9:30am @ Bangang)
Wednesday 30	
Thursday 31	

November 2019

Friday 1	<i>All Saints Day (to be celebrated on Sunday); Catholic Charismatic Vigil</i>
Saturday 2	Commemoration of the faithful departed
Sunday 3	Celebration of ALL SAINTS ; Start subscriptions for the Diocesan Youths Days; <i>CEPED starts</i>
Monday 4	
Tuesday 5	Deanery meeting for priests at Tougang; Economic council at 5pm
Wednesday 6	<i>CEPED ends</i>
Thursday 7	
Friday 8	
Saturday 9	<i>ECATHEBA seminars</i>
Sunday 10	32nd Sunday O.T.C ; <i>CDL goes to Foumban (12pm)</i> ; Family commission meeting; Catechumenate rites.
Monday 11	
Tuesday 12	
Wednesday 13	<i>Commission de l'enfance (9h, Procure) ; Meeting Protocol (3pm, Cathedral)</i>
Thursday 14	
Friday 15	PTPA meeting at 4:30pm
Saturday 16	Formation of catechists according to zones
Sunday 17	33rd Sunday O.T.C ; St Jude visit to Mbouda Adoration of the Blessed Sacrament
Monday 18	
Tuesday 19	<i>EDAP (10am, Procure)</i>
Wednesday 20	<i>Preparatory meeting for the diocesan Pilgrimage at Doumelong</i>
Thursday 21	
Friday 22	
Saturday 23	
Sunday 24	CHRIST THE KING; Celebration of Parish day of protection of the environment; Launching of the Harvest Thanksgiving
Monday 25	<i>Meeting diocesan chaplains (9am, Procure)</i>

Tuesday 26	
Wednesday 27	<i>Meeting of the diocesan presbyterium (9am)</i>
Thursday 28	<i>28-02/12/19. Start of agro-pastoral exposition by Codas-Caritas</i>
Friday 29	
Saturday 30	Start of Novena in preparation for Feast of Immaculate Conception

December 2019

Sunday 1	1st Sunday Advent A; Cadet monthly meeting; Start of St Kisito Christmas tour. EDECAP at 2pm at St Damian Lafe; Launching of the New Value.
Monday 2	<i>End of the agro-pastoral exposition by Codas-Caritas</i>
Tuesday 3	Deanery meeting for priests at Koptchou Economic council at 5pm
Wednesday 4	
Thursday 5	
Friday 6	
Saturday 7	Diocesan pilgrimage CWA ; <i>Recollection health personnel group 1 (8am, Ndiandam) ; Term Assembly Justice & Peace (8am, Ndiandam)</i>
Sunday 8	Family commission meeting
Monday 9	IMMACULATE CONCEPTION (Shifted to Monday since it falls on a Sunday of Advent!)
Tuesday 10	
Wednesday 11	
Thursday 12	
Friday 13	
Saturday 14	<i>ECATHEBA seminars ; Diocesan youths sports league starts ; Recollection health personnel group 2 (8h, Ndiandam)</i>
Sunday 15	3rd Sunday Advent A; Adoration of the B.S.
Monday 16	
Tuesday 17	
Wednesday 18	
Thursday 19	<i>Catechesis Commission (9h, Procure) ; Bureau CDL</i>

	<i>(15h, Procure) ; End of classes at ECATHEBA</i>
Friday 20	PTPA meeting at 4:30pm
Saturday 21	St Kisito Choir Visit to Tonga
Sunday 22	4th Sunday Advent A ; Christmas celebration with children;
Monday 23	
Tuesday 24	NATIVITY Vigil (at 4pm)
	NATIVITY DAY
Wednesday 25	Baptism of children; Special collection (Holy Child)
Thursday 26	<i>New Year wishes to the Bishops by the youths (1pm, Bandjoun-Pète)</i>
Friday 27	
Saturday 28	Statutory meeting <i>CDL (9am, Procure)</i>
Sunday 29	HOLY FAMILY ; St Kisito exco meeting
Monday 30	
Tuesday 31	Vigil Mass for the New Year at 4pm

January 2020

Wednesday 1	HOLY MARY, MOTHER OF GOD; New Year
Thursday 2	<i>Classes resume at ECATHEBA</i>
Friday 3	Catholic Charismatic Vigil
Saturday 4	<i>Diocesan pilgrimage of families (8h, Doumelong)</i>
Sunday 5	EPIPHANY ; <i>End of registrations for the Diocesan Youths Days</i> <i>Cadet visit to a parish; vocations group monthly meeting</i>
Monday 6	<i>2nd Term school resumption</i>
Tuesday 7	Deanery meeting for priests at Kouogouo II
Wednesday 8	<i>Commission enfance (9h, Procure) ; Renc leaders MAC (15h, Procure); Meeting leaders of lay apostolate groups (Cathedral)</i>
Thursday 9	
Friday 10	
Saturday 11	<i>ECATHEBA Seminars</i>

Sunday 12	BAPTISM OF THE LORD ; <i>CDL goes to Mbouda (12pm)</i> St Kisito choir General meeting; Family commission meeting
Monday 13	
Tuesday 14	<i>ACIB ; End of 1st Semester classes at ECATHEBA</i>
Wednesday 15	<i>Renc préparatoire grand pèlerinage (15h, Procure)</i>
Thursday 16	
Friday 17	PTPA meeting at 4:30pm
Saturday 18	Prayer for Christian Unity starts ; Formation of catechists per zones
Sunday 19	2nd Sunday O.T. A; Adoration of the B.S.
Monday 20	
Tuesday 21	<i>EDAP (10h, Fossong-Wetcheng)</i>
Wednesday 22	
Thursday 23	<i>1st semester examinations ECATHEBA</i>
Friday 24	
Saturday 25	Prayer for Christian Unity ends
Sunday 26	3rd Sunday O.T. A; Celebration of the Parish day of Responsibility
Monday 27	Ongoing Formation for priests
Tuesday 28	<i>Rencontre curés doyens (9h30, Tamdja)</i> ; Ongoing Formation for priests
Wednesday 29	Ongoing Formation for priests
Thursday 30	World day of non-violence in school setup (<i>Justice & Peace</i>) ; Ongoing Formation for priests
Friday 31	Mass for the sick at 4pm

February 2020

Saturday 1	<i>World day of Consecrated Life; Cadet annual mass in Bamenda</i>
Sunday 2	Presentation of the Lord ; parish committees for Justice & Peace; EDECAP at 2pm at Kamkop
Monday 3	

Tuesday 4	Deanery meeting for priests at Ngouache ; Economic council at 5pm
Wednesday 5	
Thursday 6	
Friday 7	7-9, 7th edition of the Diocesan Youths Days (Tamdja Deanery)
Saturday 8	
Sunday 9	5th Sunday T.O. A ; St Kisito choir exco meeting; Family commission meeting; Vocation group visit to minor seminary or orphanage
Monday 10	
Tuesday 11	Youths Day ; <i>Classes resume at ECATHEBA</i>
Wednesday 12	<i>Preparatory meeting for the grand pilgrimage (15h, Doumelong)</i>
Thursday 13	<i>Diocesan liturgy Commission (10h, Procure)</i>
Friday 14	
Saturday 15	Diocesan day of the sick ; ECATHEBA seminars
Sunday 16	6th Sunday O.T. A; EDECAP visit to EDECAP Foumban at 7am; Adoration of the B.S.
Monday 17	
Tuesday 18	<i>EDAP (10h, Procure)</i>
Wednesday 19	St Jude visit to the Parish Priest
Thursday 20	<i>Catechesis Commission (9h, Procure)</i>
Friday 21	<i>Diocesan health council (9h, Coord. Santé) ; 21-23 : formation annuelle comités paroissiaux justice et paix (Koutaba); PTPA meeting at 4:30pm</i>
Saturday 22	
Sunday 23	7th Sunday O.T A ; <i>Diocesan day of CC and FOSEP ; Evaluation DYD (11h, Djeleng V)</i>
Monday 24	
Tuesday 25	<i>Rencontre aumôniers MAC (9h, Procure)</i>
Wednesday 26	Ash Wednesday ;
Thursday 27	
Friday 28	
Saturday 29	<i>Diocesan pilgrimage of Apostolic Women Association</i>

March 2020

Sunday 1	1st Sunday Lent A ; CEPED starts; St Kisito choir General meeting
Monday 2	
Tuesday 3	Deanery meeting for priests at St Patrick-Maetur; Economic council at 5pm (or shift to preceding Sunday?)
Wednesday 4	<i>Rencontres aumôniers Caritas (9h, Codas) ; End of CEPED ; St Kisito Choir Visit to the orphanage</i>
Thursday 5	
Friday 6	Catholic Charismatic Vigil
Saturday 7	<i>Term assembly for Justice & Peace (9am, Ndiandam) ; Formation of Caritas representatives (9am, Codas)</i>
Sunday 8	2nd Sunday Lent A ; International Women's Day; Cadet monthly meeting; Family commission meeting; vocations group monthly meeting
Monday 9	
Tuesday 10	Start of Novena to St Joseph by CMA
Wednesday 11	<i>Prep. meeting Grand pilgrimage (3pm, Procure) ; Commission enfance (9h, Procure)</i>
Thursday 12	
Friday 13	
Saturday 14	<i>Seminars ECATHEBA ; Recol. health personnel gp 1 (9am, Ndiandam); CMA Recol.</i>
Sunday 15	3rd Sunday Lent A; Adoration of the B.S.
Monday 16	
Tuesday 17	<i>EDAP (10h, Kassap); Saint Patrick (see Sunday)</i>
Wednesday 18	<i>Diocesan Protocol meeting (15h, Cathédrale); End of novena to St Joseph</i>
Thursday 19	Celebration of feast of St Joseph by CMA
Friday 20	PTPA meeting at 4:30pm

Saturday 21	<i>Statutory meeting CDL (9h, Procure) ; Recollection health personnel gp2 ; Recollection seminarians on stage (9am, minor seminary) ; Charity visit by the youths.</i>
Sunday 22	4th Sunday Lent A; CMA Dedication; Celebration of parish day of talents; PARISH FEAST DAY (ST PATRICK)
Monday 23	
Tuesday 24	
Wednesday 25	
Thursday 26	
Friday 27	<i>27-28 : Recollection du CDL (Doumelong) ;</i> Easter break starts; Mass for the Sick at 4pm
Saturday 28	PARISH PILGRIMAGE at Doumelong
Sunday 29	5th Sunday Lent A ; Special Collection National Caritas; St Jude visit to the General Hospital
Monday 30	
Tuesday 31	Economic council (anticipate!)

April 2020

Wednesday 1	<i>Preparatory meeting for the diocesan pilgrimage (15h, Doumelong)</i>
Thursday 2	
Friday 3	
Saturday 4	DIOCESAN GRAND PILGRIMAGE AT DOUMELONG
Sunday 5	PALM SUNDAY EDECAP at 2pm at Ste Trinité Toungang
Monday 6	
Tuesday 7	Deanery meeting (Excursion)
Wednesday 8	Journée sacerdotale (9h, Cathédrale) ; CHRISM MASS (14h, Cathedral)
Thursday 9	HOLY THURSDAY
Friday 10	GOOD FRIDAY

Saturday 11	HOLY SATURDAY
Sunday 12	EASTER SUNDAY vocations group monthly meeting;
Monday 13	Start of 3 rd Term school
Tuesday 14	
Wednesday 15	<i>Evaluation meeting for the diocesan Pilgrimage</i>
Thursday 16	
Friday 17	PTPA meeting at 4:30pm
Saturday 18	
Sunday 19	2nd Sunday Easter A - Divine Mercy; Deanery day of Childhood; Adoration of the B.S.
Monday 20	
Tuesday 21	<i>ACIB ; Classes resume at ECATHEBA</i>
Wednesday 22	<i>ECATHEBA Seminars ; Start of Novena to St Joseph</i>
Thursday 23	
Friday 24	
Saturday 25	
Sunday 26	3rd Sunday Easter A;
Monday 27	
Tuesday 28	
Wednesday 29	<i>Evaluation meeting for the Grand pilgrimage by Protocol (3pm, Cathedral)</i>
Thursday 30	End of Novena to St Joseph

May 2020

Month of Mary (Rosary at 8:50am Sundays); Prayer for workers

Friday 1	Catholic Charismatic Vigil; <i>Feast of St Joseph the Worker</i>
Saturday 2	<i>End of youths diocesan sports league; CMA Diocesan pilgrimage to Doumelong</i>
Sunday 3	4th Sunday Easter A ; World day of prayer for vocation; Parish day of the family ; Special collection; Cadets monthly meeting; Prayer and blessing for Workers
Monday 4	
Tuesday 5	Priestly deanery meeting at Lafe Economic council at 5pm
Wednesday 6	
Thursday 7	
Friday 8	
Saturday 9	<i>ECATHEBA Seminars</i>
Sunday 10	5th Sunday Easter A; St Kisito choir exco meeting; Family commission meeting; Vocations group monthly meeting; MOTHERS' DAY (Prayer and blessing)
Monday 11	
Tuesday 12	<i>Presbyteral Council</i>
Wednesday 13	<i>Meeting leaders Church groups (3pm, Procure); Meeting deanery chaplains for Children commission (9am)</i>
Thursday 14	<i>Diocesan liturgy Commission (10h, Procure)</i>
Friday 15	PTPA meeting at 4:30pm
Saturday 16	Retreat for sacraments (Confirmation)
Sunday 17	6th Sunday Easter A; Adoration of the B.S.
Monday 18	
Tuesday 19	EDAP (10h, Procure)
Wednesday 20	NATIONAL DAY

Thursday 21	ASCENSION
Friday 22	
Saturday 23	<i>Pilgrimage for all apostolate groups (Doumelong); Retreat for sacraments</i>
Sunday 24	7th Sunday Easter A; Sacrament of Confirmation Mass for GCE Candidates; CMA Deanery meeting at the Cathedral
Monday 25	
Tuesday 26	<i>Meeting Dean Priests (9:30 am @ Foumban)</i>
Wednesday 27	<i>Meeting Bureau CDL & Bureau FOSEP (15h, Procure); Evaluate Apost. pilgrimage</i>
Thursday 28	<i>End of classes 2nd semester ECATHEBA</i>
Friday 29	Mass for the sick at 4pm
Saturday 30	Retreat for sacraments
Sunday 31	PENTECOST SUNDAY Baptism + Holy Communion

June 2020

Evaluation

Monday 1	Start of 3 days intensive novena by St Kisito Choir
Tuesday 2	<i>Deanery pastoral council meeting at Tyo ; CMA visit to Sacred Heart Parish Ndiengdam; Economic council at 5pm</i>
Wednesday 3	<i>Diocesan Education Council ; Feast of St Kisito</i>
Thursday 4	<i>Examinations at ECATHEBA</i>
Friday 5	
Saturday 6	<i>Term Assembly for parish Justice & Peace (8am, Ndiandam)</i>
Sunday 7	HOLY TRINITY SUNDAY; Baptism and First Holy Communion Cadets monthly meeting; <i>St Kisito choir</i>

	<i>General meeting</i>
Monday 8	
Tuesday 9	
Wednesday 10	<i>Child Commission (9h, Procure) ; Evaluation of pilgrimage for Church groups (3pm, Procure)</i>
Thursday 11	
Friday 12	
Saturday 13	
Sunday 14	CORPUS CHRISTI; Adoration of the B.S. (with procession)
Monday 15	
Tuesday 16	
Wednesday 17	<i>Diocesan Planing meeting for 2020-2021</i>
Thursday 18	<i>Catechesis Commission (9h, Procure)</i>
Friday 19	SACRED HEART OF JESUS PTPA meeting at 4:30pm
Saturday 20	
Sunday 21	12th Sunday O.T. A; End of Year <u>Parish Pastoral Council</u> after 2nd Mass
Monday 22	
Tuesday 23	
Wednesday 24	St Kisito Choir Visit to the sick
Thursday 25	
Friday 26	<i>26-28 : Diocesan Retreat for youths</i>
Saturday 27	<i>Graduation of the 6th Batch ECATHEBA</i>
Sunday 28	13th Sunday O.T. A. Rencontre CDL (12h, Procure) ; 28-03/07/20 : Session de l'ACE
Monday 29	
Tuesday 30	

July 2020

Wednesday 1	<i>01-05/07/2020: Diocesan vocations camp (Foumbot)</i>
Thursday 2	
Friday 3	<i>3-5 : Retreat for the diocesan health personnel ; Retreat for couples (at Kouekong) Catholic Charismatic Vigil</i>
Saturday 4	
Sunday 5	14th Sunday O.T A
Monday 6	
Tuesday 7	Economic council at 5pm
Wednesday 8	
Thursday 9	
Friday 10	
Saturday 11	
Sunday 12	vocations group monthly meeting
Monday 13	
Tuesday 14	
Wednesday 15	
Thursday 16	
Friday 17	PTPA meeting at 4:30pm
Saturday 18	
Sunday 19	Adoration of the B.S.
Monday 20	
Tuesday 21	
Wednesday 22	
Thursday 23	
Friday 24	
Saturday 25	
Sunday 26	

Monday 27	<i>Start of National Council of Apostolic Women Association at Bafoussam</i>
Tuesday 28	
Wednesday 29	
Thursday 30	
Friday 31	

August 2020

Saturday 1	
Sunday 2	<i>End of National Council of Apostolic Women Association at Bafoussam</i>
Monday 3	
Tuesday 4	Economic council at 5pm
Wednesday 5	
Thursday 6	6-14: Novena prayer to the Assumption
Friday 7	
Saturday 8	
Sunday 9	
Monday 10	
Tuesday 11	
Wednesday 12	
Thursday 13	
Friday 14	
Saturday 15	ASSOMPTION OF THE BLESSED VIRGIN MARY
Sunday 16	Adoration of the B.S.
Monday 17	
Tuesday 18	
Wednesday 19	

Thursday 20	Parish Pastoral Session
Friday 21	Parish Pastoral Session
Saturday 22	
Sunday 23	
Monday 24	
Tuesday 25	
Wednesday 26	
Thursday 27	
Friday 28	
Saturday 29	
Sunday 30	
Monday 31	

September 2020

Tuesday 1	
Wednesday 2	
Thursday 3	
Friday 4	<i>Catholic Charismatic Vigil</i>
Saturday 5	
Sunday 6	
Monday 7	
Tuesday 8	
Wednesday 9	
Thursday 10	
Friday 11	
Saturday 12	
Sunday 13	
Monday 14	
Tuesday 15	
Wednesday 16	
Thursday 17	
Friday 18	
Saturday 19	
Sunday 20	
Monday 21	
Tuesday 22	
Wednesday 23	
Thursday 24	
Friday 25	
Saturday 26	
Sunday 27	
Monday 28	
Tuesday 29	
Wednesday 30	

APPENDIX I**VARIOUS 'KNOW YOUR NEIGHBOUR'****I - QUARTIER HAOUSSA II NEIGHBOUHOOD**

NAMES	POST	TELEPHONE
FONBURI Juliet	Moderator	677 416 928
AKATEH Sylvester	Vice Moderator	677 865 326
Dorothy KANGLA	Secretary	670 623 413
AYUK Mirabel	Vice-Secretary	675 366 870
KINYUY Caroline	Treasurer	677 617 728
Mme AKATEH; Josephine FONLON	Sick/ Caritas Commission	676 565 667
FONLON Paul	Messenger	675 078 925
Meeting days: 2 nd and 4 th Tuesday of the month at 5pm, Mr FONLON's Residence		

II - STADE NEIGHBOURHOOD (Bamendzi)

NAMES	POST	TELEPHONE
	Moderator	
MAKEMTE Elisabeth	Secretary	
	Vice-Secretary	
DIANGA Blessing	Treasurer	
MAKEJI Vera; TAPIE Elisabeth	Sick/ Caritas Commission	
Meeting days: 1 st and 2 nd Tuesday of the month at 4:45pm		

**III - LYCEE TECHNIQUE CANADA
NEIGHBOUHOOD**

NAMES	POST	TELEPHONE
TALLA Winifred	Moderator	677 771 819
KUM Dorothy	Secretary	677 393 040
TANTOH Yvonne	Treasurer	676 293 385
	Caritas commission	
FON Eveline	Messenger	677 895 413

Meeting days: Monday at 5pm, once in two weeks

IV - CAMP SABLE NEIGHBOUHOOD*

NAMES	POST	TELEPHONE
Mme MOKWE Bridget	Moderator	677 613 940
Mme MBAH Mary	Vice Moderator	
Mrs TATAH Bernice	Secretary	
Mr & Mrs JEGHA Aloysius	Family Commission	
Mme FONCHA Mary	Caritas/Sick Commission	
Meeting days: Every Tuesday of the month at 5pm Venue: Mme MBAH Mary's house		

V - QUARTIER HAOUSSA I NEIGHBOURHOOD*

NAMES	POST	TELEPHONE
TUKOV Beatrice	Moderator	675 093 094
TEM Joseph	Vice Moderator	
MOFOR Sidoline	Secretary	
BELLAH Mercy	Vice-Secretary	
ACHUO Esther	Vocations	
CHINONSO Anthony	Sick/Caritas commission	
LEDUFE Odette	Family Commission	
Meeting days: 1 st and 3 rd Tuesday of the month at 4:45pm		

VI - KAMKOP/MAIRIE RURALE NEIGHBOURHOOD

NAMES	POST	TELEPHONE
Mme KINGAH Florence	Moderator	677 837 331
	Vice Moderator	
	Secretary	
	Vice-Secretary	
	Treasurer	
	Sick+Caritas	

	commission	
	Messenger	
Meeting day: Saturday at 5pm, venue: Mrs KINGA'S Residence (Opposite Tankou)		

VII - CAMP OIGNON NEIGHBOURHOOD*

NAMES	POST	TELEPHONE
Mme WANZIE Irene	Moderator	243 051 883
Mr Paulinus OKAFOR	Vice Moderator	
Mme Chiara ASOH	Secretary	653 106 969
Mr Charles NGONG	Vice-Secretary	677 990 277
Mr Innocent UZOMA	Treasurer	
Mme Forince NYINKISELA Mme Mirabel MANYUY	Sick+Caritas Commission	
Mme CHE Theresia	Family Commission	
Meeting days: Fridays every 2 weeks of the month at 6:pm		

VIII - MADELON NEIGHBOURHOOD

NAMES	POST	TELEPHONE
KOUAMEN Veronique	Moderator	
Mme Honorine N	Vice Moderator	
	Secretary	
LONTHE Esther	Vice-Secretary	
Violet BIH	Treasurer	
Mary WANDJI	Financial Secretary	
	Caritas/Sick Commission	
TUMA Clarisse	Messenger	
Meeting days:		

IX - TAMDJJA NEIGHBOURHOOD

NAMES	POST	TELEPHONE
Ma Catherine Elan	Moderator	
	Vice Moderator	
Ma Mbossi Alice	Secretary	
	Vice-Secretary	
Ma Brigitte Forsah	Financial secretary	
	Treasurer	
Ma Mbenbang Lilian	Sick/Caritas Commission	
Meh Dora	Social secretary	
Meeting days: twice a month after a week at 5pm		

X - LAGOUENG NEIGHBOURHOOD*

NAMES	POST	TELEPHONE
Mme KAMDEM Jacqueline	Moderator	
NDI Julius	Vice Moderator	
NEMBOUET Romuald	Secretary	
Mr/Mrs KOUAM MEDJO Michel L	Family Commission	
	Caritas/Sick Commission	
Meeting days: every Wednesday at 4pm at Mr Kamdem's house near the parish		

SOME REGULATIONS FOR RUNNING THE KNOW-YOUR-NEIGHBOUR MEETINGS

A. REGULATIONS

- *The Leadership in the Know Your Neighbour meetings shall be two (02) years non-renewable. However a non-active coordinator can be replaced at any moment in the course of his/her mandate.*

- *Know Your Neighbor meetings are encouraged to rotate from home to home so that even those who do not attend the meeting regularly can host it. The date and time of meetings should be announced in church.*

- *New members should be welcomed in quarters considering the nature of our parish.*
 - *The sharing of the Word of God should be done in the language that can be best understood. Pidgin should be encouraged.*
 - *Forms should be printed for census annually. Census should be done at the level of neighbourhoods so that the general states can be made known.*
 - *Meetings should hold at least twice a month.*
 - *Know Your Neighbour meetings should be affiliated to particular saints.*
 - *Christmas and Easter tours by the priest should be organized yearly. However for special reasons Know Your Neighbours can solicit the presence of the priest at any time.*
 - *Infant baptism should be included in the program during the visit of the priest.*
 - *Christian doctrine could be organized at the level of Know Your Neighbour meetings.*
 - *All requests of parishioners should pass through the moderators at the level of quarters. This is to reinforce the full participation of Christians in church's activities at all levels.*
- NB/ To belong to a Know Your Neighbour meeting is compulsory as well as a church group.**

B. OBJECTIVES OF THE KNOW-YOUR-NEIGHBOUR MEETING

1. *To enhance the value of communion and peace by knowing each other since we are scattered all over Bafoussam town.*
2. *To know ourselves better so as to constitute the General States, to make a reliable statistics and to feel united as the true Family of God.*
3. *To reach out to all English speaking children who want to go through doctrine classes in English.*
4. *To reinforce the implementation of church activities.*
5. *To spread as far as possible the directives of the diocesan pastoral plan.*
6. *To deepen our understanding of the Word of God through Gospel sharing.*
7. *To pray the rosary and the Stations of the Cross in the neighbourhood.*
8. *To train moderators and other leaders.*

APPENDIX II
Organization of Catechesis

YEAR	DAY & HOUR	CATECHIST
First Year A&B	Sunday 11:15am	- MOFOR Sydoline (677 819 910) - Mme KINGA Florence
Second Year	Sunday 11:15am	- Mr Aristide TADONG (699 950 506)
Third Year	Sunday 11:15am	Mrs NABUIN Delphine KAMENI Mardochée Armel
Adults	Sunday 11:15am	- Hilary ABUEH (682 470 357)
Confirmation	Sunday 11:15am	- The Parish Priest - Rev. Sr Mediatrix FIEN - Mr Sylvester AKATEH (677 865 326)

APPENDIX III

The Catholic Groups present in the parish:

GROUPS / MVTs	VENUE	DAY AND HOUR	LEADER
St Jude Apostolate	St Patrick parish	Wednesday, 4pm	Mrs AMBE Angela
CWA	St Patrick parish	Wednesday, 4pm	Mrs FONCHA
CMA	In the chapel	Last Saturday of each month	Mr KPAH GREGORY
St. Kisito Choir	St Patrick parish	Saturday, 3pm	Mr KITIO Ernest
St. Clement Choir	St Patrick parish	Monday+Thursd ay 5pm	Mme Elizabeth WIRSIY
St. Joseph Choir	St Patrick parish	Monday+Thursd ay 5pm	Mme Mathilda NYAMYELE
Altar Servants	In the Chapel	Every Sunday after Mass	KAMDEM Vincent
Cadets of Mary	In the parish house	Every 4th Sunday of the month- 10am	Vincent KAMDEM
Block Rosary Crusade	Pa Okafor's house	Everyday 5pm	Cyprian EKWALOR
Nigerian Community	In the chapel	Last Sunday	Mr Celestine

			ESEDO
North West Community	In the Chapel	1st Sunday	Mr Joseph AMEAH Mr CHUYEH Elvis
South West community	In the chapel	2 nd Sunday	Mr MBOME Ambroise
Young Christian Workers (YCW)	In the chapel	Every Sunday after mass, Wednesday and Saturday	LONGLACK Sixtus
Readers' Club	In the chapel	1 st Wednesday of the month at 4pm	Mrs Matilda NYAMYELLE
Catholic Charismatic Renewal	In the chapel	Every Sunday after mass except third Sunday	Mme Mirabel AYUK
Vocation group	At the veranda of the parish house	Every second Sunday of the month	Agnes OFON

For the smooth running of these groups so as to ensure a better liturgical celebration, we have the following leaders to coordinate some of them:

*** Parish Coordinators of Choirs:**

What is expected of the parish coordinators of choirs?

- *They should see to it that choirs have musical instruments*
- *Encourage choirs to practice seriously before singing*
- *Encourage composing of songs and the teaching of new songs;*

- *Organize singing competitions in the parish on the eve of big feasts.*
- *Encourage men to integrate choirs*
- *Encourage Nigerians to teach 'Igbo' Songs*
- *Cultivate among choirs the spirit of joint choir during feasts.*
- *Teach new songs to all choirs*
- *Organize visits among various choirs*

Leader: Mrs TUMANTEH NGUM Jackline (677 28 34 79)

Assistants: Mrs WIRSIY Elisabeth (675 42 44 14), and Mrs TUMA Clarisse

*** Parish Coordinators of Marian groups**

What is expected?

- *They organize October devotion with the rosary*
- *Organize novena in view of Marian Solemnities.*

Leader: Mrs Dorothy AGBOR .

Assistants: Gisela MAHSTIMBAN (676 416 070);

*** Parish Coordinators of Apostolate groups:**

Leader: Mrs AMBE Angela

*** Parish Youths Exco:**

President: KITIO Ernest (679 686 439)

Vice President: BELLAH NGUISAH Mercy

Secretary: TANGRILA Anne

Vice Secretary: MAHSIMBOM Gisele

Financial Secretary: NGEH Innocent

Treasurer: The Parish Priest

Socials: **TAMBONG Derick**; CHIN Clarijoice; MOFOR Christian

Sports: NJOUAFA Elvis

Publicity: FONYUY Mildred

Discipline Masters: BELLAH Peter; LONGLACK Sixtus; Parish Priest.

APPENDIX IV

Organization of liturgical services in the parish

LITURGICAL SERVICES	DAYS AND HOURS
Morning prayers (Lauds)	From Tuesday to Saturday: 6:00am
Masses	<p>Morning Masses: from Tuesday to Saturday: 6:20am</p> <p>Sunday Masses: 7:00am and 9:30am</p> <ul style="list-style-type: none"> - offer mass intentions in thanksgiving, for the repose of the souls of our relatives, for protection, for God's blessing, etc. - Take part in daily Mass at the start of your day - Masses in homes are arranged with moderators and the Parish Priest.
Adoration	Every third Sunday of the Month after the 9:30am Mass + blessing of salt, water and religious articles.
Confessions	Saturday morning after Mass at the PP's office, and at the request of penitents.
Baptism of babies	Arranged time with the PP, after registration (<i>through our neighbourhood</i>).
Marriages	<ul style="list-style-type: none"> - Formation every Saturday from 4:30pm to 5:45pm - Solemn celebration on date arranged with the couple.
Anointing of the sick	At request and during visits to the sick
Visits to the sick	Every Saturday as from 8:00am

<p>Mass for the sick</p>	<p>Every last Friday once on 2 months as from 4pm (October; January; March; May)</p>
<p>Various blessings</p>	<p>Blessing of houses, shops, pious objects, cars, water, salt, at any moment it is requested, and on special occasions during the pastoral year.</p>
<p>Way of the Cross</p>	<p>During Lent, twice a week, on Wednesdays and Fridays at 4pm in the parish chapel. Stations of the Cross are followed by Lenten collection.</p>

APPENDIX V

Roster for the Cleaning of the Church and Offertory Procession

KYN	2019				2020								
	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July	Aug	Sept
Haoussa I		19		28			07		16		25		
Haoussa II		26			04		14		23			01	
Camp Sable			02		11		21		30			08	
Madelon			09		18		28			06		14	
Camp Oignon			16		25			04		13		22	
Bamendzi			23			01		11		20		29	
Lycee Technique			30			08		18		27			05
Tamdja				07		15		25			04		12
Lagoueng				14		22			02		11		19
Kamkop/ Mairie rurale				21		29			09		18		26

The dates in the calendar are Saturdays (cleaning); offertory procession is to be done on the following Sunday.

Church groups that intend to make offertory procession or clean should plan and indicate to the PTPA.

APPENDIX VI

Special collections for the year

1- September – UPM

14th September 2019 : Special collection for the formation of priests on further studies.

2- October - OPM; 3rd Sunday (Mission Sunday)

20th October 2019 : Special collection to support the Pope in the evangelization of mission territories.

3- December - OPEM

Christmas (25th December 2019) : Special collection to support the Pope in caring for children all over the world.

4- March – National CARITAS

5th Sunday of Lent (29th March 2020) : Special collection for the needy in the Church of Cameroon.

5- April – Holy Land

Good Friday (10th April 2020) : Special collection to support the Pope in caring for suffering Christians in the Holy Land.

6- May – OPPA

4th Sunday of Easter (03rd May 2020), Good Shepherd : Special collection to support the Pope in his initiatives as Shepherd of God's people.

7- June – SAINT PETER'S PENCE

Feast of Saints Peter and Paul (29th June 2020) : support the Pope in his charitable initiatives throughout the world.